

Government of India
Department of Commerce
EP (MP) Desk

Vanijya Bhawan, New Delhi
Dated 30th December, 2024

Office Memorandum

Sub: Filling up of the post of Secretary (Pay Level 12– Rs. 78800-209200) and Director (Pay Level 13- Rs. 123100-215900) in the Marine Products Export Development Authority (MPEDA), under the Department of Commerce, Govt. of India – reg.

In continuation to this Department's Office Memorandum of even No. dated 21.11.2024 (enclosed) on the subject issue, the undersigned is directed to convey that the last date prescribed for inviting applications from eligible candidates for appointment to the both the posts stands extended for a further period of one month i.e. upto 30.01.2025.

This issues with the approval of Competent Authority.

(Praveen Kumar)
Director

Email: praveen.kumar2007@nic.in

To

1. All Ministries/Departments of the Government of India.
2. Department of Personnel & Training, with request to publish this Office Memorandum on their website.
3. All State Governments/Union Territory Administrations.
4. All Attached/Subordinate Offices of the Department of Commerce.
5. Director General (ICAR), Krishi Bhawan, New Delhi with the request to circulate the vacancy circular among all Fisheries Institutions under ICAR.
6. E-I/E-IV Section, Department of Commerce for circulation among all officers of the rank of Director/Deputy Secretary in the Ministry of Commerce and Industry including DGFT.

Services-II Branch

Diary No. 158492

Date 31/12/24

(Praveen Kumar)
Director

E-mail: praveen.kumar2007@nic.in

File No. 1/1/2017 – EP (MP)
Government of India
Department of Commerce
EP (MP) Desk

Vanijya Bhawan, New Delhi
Dated 21st November, 2024

Office Memorandum

Sub: Filling up of the post of Secretary (Pay Level 12– Rs. 78800-209200) and Director (Pay Level 13- Rs. 123100-215900) in the Marine Products Export Development Authority (MPEDA), under the Department of Commerce, Govt. of India – reg.

The Marine Products Export Development Authority (MPEDA), a Statutory autonomous organization under the Department of Commerce, Ministry of Commerce and Industry, Government of India, invites the applications from eligible candidates for appointment to the post of Secretary (Pay Level 12– Rs 78800-209200) and Director (Pay Level 13- Rs. 123100-215900) in its Head Office at Kochi on deputation basis.

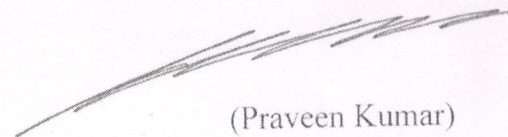
2. The mode of recruitment, eligibility criteria, period of deputation, etc. are given in **Annexure-I**.

3. It is requested that the above vacancies may be circulated to all organizations under your administrative control and the applications of suitable officers, who can be relieved in the event of their selection, may be forwarded through proper channel in the prescribed proforma in triplicate (as per the specimen given in **Annexure-II**), and a certificate as in **Annexure-III** along with the following:-

- (i) copies of the Annual Performance Appraisal Report (APAR) of the applicants for the last five years upto 2023-24, duly attested by an officer not below the rank of Under Secretary or equivalent (on each page with stamp);
- (ii) a certificate from the employer certifying that no disciplinary/vigilance case is either pending or being contemplated against the Officer;
- (iii) a statement from the employer indicating the details of major/minor penalties, if any, imposed on the officer during the last 10 years;
- (iv) Integrity Certificate duly signed by the Competent Authority; and
- (v) Cadre clearance;

4. Application may be sent to the following address within thirty days (30) from the date of its publication in Employment News and the applications received after the last date or without confidential reports or other requisite documents or otherwise found incomplete will not be considered:-

Shri Kumar Saurav
Section Officer, (EP-MP) Desk
Department of Commerce, Ministry of Commerce & Industry
W-3115, Vanijya Bhawan
Akbar Road, New Delhi - 110011



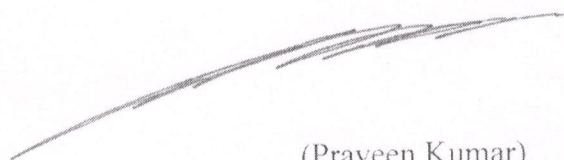
(Praveen Kumar)

Director

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To

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(Praveen Kumar)

Director

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ANNEXURE -I

Name of Organization	Marine Products Export Development Authority (MPEDA)	
Place of Posting	Kochi (Kerala)	
Name of the post	Director	Secretary
Number of post	One (1)	One (1)
Scale of Pay	Level 13 (Rs. 123100 – 215900)	Level 12 (Rs. 78800 – 209200)
Method of recruitment	By Deputation including short term contract	By Deputation including short term contract
Maximum Age Limit for appointment	56 years (as on the closing date of receipt of applications)	56 years (as on the closing date of receipt of applications)
Educational Qualification (Essential)	Master's Degree in Fisheries or Biochemistry or Chemistry or Food Technology or Biotechnology or Zoology or Marine Biology or Aquaculture from a recognized university or institute.	Master's Degree from a recognized university or institute.
Experience (Essential)	15 years' experience of Research, Planning, Development and Technical administration in the field of Fisheries including aquaculture.	10 years' experience in general administration or administration or human resource development or finance management, registration, project formulation, project evaluation, monitoring of project implementation or evaluation of schemes and formulation of schemes.
Desirable	Doctorate of Philosophy in Zoology or Marine Biology or Aquaculture or Biochemistry or Chemistry or Food Technology or Fisheries from a recognized Indian or Foreign university.	Bachelor's or Master's Degree in Fisheries.
Period of Probation	Not applicable	Not applicable
Eligibility Criteria	<p>Officers of the Central Government/State Government/ Union Territory Administration or Autonomous or Statutory Organization or Public Sector Undertaking or recognized University or Institute or Research Institution-</p> <p>(i) Holding analogous post on a regular basis in the parent cadre or Department; or</p> <p>(ii) With 5 years' service rendered after appointment to the post on a regular basis in the level 12; (Rs. 78800 – 209200) in the pay matrix;</p>	<p>Officers of the Central Government or State Government or Union Territory Administration or Autonomous or Statutory Organization or Public Sector Undertaking or recognized University or Institute or Research Institution-</p> <p>(i) Holding analogous post on a regular basis in the parent cadre or Department; or</p> <p>(ii) With 5 years' service rendered after appointment to the post on a regular basis in the level 11; (Rs.</p>