No.12/1/2025-1S(I) Haryana Government Chief Secretary's Office Personnel Department

Dated, Chandigarh, the 09th July, 2025

To

All the IAS Officers [covered under National Pension System (NPS)].

Subject:

Option regarding implementation of Unified Pension Scheme (UPS).

Sir/Madam,

I am directed to refer to this department's letter of even number dated 27.05.2025 and 02.07.2025 on the subject noted above and to send herewith a copy of letter dated 23.06.2025 along with following enclosures received from Deputy General Manager, Pension Fund Regulatory and Development Authority, New Delhi: -

- 1. Form A1 (Subscriber Registration Form)
- 2. Form A2 (Subscriber Migration Form)
- Form N1 (Directorate of Treasury and Accounts Registration Form)
- 4. Form N2 (District Treasury Office Registration Form)
- 5. Form N3 (DDO Registration Form)

2. You are therefore, requested to send the requisite information in the enclosed proforma to the Chief Secretary to Government, Haryana (in Services-III Branch) at E.mail: supdtservicesiii@gmail.com by 30.09.2025, positively.

Yours faithfully,

Superintendent Services-I for Chief Secretary to Government, Haryana

No.12/1/2025-1S(I)

Dated, Chandigarh the 09th July, 2025

A copy along with a copy of letter dated 23.06.2025 with above said enclosures received from Deputy General Manager, Pension Fund Regulatory and Development Authority, New Delhi is forwarded to the Joint Secretary to Govt. Haryana Services-III & IV with the request to take expedite steps for the implementation of Unified Pension Scheme (UPS) and make future correspondence directly with the concerned authority.

Superintendent Services-I for Chief Secretary to Government, Haryana





फ़ाइल संख्या/File No.: PFRDA/17/08/11/0029/2017-SUP-SG

दिनांक/Date: 23.06.2025

प्रति,	То,	
मुख्य सचिव, सभी राज्य सरकारें और केंद्र शासित प्रदेश	The Chief Secretaries, All State Governments and Union Territories	

महोदय,/ महोदया, / Dear Sir/ Madam,

Subject: Request for Collection of Physical Forms with respect to Choice of UPS under NPS exercised by AIS officials and related Data for Timely Implementation of Unified Pension Scheme for All India Services (AIS) Officers

- 1. This is further to PFRDA's letter dated 16.5.2025 on implementation of UPS for AIS officials seeking following details:
- (i) Data of AIS officials on the basis of letter dated 30.04.2025 issued by DoPT, Ministry of Personnel, Public Grievances and Pensions, GoI on the captioned subject matter.
- (ii) Details of separate state level nodal offices (SNO) who would undertake activities related to UPS specifically for the AIS officials as for migration to UPS, each state Govt will have to establish a dedicated three tier nodal structure (DTA, DTO, DDO) exclusively for AIS officers opting for UPS. The Forms N1, N2, N3 for registration of the same in the CRA system are enclosed.
- 2. In this regard, it is pertinent to mention that some of the State Governments/ UTs are yet to provide the above-mentioned details on the basis of which the CRA functionalities for Implementation of UPS are to be activated.
- 3. In the meantime, keeping in view the timeline for exercising choice of UPS under NPS by the AIS Officials upto 30.06.2025, the concerned nodal offices/DDOs may kindly be advised to collect the physical forms from all such AIS Officials exercising the choice of UPS under NPS and maintain such forms at their end for processing in the CRA system, once it is made available to them. Also, the scanned copies of such physical forms may be provided to CRA at

ई—500, टॉवर—ई, पांचवां तल, वर्ल्ड ट्रेंड सेंटर, नौरोजी नगर, नई दिल्ली—110029 दूरभाष: 91—11—40717900, वेबसाइटः www.pfrda.org.in E-500, Tower-E, Fifth Floor, World Trade Center, Nauroji Nagar, New Delhi-110029 Phone: 91-11-40717900, Website: www.pfrda.org.in sunils@proteantech.in, Madhusudan.s@proteantech.in, akikd@proteantech.in, rameshk@proteantech.in.

