

**MOST URGENT**

**No. 61/01/2022-1GS-I  
HARYANA GOVERNMENT  
HUMAN RESOURCES DEPARTMENT**

Dated, Chandigarh the 7th July, 2022

To

All the Head of Offices in Gurugram.

**Subject: Regarding reviewing the proforma of Annual Confidential Report (ACR).**

Sir/Madam,

I am directed to invite your kind attention to the subject cited above and to say that the matter regarding reviewing of ACR Proformas of the employees of all Departments/ Boards/ Corporations of the State is under consideration with the Government and this work has been assigned to Director General, HIPA, Gurugram.

2. All the Head of Offices of Gurugram are directed to send a copy of proforma(s) of ACRs of various posts of Group 'A', 'B', 'C' & 'D' to the Director General, HIPA, HIPA Complex, Sector-18, Gurugram directly by 10<sup>th</sup> July, 2022 positively under intimation to this office.

*Tilak Ram*

Superintendent, General Services-I  
**for** Chief Secretary to Government Haryana.

Endst. No. 61/01/2022-1GS-I

Dated: 07.07.2022

A copy is forwarded to Director General, HIPA, HIPA Complex, Sector-18, Gurugram for information and necessary action.

*Tilak Ram*

Superintendent, General Services-I  
**for** Chief Secretary to Government Haryana.