

Indian Law Institute Building,
Bhagwan Dass Road,
New DelhiDated: 08th May, 2025.VACANCY CIRUCLAR

Subject: Appointment to one (01) post of Chief Editor, Two (02) posts of Editor and Seven (07) Posts of Assistant Editor (Group A, Gazetted) in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice on deputation (including short term contract) basis-regarding.

Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice invites applications from the eligible Officials for filling up the posts of Chief Editor (Group A, Gazetted) in Vidhi Sahitya Prakashan belonging to General Central Service, which are to be filled up on deputation (including short term contract) basis on usual terms and conditions.

2. One (01) post of Chief Editor, Group 'A' (Gazetted, non-ministerial) post in the pay scale of Rs. 123100-215900, Level 13 Pay Matrix of Seventh Pay Commission (pre-revised scale of pay of Rs. 37400-67000 plus Grade pay of Rs.8700/-) belonging to General Central Service is likely to occur from 01/07/2025. The appointment will be made on deputation (including short-term contract basis from the officers of Central Government/State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations.
- Deputation

Deputation (including short-term contract)

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay Rs. 12000-16500 (as per Fifth Pay Commission) (revised scale of pay of Rs. 78800-209200, Level 12 Pay Matrix of Seventh Pay Commission) (pre revised 15600-39100 Plus Grade Pay Rs.7600) (as per Sixth Pay Commission) or equivalent in the parent Cadre or department; and

- (b) Possessing the following educational qualifications and experience:-

- (2) (i) Bachelors' Degree in Law from recognized University or equivalent;

- (ii) (a) had been a Member of a State Judicial Service for a period of fifteen years; or

- (b) held a post in the Law Department of State Government for a period of fifteen years; or

- (c) had been a teacher of Law for fifteen years; or

- (d) has fifteen years experience in the Editorial Department connected with Law Reports: or

- (e) had fifteen years experience in Editing Law Reports in Hindi or Translation in Hindi of Courts Judgments or Statutory drafting or translation in Hindi or principal and subordinate legislation; or

- (f) Master' Degree in Law from a recognized University or equivalent with thirteen years experience in teaching or research in Law; and

- (2) had studied Hindi and English both as elective or compulsory subjects at Degree level.

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Note 1 : The Department Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department or the Central Government shall ordinarily not exceed four years.

Note 3 : The maximums age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date receipt of applications.

Editor (02) (Deputation (including short-term contract):

2. Two (02) posts of Editor (Group 'A' (Gazetted, non-ministerial) in Level 12 pay matrix of 7th CPC pay scale of 78800-209200 Level 12, belonging to General Central Service, are to be filled up urgently on deputation (including short-term contract) basis.

Deputation (including short-term contract)

Officers under the Central Government or State Government or Union Territories or recognized research Institution or Universities or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations : -

- (c) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay Rs. 10000-15200 (as per Fifth Pay Commission) (revised scale of pay of Rs. 67700-208700, Level 11 Pay Matrix of Seventh Pay Commission (pre revised 15600-39100 Plus Grade Pay Rs. 6600) (as per Sixth Pay Commission) or equivalent in the parent Cadre or department; and
- (d) Possessing the following educational qualifications and experience:-

(I) (i) Bachelors' Degree in Law from recognized University or equivalent;

(ii) (a) ten years practice as an Advocate in a High Court; or

(b) ten years experience in State Judicial Service; or

(c) ten years experienced in legislation and legal affairs in the Law Department of a State Government of the Central Government; or

(d) ten years experience in the Legislative Department of the Central Government; or

(e) ten years experience in editing in a Department concerned with Law Reports; or

(f) ten years experience of legislative drafting ; or

(g) ten years experience of translation in Hindi or principal and subordinate legislation; or

(h) ten years experience in teaching or research in Law; or

(i) Master's Degree in Law from a recognized University or equivalent with eight years experience in teaching or research in Law; and

(2) had studied Hindi as elective or compulsory elective subjects at Bachelor's Degree level from a recognized University or equivalent and ability to translate and edit Court judgments in Hindi.

Note 1 : The Department Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department or the Central Government shall ordinarily not exceed four years.

Note 3 : The maximums age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date receipt of applications.