4. Further, the State Govts/UTs, which are yet to provide both the data as mentioned at the point number 1 above, are once again requested to provide such data at the earliest, so that the CRA system is enabled to process the UPS migration request and so that the UPS is implemented in time bound manner.

The format for the data required is once again provided below:

S. Name of State PRAN Name of the Current No. Government/ Union Territory Employee Designation	(IAS/ IPS/		
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- 5. The above data may be provided in excel and pdf formats to Protean CRA at sunils@proteantech.in, Madhusudan.s@proteantech.in, akikd@proteantech.in, rameshk@proteantech.in, followed by letter from authorised officials. For any queries, the nodal office may contact at vikas.s@pfrda.org.in, priyanka.gupta@pfrda.org.in and bhawna.malhotra@pfrda.org.in.
- 6. Meanwhile, the form A1 for Registration under UPS for new recruits and form A2 Migration from NPS to UPS may be disseminated to all AIS officers in the state for facilitating their exercise of option under UPS.

Yours Sincerely,

(विकास कुमार सिंह)/ (Vikas Kumar Singh)

मुख्य महाप्रबंधक /Chief General Manager

CC:

DTAs of all State Governments and Union Territories

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UTI Pension Fund Limited

SBI Pension Funds Private Limited

If no Pattern is chosen, the contributions will be invested as per default Pattern

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Name of DDO	Name of PAO
Signature of DDO	Signature of PAO
DDO Code No. (As per record in CRA System)	PAO Code No. (As per record in CRA System)
Seal of DDO	Seal of PAO
Date	Date
Place	Place

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Name of the Subscriber												
Date of Receipt of Application:	C	ij	177	n	y	¥	l y	y				

INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General guidelines

- (a) Please fill in legible handwriting to avoid errors. Do not overwrite. Corrections should be countersigned by the applicant. Applications incomplete in any aspect (or) if mandatory fields are left blank (or) with unclear photograph (or) not accompanied by required documents (or) not authenticated by the Nodal Office are liable to be rejected.
- Copies of documents submitted by the applicant should be self-attested.
- Applicant is advised to retain the acknowledgement slip signed / stamped by the designated nodal officer where they submit the application.

SI	Item No	Item Details	Instructions
		Fathers Name, Mother's Name	(a) If the name has more than 30 digits, fill Annexure II for the same. (b) If the applicant is an Orphan, he/she may leave the fields blank. However, an official document to support the status to be submitted.
1	1	Politically Exposed Person	Politically Exposed Person's (PEPs) are individuals who are or have been entrusted with prominent public functions such as heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.
2	2	Proof of Identity	If the applicant is submitting Aadhaar as proof of Identity, the first 8 digits of the Aadhaar number should be redacted / masked on the submitted copy.
3	5	Bank Details	For UPS account opening through physical form (FORM A1) bank details and documentary proof are mandatory. Please submit a cancelled cheque / copy of bank passbook / bank statement / bank certificate / letter from Bank containing applicant's Name, Bank Name, Bank Account Number and IFS Code.
4	6	Selection of Pension Fund (PF) & Investment Choice	Government employee/subscribers can exercise choice of Pension Funds and allocate their investments either in Asset Class 'G' under 'Active Choice' or in Life Cycle Funds - LC 50 or LC 25 under 'Auto Choice'. If no choice is provided, the contributions will be distributed among the default Pension Funds and investment pattern selected by the Government.
5	7 & 8	FATCA & CRS Declaration / Signature by Applicant	Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India: • Jurisdiction(s) of Tax Residence: Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA. • Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and resident registration number). • In case applicant is declaring US person status as 'No' but his/her Country of Birth is US, document evidencing Relinquishment of Citizenship should be provided or reasons for not having relinquishment certificate is to be provided. • In case applicant is declaring US person status as 'Yes', provide PAN and 'father name' in addition to details required under section 9 of form. • In case the applicant is unable to affix signature, Left Thumb Impression in and Right Thumb Impression in case of female should be affixed and in case there is no hands, toe impression of the applicant to be provided. The thumb / toe impression should be attested by two persons, one of whom should be the designated nodal officer attesting the same under his/her official seal and stamp.

