

2nd Reminder
MOST URGENT

No. 61/01/2022-1GS-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT

Dated, Chandigarh the 7th July, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Department.
3. All the Managing Directors/ Chief Administrators of all the Boards/ Corporations, in Haryana State.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.

Subject: Regarding reviewing the proforma of Annual Confidential Report (ACR).

Sir/Madam,

I am directed to invite your kind attention towards Government letter of even No. dated 27.05.2022 and 09.06.2022 on the subject cited above and to say that the matter regarding reviewing of ACR Proformas of the employees of all the Departments/ Boards/ Corporations of the State is under consideration with the Government.

2. All the Head of Departments/ Boards/ Corporations etc. were requested to send a copy of proforma(s) of ACRs of various posts of Group 'A', 'B', 'C' & 'D' but the same has not been received from all the Department/Board/Corporation except the 11 Departments mentioned in the list enclosed herewith.

3. Now, once again you are requested to send the all ACRs proforma of Group 'A', 'B', 'C' & 'D' employees to the Chief Secretary to Government Haryana (in GS-I Branch) by email at generalservices0001@gmail.com and also a copy of the same to the Director General, HIPA, HIPA Complex, Sector-18, Gurugram by email at hipagrg@gmail.com by 10th July, 2022 positively.

Tilak Ray
Superintendent, General Services-I
for Chief Secretary to Government Haryana.

Dated: 07.07.2022

Endst. No. 61/01/2022-1GS-I

A copy is forwarded to Director General, HIPA, HIPA Complex, Sector-18, Gurugram for information and necessary action.

Tilak Ray
Superintendent, General Services-I
for Chief Secretary to Government Haryana.

List of Departments from where the Proformas of ACR have been received

Sr. No.	Name of Department
1.	Employment Department
2.	Public Works (B&R) Department
3.	Local Audit, Haryana
4.	New and Renewable Energy Department
5.	Chief Secretary Office
6.	Haryana Public Service Commission
7.	Higher Education
8.	Ayush Department
9.	Skill Development and Industrial Training Department
10.	Prisons Department
11.	Hospitality Department