

No. 42/10/2023-3Trg
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 24th June, 2024

To

All the Administrative Secretaries to Govt. Haryana State.

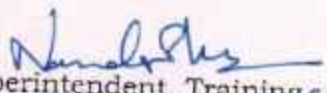
Subject:- (I) In-person Singapore Cooperation Programme on "Assuring Food safety and Security" from 19th to 23rd August, 2024 in Singapore.
(II) In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore.

Sir/ Madam,

I am directed to refer to the subject noted above and to inform that a copy of the letter No. 12/25/2024-BPC&T dated 13.06.2024 and 12/26/2024- BPC&T dated 13.06.2024 received from Ms. Charu Vijay, Under Secretary (BPC&T Section), Department of Economic Affairs, Ministry of Finance , Room No. 236, North Block, New Delhi-110001 Govt. of India, has been uploaded on the Chief Secretary Haryana Website (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instruction No. 22/38/2010-4Trg, dated 21.12.2022.

Yours faithfully,


Superintendent, Training *Shy*

Endst. No. 42/10/2023-3Trg.

Dated, Chandigarh the 24th June, 2024

A copy is forwarded to Ms. Charu Vijay, Under Secretary (BPC&T Section), Department of Economic Affairs, Ministry of Finance , Room No. 236, North Block, New Delhi-110001 Govt. of India, w.r.t. his letter No. letter No. 12/25/2024-BPC&T dated 13.06.2024 and 12/26/2024- BPC&T dated 13.06.2024 for information.


Superintendent Training *Shy*

Fwd: In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

14 June 2024 at 09:39

From: "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>
To: "Prabhjot Singh" <ssps@hry.nic.in>
Sent: Thursday, June 13, 2024 3:19:52 PM
Subject: Fwd: In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore

STY


From: "Anil Kumar Chourasia" <chourasia.anil@nic.in>
To: "Roli Singh" <asn-mohfw@nic.in>, "minhaj" <minhaj@ias.nic.in>, "Ashish kumar Bhutani Joint Secretary" <jsc-agri@nic.in>, "ANIL SUBRAMANIAM" <jsadmin-mha@nic.in>, "Mr Rohit Mathur" <rohit.mathur@nic.in>, "Deepak Mishra" <jspc-cpc@gov.in>, "Deepankar Aron" <jschem-cpc@gov.in>, "Mr Bhuvnesh Kumar" <bhuvnesh.k@melty.gov.in>, "Sunil Kumar JS DST" <jssk-dst@gov.in>, "Sh. Kamlesh Chaturvedi" <K.chaturvedi@gov.in>, "Rahul Kapoor" <jsupa-mhupa@gov.in>, "Subodh Yadav" <js-mowr@nic.in>, "Mrs Kamini Singh" <jshe-mhrd@nic.in>, "Dr Amarpreet Duggal" <jsad-moe@gov.in>, "MR Synrem" <js1.tourism@gov.in>, "Vikram Singh" <js-ship@nic.in>, "Mr S Kumar" <suresh.kumar1972@gov.in>, "Rajeev Singh Thakur" <jsadmin-dpdt@gov.in>, "Mercy Epao" <js.sme@nic.in>, "Mr JIGMET TAKPA" <takpa.jigmet@gov.in>, "CARALYN KHONGWAR DESHMUKH Additional Secretary RD" <jsrc-mord@gov.in>, "A M Staff RailwayBoard" <amstaff@rb.railnet.gov.in>, "Chairman RailwayBoard RailwayBoard" <crb@rb.railnet.gov.in>, "Dr(Mr) Prem Singh" <prem.bogzi@ias.nic.in>, "pallavi agarwal" <pallavi.agarwal@gov.in>, "Sh. Senthil Pandiyan" <js@moes.gov.in>, "Mr Samir Kumar" <samirkumar@nic.in>, "Dinesh Jagdale" <d.jagdale@gov.in>, "Vijay Kumar Sinha" <sinha.vijay@nic.in>, "Mr Surendra Singh" <jsss-msje@nic.in>, "Rajesh Yadav, JS-DEPwD" <jsda-msje@nic.in>, "Shri Sunil Kumar Verma" <jsa-dot@nic.in>, "Srinivas Danda" <snivas.danda@gov.in>, "Sameer Shukla" <jsbo@nic.in>, "Manish Tripathi" <jsa@nic.in>, "Mr Satyendra Mishra" <jsskm.moca@nic.in>, "Joint Secretary Navy" <jsnavy-dma@gov.in>, "Raghuraj Rajendran" <raghurajmr@ias.nic.in>, "Sagar Mehra" <sagar.mehra@nic.in>, "Mr. Hara Kumar Hajong" <hk.hajong@nic.in>, "Shubha Thakur" <sthakur@nic.in>, "Gurmeet Singh Chawla" <jsadmasi-culture@gov.in>, "Y. K. Sailas Thangal" <jsesti@mea.gov.in>, "SANJAY ROY" <Sanjay.roy14@nic.in>, "Satish Jadhav" <satish.kj@nic.in>, "Mr Satyajit Mishra" <satyajit.mishra@nic.in>, "Anupam Mishra" <s-ca@nic.in>, "DDG Establishment" <ddgestt@indiapost.gov.in>, "Sunita Anand" <anand.sunita@nic.in>, "Nitesh Mishra" <nk.mishra@nic.in>, "Sh. Kunal Satyarthi" <jslr-dolr@nic.in>, "Dr(Mr) Shailendra Kumar" <shailendra.k@nic.in>, "SANJAY KUMAR" <js-skj-dpe@gov.in>, "Shyam Bhagat" <js-establishment.moc@gov.in>, "vijay mittal" <vijay.mittal@nic.in>, "Rupesh Kumar Thakur" <rp.thakur25@nic.in>, "Additional Registrar Admin" <hra-hc.cg@gov.in>, "Masaldan Gaurav" <masaldan.gaurav@nic.in>, "Policy Information Desk" <information@cbi.gov.in>, "Arindam Modak" <arindam.modak@gov.in>, "Dr. Luther M. Rangreji" <jslegal1@mea.gov.in>, "Vrunda Desai JS Films" <jsfilms.inb@nic.in>, "Mr Mr G. N. Singh" <gn.singh13@nic.in>, jsaa@dae.gov.in, "Shri Ritvik Pandey" <jsrev@nic.in>, "Dr K. S. Jawahar Reddy, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary Office" <csoffice.cg@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, "Puneet Kumar Goel IAS Chief Secretary" <cs-goa@nic.in>, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Pradeep Kumar Jena" <csn@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Vijay Bhushan Pathak" <cs-skm@nic.in>, cs@tn.gov.in, "cs-tripura" <cs-tripura@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "B P Gopalika" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>
Cc: "charu vijay" <charu.vijay@nic.in>
Sent: Thursday, June 13, 2024 3:13:59 PM
Subject: In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore

Sir/Madam,

Please find attachment regarding **In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore** for information and necessary action.

With regards,

Anil Kumar Chourasia,
Assistant Section Officer,
(BPC&T) Section,
Department of Economic Affairs,
Ministry of Finance,
North Block, New Delhi,
Tele: 23095135.

 12-25-24-final.pdf
3064K

No.12/25/2024-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

North Block, New Delhi,
Dated the 13th June, 2024.

TRAINING CIRCULAR

Subject:- In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore.

The Republic of Singapore has invited nominations for **In-person Singapore Cooperation Programme on "Assuring Food Safety and Security" from 19th to 23rd August, 2024 in Singapore** under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level government officials who are involved in formulation of policies and/or implementation of strategies related to food safety and food security. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government (**Annex-I**). Number of slots available for India is **One**.

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

3. **The course is sponsored by Government of Singapore**, who will provide accommodation, local transport, medical insurance and daily allowance. **The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses.** An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format (**Annex-III**).

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

- (i) Sponsoring Government's application to be filled online (available at <https://go.gov.sg/foodsafety2024>). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
- (ii) DEA's proforma - duly countersigned by competent authority (**Annex-IV**).