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from CRA and respective Nodal Office.
- b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated respective nodal office where they submit the application.
- c) For more information / clarifications, contact CRA:

Website: https://www.npscra.nsdl.co.in

Call: 020 6906 6906
Address: Central Recordkeeping Agency (CRA)
Protean eGov Technologies Limited

(formerly NSDL e-Governance Infrastructure Limited)
1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg,

Lower Parel (W), Mumbai - 400013

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Annexures - S	ubs	cribe	er Regi	stration	Forn	n for (Gover	nme	nt S	ector	applic	ants (Tick a	nd fil	l app	licab	le anr	nexu	ires l	oelov	v) .		
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Ver 1.0 Mar.2025 FORM A2

UNIFIED PENSION SCHEME (UPS) - SUBSCRIBER MIGRATION FORM - Government Sector

[See Regulation 4]

Exercise of Option by an eligible Central Government employee presently subscribed to National Pension System (NPS) For being covered under Unified Pension Scheme (UPS)

Protean eGov Technologies Limited (formerly NSDL e- Governance Infrastructure Ltd.)

I,	Daughter of N	Mr/Mrs being a
subscriber of NPS as on 01/04/2025 with permane	nt retirement a	account number (PRAN),
		nsion Scheme (UPS) as notified by Central Government vide
notification F.No. FX-1/3/2024-PR dated 24/01.	/2025 and PF	RDA (Operationalisation of Unified Pension Scheme under
		m time to time, and being eligible to opt for Unified Pension
Scheme, do hereby exercise the option to be cov		
serieme, do neredy exercise the option to be cov	ored diffici O	miled I ension seriome (615).
Further, I hereby acknowledge that this option ex	xercised by m	e shall be final and irrevocable.
I authorize the CRA, NPS Trust or any other ent	ity connected	with UPS to collect and share data / details of my necessary
personal information for the purpose of the said	scheme regula	ated under the PFRDA Act, 2013 and the relevant regulations
notified thereunder.		
		Signature / Thumb Impression* of Applicant (*LTI in case of males and RTI in case of females to be provided. Toe impression in case no hands)
Place:	Date	
(To be filled and ce	ertified by the	DDO based on Service records)
Employment De	tails (At the tin	ne of exercise of UPS option)
Employee Code/ID		
Date of commencement of qualifying service (Qualifying Service as defined in Regulation 2(k) read with Regulation13)	18 40 44	
Current Month Basic Pay		
Non-Practicing Allowance (NPA), if applicable		
Schedule date for next increment	0 h st	5- N X >
Signature & Name of DDO		Signature & Name of PAO
DDO Reg. No.		PAO Reg. No.
Date: Place:		Date: Place:

Note/Instruction:

- The duly signed copy of this Form shall be kept DDO in employee's service record and a copy of the same shall be provided to the employee for his record.
- DDO shall input the Head of Office verified data in the Central Record Keeping System and in case of physical submission of form by the subscriber, the DDO shall upload a copy of this duly signed option form. PAO shall authorise and approve the option exercised by the subscriber in the CRA system through their login.