Assistant Editor (Deputation (including short-term contract)):

2 Seven (07) posts of Assistant Editor, Group 'A' (Gazetted, non-ministerial) posts in the pay scale of Rs. 67700-208700, Level 11 Pay Matrix of Seventh Pay Commission (Pre-revised PB-3, Rs. 15600-39100+grade pay 6600/-) belonging to General Central Service. The appointment will be made on deputation (including short-term contract/absorption basis from the officers of Central Government/State Government or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations.

(a) (i) Holding analogous post on regular basis in the parent cadre or department; or

(ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 8000-13500/- (as per Fifth Pay Commission) (revised scale of pay of Rs. 56100-177500, Level 10 Pay Matrix of Seventh Pay Commission) (Pre revised 15600-39100 plus Grade pay of Rs.5400/-)(as per Sixth Pay Commission) or equivalent in the parent cadre or Department; and

(b) Possessing the following educational qualifications and experience:

(1) (i) Bachelor's Degree in Law from a recognized University or equivalent;

- (ii)
- (a) Seven years practice as an Advocate in a High Court; or
 - (b) Seven years experience in State Judicial Service; or
 - (c) Seven years experience in legislation and legal affairs in the Law Department of a State Government; or
 - (d) Seven years experience in the Legislative Department of the Central Government; or
 - (e) Seven years experience in editing in a Department concerned with Law Reports; or
 - (f) Seven years experience of legislative drafting; or
 - (g) Seven years experience of translation in Hindi of principal and subordinate legislation;
- or
- (h) Seven years experience in teaching or research in Law; or
 - (i) Master's Degree in Law from a recognized University or equivalent with eight years experience in teaching or research in Law; and

(2) Had studied Hindi as a compulsory or elective subject at Bachelor's Degree level from a recognized University or equivalent and ability to translate and edit Court Judgments in Hindi.

Note 1 : The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment by deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : The period of deputation (including short-term contract) including period deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed four years

Note 3 : The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of application.

3. The Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organized or department of the Central Government shall ordinarily not to exceed four years.

4. The maximum age limit for appointment by deputation/absorption shall not exceed 56 years as on the closing date of receipt of applications.

3. Pay of the officer selected for the post will be regulated in accordance with the provisions contained in the Govt. of India, Department of Personnel and Training, O.M. No.2/29/91-Estt. (Pay.II), the 5th January, 1994, as amended from time to time.

4. The applications in the enclosed proforma (Annexure) from eligible and suitable Officials may be forwarded to this Department along with their up-to-date APAR of last five years, vigilance clearance and integrity certificate etc., so as to reach the undersigned within 45 days from the date of publication of the advertisement for aforesaid vacancies in the Employment and other news paper all over India. The candidates selected for the post will not be allowed to withdraw their names later on.

Encl.: - As above.



(Uttam Prakash)
Director

To

- 1 All Ministries/Departments of the GOI.
- 2 All Law Colleges/Universities.
- 3 The Under Secretary, DoPT for uploading on the website of DoPT.
- 4 NIC Cell, Ministry of Law and Justice for uploading the circular on the website of the Ministry (Legislative Department).

Application proforma for the post of Chief Editor, Editor and Assistant Editor in the Ministry of Law and Justice, Legislative Department, New Delhi

Name of the Officer:

Father's /Husband Name:

Date of Birth:

Gender:

Education Qualifications:

Post for which to be considered:

Present post held (with pay scale and date of appointment):

Permanent post held:

Brief particulars of service with nature of duties performed and experience:

Whether officers belong to Scheduled Cast/Scheduled Tribe Community:

Permanent Address:

Address for communication:

Additional information if any, which you would like to mention

in support of your suitability for the post:

Tel./Mob. No./Email ID:

Remarks:

Signature of the Candidate

DEPARTMENTAL ENDORSEMENT

Certified that the information given by Shri/Smt/Ms..... is correct and his/her services, will be spared in the event of his/her selection for appointment by deputation to the post of Personal Assistant in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice. He/She is clear from vigilance angle and no major/minor penalty has been imposed on him/her during the last 10 years. It is also certified that there is no doubt about the integrity of officer and cadre clearance in respect of him/her has already been obtained. Copies of last five years Annual Confidential Report in respect of the officer concerned are enclosed.

Signature.....

Name.....

Designation.....

Department.....

Date: