

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT OF NCT OF DELHI
ADMINISTRATION BRANCH
ROOM NO. 4, F- BLOCK, VIKAS KUTIR, I.P. ESTATE, NEW DELHI-110002.

Dated: 28/5/25

GA/1076/10/Admn/Misc/2024/D- 557

CIRCULAR

To,

1. All Secretaries, Government of India
2. All chief Secretaries, States/UTs.
3. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
4. The Assistant Controller and Auditor General, Office of the Controller and Auditor General of India, 10, Bahadur Shah Jafar Marg, New Delhi.
5. The Secretary (Services), GNCTD, New Sachivalya, Players Building, N. Delhi-2
6. Secretary General/Rajya Sabha/Lok Sabha.
7. Chairman, Railway Board.
8. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
9. The Chairman, Central Board of Direct Taxes, Ministry of Finance, North Block, New Delhi.
10. The Chairperson, Central Board of Excise & Customs, Ministry of Finance, North Block, New Delhi.
11. The Vice Chairman, DDA Vikas Sadan, INA, New Delhi.
12. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-11
13. The Secretary, Department of Telecommunications.
14. Commissioner, MCD, Dr. S.P Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-110002.
15. Secretary, NDMC, Palika Kendra, Sansad Marg, New Delhi-110001.
16. Chief Executive Officer, Delhi Jal Board, Varunalaya Ph-II, Jhandewalan, Karol Bagh, New Delhi-110005.
17. Additional Chief Secretary, PWD, GNCTD, 3rd level, Delhi Secretariat, I.P. Estate, New Delhi-110002.
18. Chief Engineer(I&FC), GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi-110031.

Sub: Advertisement for the post of Chief Engineer (Civil), Director(Ministerial), Superintending Engineer (Civil), Superintending Engineer (Electrical), Deputy Director(System), Deputy Director(Ministerial), Architect, Executive Engineer(Electrical), Executive Engineer(Civil), Accounts Officer, Assistant Accounts Officer, Jr Law Officer & Tehsildar.

Sir/Madam,

I have been directed to communicate the following posts which are required to be filled up urgently in DUSIB on deputation basis:-

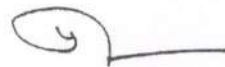
Services-II Branch
Diary No 71904
Date 04/06/2025

3.6.25
6511

S.No.	Name of Posts	Pay Matrix Level	No. of Post to be filled up	Remarks
1	Chief Engineer (Civil)	Pay Matrix Level-14	01	
2	Director(Ministrial)	Pay Matrix Level-12	03	
3	Superintendent Engineer (Civil)	Pay Matrix Level-12	04	
4	Superintendent Engineer (Electrical)	Pay Matrix Level-12	01	
5	Deputy Director(System)	Pay Matrix Level-11	02	
6	Deputy Director(Ministrial)	Pay Matrix Level-11	06	
7	Architect	Pay Matrix Level-11	01	
8	Executive Engineer(Electrical)	Pay Matrix Level-11	01	
9	Executive Engineer(Civil)	Pay Matrix Level-11	05	
10	Accounts Officer	Pay Matrix Level-09	03	
11	Assistant Account Officer	Pay Matrix Level-08	15	
12	Jr Law officer.	Pay Matrix Level-08	03	
13	Tehsildar	Pay Matrix Level-08	02	

Interested candidates may apply with detailed bio-data, in prescribed proforma along with requisite documents, by 30.06.2025 to Pr. Director (Admn), Room No. F-4. Vikas Kutir, I.P. Estate, New Delhi-110002.

For details, please visit our websites : <http://www.dehishelterboard.in>



P.K. JHA
Pr.Director(ADMN)

DELHI URBAN SHELTER IMPROVEMENT BOARD
GOVT. OF N.C.T. OF DELHI
(ADMINISTRATION BRANCH)
ROOM NO. 4, F-BLOCK, VIKAS KUTIR, I. P. Estate, New Delhi-110002.