Page 1

CENTRAL RECORDKEEPING AGENCY DIRECTORATE OF TREASURY AND ACCOUNTS REGISTRATION FORM

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. Name of the State Govt. /	Union	Territ	tory	*:														1					
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Bank Details*: [Designated Bank Account for NPS] [Refer in Bank Account Type* Savings A/c Cu Bank A/c Number * Bank Name* Bank Branch* Bank Branch Address* Pin Code* Bank Branch MICR Code* Bank Branch IFSC We hereby agree and declare that the information provided in the see of I-Pin (to view and transact online) to access CRA / NPS and understand that CRA may, as approved by PFRDA, amend beclaration/Undertaking being signed.	(Indian Financial Systems Code) e application, is complete and true. Ind Conditions on the CRA website governing Nodal Officant. I/We agree to be bound by the said terms and conditions are conditions.
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	Signature of Authorised Signatory
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Designation	Date:
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	Name of the officer:
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o be filled at CRA)	Signature of the officer:
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astructions for filling the form: 1. The form is to be submitted to the address —Central Recordkeep	ping Agency Protean e-Gov Technologies Limited (formerly NSI
Governance Infrastructure Limited) Times Tower, 1st Floor, Kan	
Mumbai – 400013. 2. Form to be filled legibly in BLOCK LETTERS and in BLACK IN	JV only
3. The form should be filled up completely. Details marked with (*)	
4. Bank details are mandatory if the DTA will remit the NPS co	
District Treasury offices (DTOs) 5. Each box, wherever provided, should contain only one character	er (alphabet/number/nunctuation mark) leaving a blank boy after
word.	
6. AIN is Account Office Identification Number allotted by Income	
 Email ID should be official Email ID of the Directorate of Treasu The application form in the prescribed format 	can be freely downloaded from the CRA well
(http://www.npscra.nsdl.co.in). 9. For more information contact CRA at 022-24994200 or write to CR	

Infrastructure Limited), Times Tower, 1st Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel (W), Mumbai – 400013.

Page 1

	CENTRAL REC	ORDKEEPING AGE	NCY	Tuge 1
(To avoid mistake(s), This form is to be used for the Downword Covernments and Union Territories.	please read the accompa	OFFICE REGISTRATIO unying instructions carefully of District Treasury Office	before filling up the form	
We are pleased to inform you that our required for registration in the CRA			tional Pension System. T	he details
1. DTO AIN (Optional):		(Refer instruction n	o. 5)	
2. Name of the Office*:				
3. Office Address*: Flat/Unit No, Block no.*				
Name of Premise/Building/Village Area/Locality/Taluka				
District/Town/City*				
State / Union Territory* Country*				
Pin Code*	No.*:			
Alternate Phone Number:	(STD c	code) (Phone N	No.)	
Fax Number:				
4. Official Email ID*: (Refer instruction	no.6)			
5. Authorised contact person's designation	on*:			2
6. Existing DTO code*: (Refer instruction no. 7)	7.	DTA Registration Number*: (Refer instruction no. 8)		
8. Name of the State Govt. / Union Terri	tory*:	4		
			DTO stamp & Signature of Authorised	

Ver 1.0	*
Annexure N2	Page 2
9. Bank Details*: [Designated Bank Account for NPS] [R Bank Account Type* Savings A/c	efer instruction no. 4] Current A/c
Bank A/c Number *	
Bank Name*	
Bank Branch*	
Bank Branch Address*	
Pin Code*	
Bank Branch MICR Code*	
Bank Branch IFSC	(Indian Financial Systems Code)
I/We hereby agree and declare that the information provi	ided in the application, is complete and true.
Office's use of I-Pin (to view and transact online) & T	ved <i>Terms and Conditions</i> on the CRA website <i>governing Nodal T-pin to access CRA / NPSCAN</i> . I /We agree to be bound by the said as approved by PFRDA, amend any of the services completely or signed.
	Signature of Authorised signatory of DTO
	Name: Place:
DTO Stamp	Designation: Date:
	Signature of Authorised signatory of DTA
DTA Stamp DTA Reg. No.	Name: Place:
(Allotted by CRA)	Designation: Date:
(Refer instruction no.8)	Designation Duty
	Received on :
(T. L. CH. L. CD.)	Name of the officer :
(To be filled at CRA) CRA Stamp	Signature of the officer:
 Infrastructure Limited), Times Tower, 1st Floor, Kamala Mills Form to be filled legibly in BLOCK LETTERS and in Each box, wherever provided, should contain only one oword. Details marked with (*) are mandatory fields. Bank details are mandatory if the DTO will remit the AIN is the Account Identification Number allotted by In Email ID should be the official Email ID of the DTO & Kindly mention the DTO code allotted by the respective. 	character (alphabet/number/punctuation mark) leaving a blank box after each e NPS contributions to the Trustee bank (Bank of India) ncome Tax Department. not of any individual person. ve State Government / Union Territory. If DTO code is less than six digits, 0 0 0 0 1 8
 Form has to be duly authorised by DTA registered at CRA. The application form in the prescribed format can be freely dow For more information contact CRA at 022-24994200 or write to 	

CENTRAL RECORDKEEPING AGENCY

DDO REGISTRATION FORM

Thi Go

vernments and Union Territories.		-									
DDO Registrati (To be allotte									81		
We are pleased to inform you t System. The details required for								join th	ne Natio	onal P	ension
1. DDO TAN (Optional): (Refer to instruction no.11)				12							
2. Name of the DDO Office*:											
3. DDO Address: Flat/Unit No, Block no. *											
Name of Premise/Building/Vil	llage						T 1				
A /T 1'4 /T .1 1											
Area/Locality/Taluka	TTT		ТТ					T			
District/Town/City *											
District Town City											
State / Union Territory *											
Country *											
Pin Code *											
	Phone No	. *									
		(STI	code)		(1	Phone N	lo.)				
Alternate Phone No:		Ì	Ť					ТТ	٦		
4. Official Email ID* (Refer to in	astruction no	. 5)							_		
4. Official Ellian ID (Refer to II	Istruction ne). <i>3)</i>		Т							
5. Authorised contact persons de	giornation *:										
3. Authorised contact persons de	Signation .		T		T			П			
(N											
6. Name of the Department:		TT		T							
	D. C		0		1						
7. (a) Name of the Ministry *: (Refer to inst	ruction n	10.6)								
		1									
						1			1		
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									-		
				11					of Autho		

nnexure N3	91				4	,	<u>P</u>
(b) Existing DDO Code*	·:		(Refer i	nstructi	on no. 7)		
DTO Registration Numb (To be filled by DTO)	er*:			(F	Refer instruction r	10.8)	
Name of the State Govt.	Union Territory*:		<			2	
We hereby agree and dec	lare that the informa	ation provi	ided in th	e applic	cation, is complet	e and true.	
						Date:	
						Place:	
	Signature	e of Autho	orised Si	gnatory	of DDO		
DDO Stamp							
Name of Authorised Signature	gnatory :						
To be attested by DTO	1				Date:	51	
				Place:			
					Name of Autl	horised Signatory :	
Signature of Authorise DTO Stamp			ed Signa	tory			
DTO Reg. No. (Allotted	by CRA)						
(Refer instruction no.9)							
		-	D				
				ived on			
			Nam	e of the	officer:		
(To be filled at CRA)			Signa	iture of	the officer:		
	A Stamp						
tructions for filling the form		1 D II		D	.C Tll		
1. The form is to be submitted <i>Infrastructure Limited</i>), Ti						merly NSDL e-Governance V), Mumbai – 400013.	
2. Form to be filled legible	y in BLOCK LETTER	RS and in BI	LACK INK	only.			
3. The form should be fill						131 1 1 1	4
4. Each box, wherever prafter each word.	ovided, should contain	n only one	character	alphabet	/number/punctuation	n mark) leaving a blank	box
5 Email ID abould be the	official Empil ID of th	na Duarrier -	and Diales	naina Off	ion Prost of aresis	dividual manaan	

- Kindly provide Name of the Ministry under which DDO office is functioning.
- Kindly mention the DDO code allotted by respective State Governments / Union Territories.
- Kindly mention DTO Registration No. allotted by CRA to the District Treasury Office.
- 9. Form has to be duly authorised by DTO registered at CRA. Till it has been registered, it shall retain the forms.

 10. The application form in the prescribed format can be freely downloaded from the CRA (http://www.npscra.nsdl.co.in).
- TAN is the Tax Deduction and Collection Account Number allotted. by Income Tax Department. New TAN is a ten character alphanumeric number with the following structure: First four digits (Alphabets), Next Five digits (Numeric) and last digit (Alphabets).
 - It is advisable that DDO verifies from the Income Tax website whether TAN has been allotted as per the new format.
- 12. For more information contact CRA at 022-24994200 or write to CRA at Protean eGov Technologies (formerly NSDL e-Governance Infrastructure Limited), Times Tower,1st Floor,Kamala Mills Compound, Senapati Bapat Marg,Lower Parel (W),Mumbai 400013.