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Sri Vijaya Puram, dated 8<sup>th</sup> November, 2024CIRCULAR

Sub: - Vacancy Circular for appointment of Principal in Mahatma Gandhi Government College, Mayabunder and Andaman College Sri Vijaya Puram (Port Blair) under Andaman & Nicobar Administration on deputation (including short term contract) basis.

It is proposed to fill up one (01) post each of Principal(UG College), General Central Services Group 'A' Gazetted (Non-Ministerial) Academic Level-13A with rationalized entry pay of Rs. 1,31,400/- (Revised Pay Scale) with existing special allowance of Rs. 2000/- per month in Mahatma Gandhi Government College(MGGC), Mayabunder and Andaman College(ANCOL), Sri Vijaya Puram (Port Blair) under Andaman & Nicobar Administration on deputation (ISTC) basis.

Any addendum/corrigendum shall be posted only on the Administration Website

GENERAL INFORMATION AND INSTRUCTIONS

Candidates are advised to read all the Instructions carefully before filling up the Application.

A. General1. Details of the Posts:

Name of the post	Number of Vacancy	Pay Scale
Principal (UG College MGGC/ANCOL)	01 post each	Level-13A (Rs. 1,31,400/- with existing special allowance of Rs. 2000/- pm)

2. Deputation(ISTC):

Officers under Central Government/State Governments/ Union Territory Administrations/Public Sector Undertakings/Recognised University or Research Institutes/Autonomous Bodies/Statutory Organizations:

(i) Holding analogues posts of Principal/Professors on regular basis in the parent cadre/ department; or

(ii) Holding the post of Associate Professor with two years service in the grade rendered after appointment thereto on a regular basis in posts in the Academic Level-13A or equivalent in the parent cadre or department; and



### 3. Educational Qualifications and Experience:

(i) Master's degree with at least 55 percent of marks or an equivalent grade in a point scale wherever grading system is followed from a Recognized University/Institute;

(ii) Ph.D degree from a Recognized University/Institute;

A minimum of 10 Research Publications in peer-reviewed or UGC- listed journals.

(iii) 15 years experience in teaching/research in Universities/ Colleges/Other Institutions of Higher Education.

**NOTE:-** Period of Deputation (ISTC) including period of Deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 58 years as on the closing date of receipt of applications.

4. Period of deputation will be for 03 years. However, initially for a period of first one year, which may be extended by the Andaman & Nicobar Administration depending on the performance.

5. Candidate applied for the post must be in sound health. On their selection they must undergo the Medical Examination and should be found fit for Govt. Service.

6. Selected candidates to the above faculty positions will be fixed in the pay as per the existing deputation norms and as per the instructions/guidelines/orders issued by DoPT in this regard from time to time.

7. The Competent Authority reserves the right to revise/re-schedule/ cancel/suspend the Recruitment process without assigning any reason. The decision of the Competent Authority shall be final and no appeal in this regard shall be entertained.

8. The Selection Process consists of Short listing shall be based on academic score, followed by an Interview.

9. More than six months of experience in regular position in any organization will only be considered as total experience. Experience rendered on part-time, daily wages or as visiting faculty will not be counted as experience.

10. Mere fulfilling of the minimum qualifications and experience does not entitle any candidate for shortlisting and an interview call. The Administration reserves the right to set higher criteria than the Essential Qualifications for short listing the candidates for Interview.



11. The Screening Committee will shortlist the applications based on short listing criteria of the individual department for Interview. The date and time of the Interview will be informed **only through the e-mail**.

12. Interview will be conducted virtually by online and offline mode.

13. Original documents will have to be produced at the time of interview and Selection for verification.

14. No TA/DA will be paid to the candidates called for Interview.

15. The decision of the Committee involved in Selection process is final and binding. No interim correspondence / inquiries will be entertained from the candidates in connection with the process of shortlisting. Any dispute with regard to selection process will be subject to court/tribunal having jurisdiction over **A&N Administration**.

16. The Administration shall retain the hard copy of shortlisted candidates for three months only after the completion of recruitment process.

#### **B. Application process**

- i. Candidates should fill the Application form in the given format with correct details for every item by downloading the Application Form available in **website of the A&N Administration ([www.andaman.gov.in/www.erecruitment.andaman.gov.in](http://www.andaman.gov.in/www.erecruitment.andaman.gov.in))**.
- ii. Candidates employed in Central/State/UT Government/Semi-Government Organizations, Public Sector Undertakings, autonomous bodies of Govt. of India/Recognised Universities/ Research Institutes must apply through their parent employer.
- iii. Incomplete Application/ Application without required information/ Application without proper enclosures/ Application filled with discrepancy /Application Forms which are not forwarded through proper channel will be summarily rejected without intimation.
- iv. The Administration will not be responsible for any postal delays or loss of the application during transit.
- v. The applicants are requested to visit the **website of the A&N Administration([www.andaman.gov.in/www.erecruitment.andaman.gov.in](http://www.andaman.gov.in/www.erecruitment.andaman.gov.in))** periodically for any updated information regarding the recruitment process.
- vi. The filled in application along with the Self-Attested photo-copies of the certificates /testimonials/research papers, etc.,(hard copy) may be sent to **The Secretary (Education), A&N Administration, Sri Vijaya Puram(Port Blair) -744101** by Speed/Registered post superscribing the cover **APPLICATION FOR THE POST OF PRINCIPAL (UG COLLEGE, MGGC/ANCOL)** and the Soft Copy of the same may be submitted through e-mail to **assistantsecretaryhredn@gmail.com**.



2) The application/ Bio-data of the eligible officers willing to serve on deputation in the format at Annexure-I, duly signed by the applicant and certified by the Head of Office/Employer may be forwarded to **The Secretary (Education), A&N Administration, Sri Vijaya Puram (Port Blair)- 744101**. The applications should accompany the following:

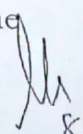
- i. Complete and up to-date ACRs/APARs for the last 05 years. In case of photocopies of ACRs/APARs, it should be attested in each page by an Officer not below the rank of Under Secretary or equivalent.
- ii. Vigilance Clearance
- iii. Cadre Clearance
- iv. Integrity Certificate
- v. Statement of penalty (Major/Minor) imposed if any.
- vi. No Objection Certificate from the employer regarding proposed deputation of official, and forwarding of application for deputation through proper channel to A&N Administration.

3) Applications, complete in all respect may be sent at the above given address **within 60 days from the date of publication of the vacancy notice in Employment News/Rozgar Samachar**. Candidates who apply to the post will not be allowed to withdraw subsequently. Applications of those officers against whom disciplinary/vigilance cases are pending or being contemplated need not be forwarded. Incomplete application, advance copy of applications or applications received after the due date and the applications not accompanied by the above documents will not be entertained.

4) The Period of Deputation (ISTC) including period of Deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 58 years as on the closing date of receipt of applications.

5) The pay of Officers/Officials, selected for appointment on deputation basis will be regulated in terms of the various OM instruction issued by the GoI, Department of Personnel & Training's and Ministry's of Education, New Delhi amended time to time.

6) For any query please contact in the email to **assistantsecretaryhredn@gmail.com**.

  
8/11/23  
Deputy Secretary(Hr.Edn)  
Tel.: 03192-231023

To,

1. The Secretary to Government of India, Ministry of Education, Department of Higher Education(UT-HE Section),C-Wing, 4<sup>th</sup> Floor, Shastri Bhawan, New Delhi with the request to give wide circulation to these vacancies among all attached and subordinate offices and Public Sector Undertakings/Autonomous Bodies/Statutory Organizations/ Recognized Universities/Recognized Research Institutes under their administrative control.
2. The Secretary to Government of India, Ministry of Personnel, Public Grievances, Pension(Department of Personnel & Training), New Delhi with the request for circulation of these vacancies in all concerned department.
3. The Secretary to Government of India, Ministry of Home Affairs, East Block-7, Level-VII, R.K. Puram, New Delhi-110066 with the request for circulation of these vacancies in all concerned department.
4. The Secretary, Union Public Service Commission Dholpur House, Shahjahan Road, New Delhi-110069.



5. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi-110002 with the request to give wide publicity to these vacancies among all Central/all State Universities/all Deemed to be Universities/all State Private Universities.
6. The Secretary to Government of India, Ministry of Agriculture & Farmer Welfare Department of Agricultural Research and Education, Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi-110001 with the request to give wide circulation to these vacancies among all attached and subordinate offices and Public Sector Undertakings/Autonomous Bodies/Statutory Organizations/ Recognized Universities/Recognized Research Institutes under their administrative control.
7. The Secretary to Government of India, Ministry of Defence, Department of Defence Research & Development, DRDO, Bhawan, New Delhi-110011 with the request to give wide circulation to these vacancies among all attached and subordinate offices and Public Sector Undertakings/Autonomous Bodies/Statutory Organizations/Recognized Universities/ Recognized Research Institutes under their administrative control.
8. The Secretary to Government of India, Ministry of Science and Technology, Department of Scientific & Industrial Research Technology, Bhavan, New Mehrauli Road, New Delhi, DL-110016 with the request to give wide circulation to these vacancies among all attached and subordinate offices and Public Sector Undertakings/Autonomous Bodies/Statutory Organizations/Recognized Universities/ Recognized Research Institutes under their administrative control.
9. The Chief Secretaries of all the State Government/UTs (as per list) with the request to give wide circulation to these vacancies among all attached and subordinate offices and Public Sector Undertakings/Autonomous Bodies/Statutory Organizations/ Recognized Universities/Recognized Research Institutes under their administrative control.
10. The Director General(Re-Settlement), Government of India, Ministry of Defence, West Block-IV, R.K. Puram, New Delhi-110001 with the request for circulation of these vacancies in all concerned department.
11. The Central (Surplus Staff) Cell, Department Personnel and Training, Division of Retraining and Redeployment, Ministry of Personnel, Public Grievances and Pensions, Nirwahan Sadan New Delhi-110001 with the request for circulation of these vacancies in all concerned department.
12. All Vice-Chancellor of all Universities and all Higher Educational Institutions with the request to give wide publicity to this circular in their respective Universities and Colleges/institutions.
13. The Registrars, Bharat Ratna Dr. B.R.Ambedkar Administrative Building, R.V.Nagar, Kalapet, Pondicherry - 605014 with the request to give wide publicity to this circular in their respective Universities and Colleges/institutions.
14. The Chairman and Managing Director of all Public Sector Undertakings/Statutory Organizations.