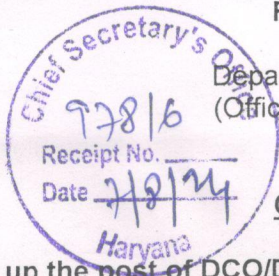


Chief Secretary's Office
Receipt No. 978/6
Date 8/8/24

F.No.6/12/2016-EO(MM-I)

Government of India

Department of Personnel & Training
(Office of the Establishment Officer)



North Block, New Delhi
10th July, 2024

हरियाणा सि. सचिवालय
चण्डीगढ़

10th JULY 2024

OFFICE MEMORANDUM

Sub:- Filling up the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi- reg.

The undersigned is directed to refer to O/o RGI's D.O. No. 1/13/2007-Ad.III/Pt.-2/(CN-13355)/242 dated 05th April, 2023 and D.O. No. 1/13/2007-Ad.III/Pt.-2/(CN-13355)/1418 dated 20th June, 2024 on the above mentioned subject.

2. The Registrar General & Census Commissioner, India, Ministry of Home Affairs has requested this office for appointment of DCO/DCR in the O/o RGI (Hqr.) New Delhi. The Registrar General & Census Commissioner has requested that a panel of names of three suitable Govt. officers of the IAS from the cadre, of the requisite seniority may be recommended by the State for being considered for appointment on the above post. While suggesting a panel of names, it is requested to furnish the following particulars:-

- (i) Experience of the officers concerned;
- (ii) Post(s) held by them;
- (iii) Their present emoluments/Pay Level;
- (iv) Up-to-date CR dossiers of the officers(last 5 years);
- (v) Vigilance Clearance in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the Post.

2. The posts of DCOs/DCRs are required to be filled by Selection Grade/Junior Administrative Grade officers of the IAS eligible for appointment in the rank of Director/Deputy Secretary to the Govt. of India. The officers belonging to the Selection Grade/Junior Administrative Grade appointed to the post shall be entitled to draw Central (deputation on tenure) allowance as provided in Schedule (iii)(c) to the IAS (Pay) Rules, 1954 as amended from time to time.

3. The duties assigned to the post of DCOs/DCRs include effective supervision, coordination and maintaining good liaison with District Collectors, Head of Departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

4. It is requested to send the panel of names of the IAS officers of requisite seniority, for appointment on the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi to this office, at the earliest, for taking further necessary action in the matter.

Encls-As above

Deputy Secretary to the Government of India

To,

1. **Chief Secretaries of All State Governments/Union Territories**
2. **Secretaries, All Ministries/Departments of the Govt. of India**(for sponsoring names of all willing officers for appointment).
3. **Secretary, M/o Home Affairs** (being the cadre Controlling Authority of AGMUT cadre IAS officers).

F.No.6/12/2016-EO(MM-I)

Dated: 10th July, 2024

Copy forwarded for information & necessary action:-

Office of the Registrar General & Census Commissioner, India, NDCC-N. Building, Jai Singh Road, New Delhi - 110001.

(Pooja Jain)

North Block, New Delhi
19th May, 2023

OFFICE MEMORANDUM

Sub:- Filling up the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi- reg.

The undersigned is directed to forward herewith O/o RGI's D.O. No. 1/13/2007-Ad.III/Pt.-2/564 dated 05th April, 2023 (copy enclosed) on the above mentioned subject.

2. The Registrar General & Census Commissioner, India, Ministry of Home Affairs has requested this office for appointment of DCO/DCR in the O/o RGI (Hqr.) New Delhi. The Registrar General & Census Commissioner has requested that a panel of names of three suitable officers of the IAS from the cadre, of the requisite seniority may be recommended by the State for being considered for appointment on the above post. While suggesting a panel of names, it is requested to furnish the following particulars:-

- (i) Experience of the officers concerned;
- (ii) Post(s) held by them;
- (iii) Their present emoluments;
- (iv) Up-to-date CR dossiers of the officers (last 5 years);
- (v) Vigilance Clearance and no penalty statements in r/o the officers;
- (vi) Any facts or qualification which would make the officer particularly suitable for the Post.

2. The posts of DCOs/DCRs are required to be filled by Selection Grade/Junior Administrative Grade officers of the IAS eligible for appointment in the rank of Director/Deputy Secretary to the Govt, of India. The officers belonging to the Selection Grade/Junior Administrative Grade appointed to the post shall be entitled to draw Central (deputation on tenure) allowance as provided in Schedule (iii)(c) to the IAS (Pay) Rules, 1954 as amended from time to time.

3. The duties assigned to the post of DCOs/DCRs include effective supervision, coordination and maintaining good liaison with District Collectors, Head of Departments and Senior Officers of the State Government/Union Territories wherever appointed. The officers must be of proven ability with adequate district and administrative experience and also be of sound health and physically fit as their work involves extensive touring and an active regimen.

4. You are requested to send the panel of names of the IAS officers of requisite seniority, for appointment on the post of DCO/DCR in the O/o RGI (Hqr.) New Delhi to this office, at the earliest, for taking further necessary action in the matter.

Encls-As above

Deputy Secretary to the Government of India

मानव संसाधन एवं प्रशिक्षण विभाग
Deptt. of Personnel & Trg.
प्रशिक्षण और निर्गम अनुभाग
Receipt & Issue

2. Secretaries, All Ministries/Departments of the Govt. of India (for sponsoring names of all willing officers for appointment).
3. Secretary, M/o Home Affairs (being the cadre Controlling Authority of AGMUT cadre IAS officers).

24 MAY 2023

Poince Raj
जारी किया/ISSUED
F.No.6/12/2016-EO(MM-I)

Dated: 19th May, 2023

Copy forwarded for information & necessary action:-

Office of the Registrar General & Census Commissioner, India, NDCC-II Building, Jai Singh Road, New Delhi - 110001.