Delhi Urban Shelter Improvement Board (DUSIB), Govt. of NCT of Delhi functions under the purview of the DUSIB Act, 2010 and is primarily responsible for improving the quality of the life of Slum & JJ Dwellers in the Capital city of Delhi. The Board is also engaged in construction of houses for resettlement of Slum Dwellers across the Delhi under Rehabilitation Schemes. The Eligibility criteria of the Posts to be filled on deputation basis are as under:-

S. No.	Name of Post	Level in the Pay Matrix	No. of Vacancy	Eligibility Criteria
1	Chief Engineer (Civil)	Level- 14 (Rs.1,44,200-2,18,200)	01	<p>As per RRs mode of Recruitment : Promotion failing which by deputation</p> <p><u>For Deputation</u> : Officers of the Central Government or State Government or Union Territories or organization dealing with public works or Town Planning-</p> <p>(i). Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii). Eight years regular service in the grade of Superintending Engineer in the respective branch on regular basis in Level-12 in the pay matrix (Rs. 78,800-209,200) and possessing educational qualification laid down for promotion i.e possessing Degree in Civil Engineering from a recognised University or equivalent.</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceeding three years. The maximum age limit for deputation shall be not exceeding fifty six years as on the closing date of the receipt of applications.</p> <p>Note.2 The official in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly , deputationist shall not be eligible for consideration for appointment by promotion</p>
2	Director(Ministerial)	Level-12 (Rs.78,800-2,09,200)	03	<p>As per RRs mode of Recruitment : 50% by Promotion failing which by deputation 50% by deputation</p> <p><u>For Deputation</u> : Officers from Central Govt/State</p>

				<p>Govt.</p> <p>(i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with 05 years regular service in Level-11(Rs..67,700-2,08,700) in Pay Matrix or equivalent;</p> <p>(iii) Possessing a Bachelor's degree from a recognized university or equivalent.</p> <p>Note-1:- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly , the deputationist shall also not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- Period of deputation including the period in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the central government shall ordinarily not exceed three years.</p> <p>Note3: The maximum age-limit for appointment by deputation shall be not exceeding fifty six year as on the closing date of receipt of applications.</p>
3.	Superintending Engineer (Civil)	Level-12 (Rs.78,800-2,09,200/-)	04	<p><u>As per RRs mode of Recruitment :</u></p> <p>Promotion failing which by deputation</p> <p><u>For Deputation :</u> Officers of the Central Government or State Government or Union Territories or organization dealing with public works or Town Planning-</p> <p>(i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade of Executive Engineer (Civil) rendered after appointment thereto on regular basis in Level-11 of the pay Matrix..</p>
4	Superintending Engineer (Electrical)	Level-12 (Rs.78,800-2,09,200/-)	01	<p><u>As per RRs mode of Recruitment :</u></p> <p>By Promotion, failing which by deputation including short term contract.</p> <p><u>For Deputation :</u> Officers under the Central/State Government/UTs/Public Sector Undertaking/Semi-govt./Statutory or Autonomous Bodies:</p> <p>A (i) holding analogous post on regular basis in the parent cadre /department; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.10000-15200 or equivalent in the parent cadre/department and</p> <p>(b) Possessing the following educational qualifications and experience:-</p>

				<p>(i) Bachelor's degree in Electrical/Mechanical Engineering from a recognised University or equivalent.</p> <p>(ii) Ten years experience in the supervisory position in the areas of Mechanical/Electrical Engineering.</p> <p>(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation(ISTC) shall be not exceeding 56 years as on the closing date of the receipt of application</p>
5	Dy. Director (System)	Level-II (Rs.15600- 39100+G.P- Rs.6600)	02	<p><u>As per RRs mode of Recruitment :</u> By Promotion failing which by deputation, failing both by direct recruitment</p> <p><u>For deputation :</u> Officers holding analogous posts under the Centre/State Govt./Public Sector Undertaking/Autonomous Organization; OR Post in pay band -3, 15600-39100/- with grade pay Rs. 5400/- with 05 years regular service in the grade in parent cadre/department having educational qualifications as prescribed for direct recruitment and having experience in related field of Computer Programming Software developments, and system Administrative.</p>
6	Dy. Director (Ministerial)	Level-II (Rs.15600- 39100+G.P- Rs.6600)	06	<p><u>As per RRs mode of Recruitment :</u> (i) 75% of the posts by Promotion failing which by deputation. (ii) 25% of the posts by deputation</p> <p><u>For deputation :</u> Officers belonging to Central/State Govt. holding analogous post OR officers with 05 years of regular service in Level-10 in pay Matrix as per 7th CPC OR officers with 08 years regular service in Level-8 in pay Matrix as per 7th CPC or equivalent.</p>
7	Architect	Level-II (Rs.15600- 39100+G.P Rs.6600)	01	<p><u>As per RRs mode of Recruitment :</u> 75% by Promotion failing which by deputation 25% by Direct recruitment failing which by promotion.</p> <p><u>For deputation:</u> From such officers holding analogous post under Central/State Govt. or other Urban Development Authorities.</p>

8	Executive Engineer(Electrical)	Level-II (Rs.15600-39100+G.P Rs.6600/-)	01	<p>As per RRs mode of Recruitment :</p> <p>75% by Promotion. 25% by Deputation failing which by Direct recruitment.</p> <p>For deputation: Officers of the Central Government/State Government/Union Territories; (a) (i) holding analogous post on regular basis ; or (ii) with 05 years regular service in post in the scale of Rs.8000-13500 or equivalent; or (iii) with 08 years regular service in post in the scale of Rs.6500-10500 or equivalent and (b) Possessing the educational qualifications and experience as prescribed for direct recruits (i.e. (i) Degree in Electrical/Mechanical Engineering from a recognized University or equivalent. (ii) 5 years experience in Electrical/Mechanical Engineering work.</p> <p>The departmental officer in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
9	Executive Engineer(Civil)	Level-II (Rs.15600-39100+G.P Rs.6600/-)	05	<p>As per RRs mode of Recruitment :</p> <p>75% by Promotion. 25% by Deputation failing which by Direct recruitment.</p> <p>For deputation: Officers of the Central Government/State Government/Union Territories; (a) (i) holding analogous post on regular basis ; or (ii) with 05 years regular service in post in the scale of Rs.8000-13500 or equivalent; or (iii) with 08 years regular service in posts in the scale of Rs.6500-10500 or equivalent and (b) Possessing the educational qualifications and experience as prescribed for direct recruits (i.e. (i) Degree in Civil Engineering from a recognized University or equivalent. (ii) 5 years experience in planning construction and Civil Engineering works.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.(period of deputation including period</p>

				of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
10	Accounts Officer	Level-09 (Rs.53,100-1,67,800/-)	03	<p><u>As per RRs mode of Recruitment :</u> 66.67% by Promotion 33.33% by deputation</p> <p><u>For deputation :</u> Officers of the Central Government or State Government or Union territory Administration or statutory organization: (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in the grade of Assistant Accounts officer in Level-8 in pay Matrix (Rs.47600-1,51,100/-) rendered after appointment thereto in the parent cadre or department.</p> <p><u>Note 1.</u> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or same other Organization or Department for the Central Government shall ordinarily not exceeding three years. The maximum shall be not exceeding fifty – six years as on the closing date of receipt of application.</p> <p><u>Note 2.</u> The official in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p>
11	Assistant Account Officer	Level-08 (Rs.9300-34800+G.P Rs.4800/-)	15	<p><u>As per RRs mode of Recruitment :</u> 75% by Limited Departmental Examination – failing which by transfer on deputation failing both by direct recruitment, 25% by direct recruitment.</p> <p><u>For deputation :</u> From such of the officers holding analogous posts in the parent cadre/Department under Central/State Government Autonomous Bodies.</p>
12	Jr Law Officer	Level-08 Rs.9300-34800+G.P Rs.4800/-)	03	<p><u>As per RRs mode of Recruitment :</u> 75% by promotion failing which by deputation 25% by Direct recruitment</p> <p><u>For deputation :</u> From amongst the officer dealing with Legal Affairs/matters under the Central/State Govt./Public Sector Undertakings/Semi Govt./Autonomous or Statutory Bodies.</p> <p>(a) (i) holding analogous posts on regular basis in the cadre/parent department; or (ii) with 04 years' service in posts in the pay Band-2 Rs.9300-34800 with Grade Pay of Rs.4600/- or equivalent; and</p>

				(b) Possessing Regular Degree in Law (entitling the incumbent for Registration at Bar and appearing before the courts) from a recognized University or equivalent and preferably having experience of dealing with land acquisition, transfer of property, revenue and Service matters etc.
13	Tehsildar	Level-08 9300-34800 with G.P- Rs.4800/-	02	<p><u>As per RRs mode of Recruitment</u> : 100% by promotion failing which by deputation. In case of recruitment by promotion /deputation/absorption grades from which promotion/deputation/absorption to be made.</p> <p><u>For deputation:</u> Officer working in Central/State Govt./Public Sector Undertakings/Autonomous having following eligible criteria :(a) (i) holding analogous posts on regular basis in the parent department; or (ii) with 08 years' of regular service in the parent deptt. in the pay Band-2 i.e Rs.9300-34800 with Grade Pay of Rs.4200/-.</p>

How to apply :

Eligible candidates may apply with detailed Bio-data in prescribed Proforma (attached) duly forwarded by their Controlling Office along with requisite documents by **30.06.2025** to Pr.Director (Administration), Delhi Urban Shelter Improvement Board, Room No. F-4, Vikas Kutir, I. P. Estate, New Delhi-110002.

For detail, please visit our website : <http://delhishelterboard.in>

General Conditions:

- i) The candidates applying on deputation basis must apply through proper channel along-with attested photocopies of certificates.
- ii) The applications must be accompanied with Vigilance Clearance, Integrity Certificate and attested copies of ACRs for the last five years. The advance copy of application will also be accepted pending formal nomination by the concerned cadre controlling authorities.
- iii) The Board reserves the right not to fill up post advertised.
- iv) The maximum age limit for deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
- v) The board shall verify the antecedents or documents submitted by the candidates.
- vi) The board shall not be responsible for any delay/loss due to postal or technical reasons.
- vii) Applications other than in the prescribed form incomplete application, unsigned application, without required documents/testimonials or application received after the last date by posts/courier will be rejected without further communication.
- viii) Application in the prescribed Proforma should reach to the Pr.Director (Admn) on the above address on or before **30.06.2025**



U.M RAO

Dy. Director (Admn)

8826697456

Mail Address:admn.delhishelter@gmail.com

ANNEXURE-A
CURRICULUM VITAE PROFORMA

APPLICATION FOR THE POST OF _____

1. Name & Address (in Block letters).....
2. Date of Birth(In Christian era).....
3. Date of retirement under Central/State Government rules.....
4. Educational Qualifications.....
5. Whether Educational Qualification & other qualifications required for the post are satisfied (if any qualifications has been treated as equivalent to the one prescribed in the rules, state the authority for the same).....

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential (1)		
(2)		
(3)		
Desired (1)		
(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post-.....
7. Details of employment, in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient-.....

Office/Institution	Post held	From	To	Scale of pay And basic pay	Nature duties detail)	of (in

8. Nature of present employment, i.e. adhoc or temporary or Quasi-Permanent-.....
9. In case the present employment is held on deputation/contract basis, please state-.....
 - a) The date of initial appointment-.....
 - b) Period of appointment on deputation/Contract-.....
 - c) Name of the parent office/organization to which you belong-.....
10. Additional details about present employment. Please state whether working under (Indicate the name of your employer against the relevant column)-----
 - a) Central Government-.....
 - b) State Government-.....
 - c) Autonomous Organisation-.....
 - d) Govt. Undertaking-.....
 - e) Universities-.....
 - f) Others-.....

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade-.....
12. Are you in revised scale of pay if yes, give the date from which the revision took place and also indicate the pre-revised scale-.....
13. Total emoluments per month now drawn-.....
14. Additional information if any which you would like to mention in support of your suitability for the post(This among other thing may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.
(Note-enclose a separate sheet, if the space is insufficient).
15. Please state whether you are applying for deputation (ISTC) Absorption/Re-employment Basis.(Officers under Central/State Government are only eligible for "Absorption" Candidates of non-Government organization are eligible for "Absorption" Candidates of non-Government organization are eligible only for Short Term Contract.).....
16. Whether belongs to SC/ST.....
17. Remarks.....

(The Candidates may indicate information with regard to (I) Research publications and reports and special projects (II) Awards/Scholarship/Official Appreciation (III) Affiliation with the professional bodies/institutions/Societies and (IV) any other information).

(Note-enclose a separate sheet, if the space is insufficient).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Name_____

Address_____

Date:- _____

Countersigned
(Employer with Seal)