5. **Application Form complete in all respects alongwith check-list reach this Department through the Administrative Ministry/Department of Govt. of India /State Government/UT, as the case may be, not later than 28.06.2024 positively at the following address:-**

Ms. Charu Vijay,
Under Secretary (BPC&T),
Department of Economic Affairs, Ministry of Finance,
Room No. 236, North Block, New Delhi-110001.
Ph:- 011 - 2309 5233,
Email- charu.vijay@nic.in
chourasia.anil@nic.in

Contd.....2/-

6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.finmin.nic.in under the link "Foreign Training Programmes" [<https://mofapp.nic.in/training/default.aspx>].



(Charu Vijay)

Under Secretary to the Govt. of India

1. Joint Secretary(Admn.), Ministry of Health & Family Welfare, Nirman Bhavan, New Delhi.
2. Joint Secretary(Admn.), Ministry of Food Processing Industries, Panchsheel Bhawan, New Delhi.
3. Joint Secretary(Admn.), Ministry of Agriculture and Farmers' Welfare, Krishi Bhavan, New Delhi.
4. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
5. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE
[<https://mofapp.nic.in/training/default.aspx>].

संख्या.12/25/2024-बीपीसीएंडटी

भारत सरकार
वित्त मंत्रालय
आर्थिक कार्य विभाग
(बीपीसी एंड टी अनुभाग)

नॉर्थ ब्लॉक, नई दिल्ली,
दिनांक 13 जून, 2024.

प्रशिक्षण परिपत्र

विषय : सिंगापुर में 19 से 23 अगस्त, 2024 तक "खाद्य सुरक्षा और सुरक्षा आश्वासन" पर व्यक्तिगत रूप से सिंगापुर सहयोग कार्यक्रम।

सिंगापुर गणराज्य ने भारत के साथ तकनीकी सहायता कार्यक्रम के तहत सिंगापुर में 19 से 23 अगस्त, 2024 तक "खाद्य सुरक्षा और सुरक्षा आश्वासन" पर व्यक्तिगत रूप से सिंगापुर सहयोग कार्यक्रम सिंगापुर को-ऑपरेशन प्रोग्राम के लिए नामांकन आमंत्रित किए हैं। पाठ्यक्रम मध्यम से वरिष्ठ स्तर के सरकारी अधिकारियों के लिए है जो नीतियों के निर्माण और / या खाद्य सुरक्षा और खाद्य सुरक्षा से संबंधित रणनीतियों के कार्यान्वयन में शामिल हैं। पात्रता शर्तों और पाठ्यक्रम के बारे में अन्य सूचना प्रायोजक सरकार से प्राप्त सूचना विवरणिका (अनुलग्नक-I) में दी गई है। भारत के लिए उपलब्ध स्लॉट की संख्या एक है।

2. अभ्यर्थियों के नामांकन को आर्थिक कार्य विभाग द्वारा निर्धारित दिशा-निर्देशों द्वारा विनियमित किया जाता है, जिसका सारांश अनुलग्नक-II के रूप में संलग्न किया गया है।

3. पाठ्यक्रम सिंगापुर सरकार द्वारा प्रायोजित है, जो आवास, स्थानीय परिवहन, चिकित्सा बीमा और दैनिक भत्ता प्रदान करेगा। नामांकित अभ्यर्थियों या उसके नामांकन प्राधिकारी को राउंड ट्रिप हवाई किराया और यात्रा संबंधी अन्य खर्च का खर्च वहन करना होगा। यदि वे निर्धारित प्रारूप में (अनुलग्नक III) यात्रा वहन करने के लिए सहमत हैं तो प्रतिभागी या उसके मंत्रालय/विभाग/राज्य सरकार को इस आशय का एक वचन पत्र देना होगा।

4. निम्नलिखित प्रपत्रों को विधिवत रूप से पूरा किया जाना चाहिए और प्रतिभागी तथा नामांकनकर्ता मंत्रालय/विभाग के सक्षम प्राधिकारी द्वारा प्रमाणित किया जाना चाहिए:

- (i) प्रायोजक सरकार के आवेदन को ऑनलाइन भरा जाना है (<https://go.gov.sg/foodsafety2024> पर उपलब्ध)। एससीपी को ऑनलाइन अभ्यर्थी द्वारा प्रस्तुत आवेदन की मुद्रित प्रति अन्य प्रपत्रों के साथ डीईए को भेजी जाए।
- (ii) डीईए का प्रोफार्मा-सक्षम प्राधिकारी द्वारा विधिवत प्रतिहस्ताक्षरित (अनुलग्नक-IV)।

5. चेक-लिस्ट के साथ सभी प्रकार से पूर्ण आवेदन पत्र प्रशासनिक मंत्रालय/भारत सरकार के विभाग/राज्य सरकार/संघ राज्य क्षेत्र जैसा भी मामला हो, के माध्यम से इस विभाग को 28.06.2024 तक अवश्य ही निम्नलिखित पते पर पहुंच जाने चाहिए:-

सुश्री चारु विजय,
अवर सचिव (बीपीसीएंडटी),
आर्थिक कार्य विभाग, वित्त मंत्रालय,
कमरा नं 236, नॉर्थ ब्लॉक, नई दिल्ली -110001
फोन:- 011 - 2309 5233,
ईमेल- charu.vijay@nic.in
chourasia.anil@nic.in

6. अपूर्ण आवेदनों और अंतिम तिथि के बाद प्राप्त नामांकनों पर विचार नहीं किया जाएगा। इसका कड़ाई से अनुपालन किया जाए ताकि बाद में निराशा न हो। अभ्यर्थियों को सलाह दी जाती है कि वे अपने आवेदनों के संबंध में अपने प्रशासनिक विभागों के माध्यम से समय पर कार्रवाई करें और उपर निर्दिष्ट प्रपत्रों में मांगी गई पूर्ण जानकारी भेजें। विभिन्न अल्पकालिक प्रशिक्षण कार्यक्रमों का विवरण नियमित रूप से वित्त मंत्रालय की वेबसाइट www.finmin.nic.in पर "विदेशी प्रशिक्षण कार्यक्रम" [<https://mofapp.nic.in/training/default.aspx>] लिंक के तहत अपलोड किया जाता है।

(चारु विजय)

अवर सचिव, भारत सरकार

1. संयुक्त सचिव (प्रशासन), स्वास्थ्य और परिवार कल्याण मंत्रालय, निर्माण भवन, नई दिल्ली।
2. संयुक्त सचिव (प्रशासन), खाद्य प्रसंस्करण उद्योग मंत्रालय, पंचशील भवन, नई दिल्ली।
3. संयुक्त सचिव (प्रशासन), कृषि और किसान कल्याण मंत्रालय, कृषि भवन, नई दिल्ली।
4. भारत सरकार के सभी मंत्रालयों/विभागों के संयुक्त सचिव (प्रशासन)।
5. सभी राज्य सरकारों/संघ राज्य क्षेत्रों के मुख्य सचिव।

आर्थिक कार्य विभाग की वेबसाइट पर अपलोड किया जाएगा
[<https://mofapp.nic.in/training/default.aspx>]

ASSURING FOOD SAFETY AND SECURITY

19 TO 23 AUGUST 2024

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

to be conducted by

SINGAPORE FOOD AGENCY

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, more than 150,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

SINGAPORE FOOD AGENCY

The mission of the Singapore Food Agency (SFA) is to ensure and secure a supply of safe food. To safeguard Singapore's food security, SFA adopts a multi-pronged approach which includes diversifying food import sources and increasing local food production. To ensure that food in Singapore is safe for consumption, SFA has in place an integrated farm-to-fork food safety system which adopts a risk-based approach guided by science and aligned with international standards. As food safety and security is a joint responsibility, SFA provides an enabling environment that supports all stakeholders to play their part. For more information on SFA, visit www.sfa.gov.sg.

Course Objectives

This in-person course is conducted under the auspices of the SCP Training Award.

This course will cover Singapore's national strategies, policies and systems for food safety and security.

Synopsis

Topics to be covered include:

- Overview of Singapore's strategies and initiatives to ensure and secure a supply of safe food
- Food safety laws, regulations, and standards in Singapore
- Accreditation of food export countries
- Risk-based inspection of imported food
- Ensure safety of locally processed food and food retail establishments
- Food safety monitoring programme
- Food safety testing capabilities
- Urban food production and production technologies

Methodology

The course will be conducted **in-person in Singapore**. The delivery of instruction includes seminar-style sessions, site visits, and discussions.

Course Duration and Venue

The course will be held over five days from **19 to 23 August 2024** in Singapore.

Application Information

Applicants should be:

- Mid-to-senior level government officials involved in formulation of policies and/or implementation of strategies related to food safety and food security.
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (hereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Accommodation for the entire duration of the course. Complimentary breakfast is provided in the accommodation from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (130 SGD) from the first day to the last day of the course. A proportionate reduction in the per diem will be made if the participant is unable to attend the full duration of the course;
- Local Transportation between hotel and site visits (if any); and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company. [This does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment. Participants are personally liable for all medical expenses beyond what is covered by the insurance policy.]

Note:

- The nominating government will be responsible for its participants' round-trip airfares;
- Participants are to bear their personal expenses that might be incurred prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage of COVID-19 related expenses and medical evacuation in the event of any unexpected emergencies.

Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart;
- Strictly observe the course schedule and attend all training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

Application Procedure

(Closing date for nomination: **5 July 2024**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **one (1)** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/foodsafety2024> by **5 July 2024**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

Note:

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly.
- Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends

SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs (DEA), summarized below:-

Eligibility Conditions

| Duration of Training | No. of years of service completed in Govt. as on the date of FTP | Upper age limit on the date of FTP | Cooling off period | Limit on participation in number of trainings in a year |
|----------------------|--|------------------------------------|--------------------|--|
| Upto one week | 5 years | Less than 58 years | Six months | Two FTPs of duration of less than one week in a calendar year |
| One to Two weeks | 7 years | Less than 58 years | One year | One FTP of duration of one to two weeks in a calendar year |
| More than two weeks | 9 years | Less than 55 years | Two years | One FTP of duration more than two weeks in a period of two years |

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

HOW TO APPLY

3. Filling up of application forms:-

- Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.
- Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.
- The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.
- In case of training programmes which are not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission of undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. Nominations:-

- In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.
- Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. Clearance:-

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

Abbreviation:-

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

DEA PROFORMA FOR FOREIGN TRAINING

| | | | | |
|---|------------------------------|-------------------------------------|-----------------------------------|-------------------|
| 1. Name | | | | |
| 2. Date of Birth | | 3. Male/Female | | |
| 4. Educational Qualifications | | 5. Date of Entry into Govt. Service | | |
| 6. Service to which Officer belongs | | 7. Date of Regular appointment | | |
| 8. Details of Posts held during the last five years (starting from present) : | | | | |
| S.No. | Post held & Pay level | Period of Posting | Ministry/Department/ Organization | Nature of Work |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 9. Name of training programme applied for and its relevance to the candidate | | | | |
| 10. Papers etc, if any, published by the candidate | | | | |
| 11. Details of Foreign Training Programmes attended during the last two years : | | | | |
| S.No. | Dates & Duration Of Training | Subject/title of training | Name of the Training Institution | Source of funding |
| | | | | |
| | | | | |
| | | | | |
| Signature of the candidate: | | | | |
| Office Phone : | | | | |
| Mobile No. : | | | | |
| E-mail : | | | | |
| <u>CERTIFICATE</u> | | | | |
| Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached. | | | | |
| Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal) | | | | |

To be filled only in case the Training Programme is not fully sponsored

PART-A

UNDERTAKING

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Shri/Ms _____ Designation _____ working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____ sponsored by _____ from _____ to _____

Signature of Competent Authority

Name

Designation

(SEAL)

-----OR-----

PART-B

UNDERTAKING FOR SELF FINANCING

This is to certify that in the event of my selection, I _____ holding the post of _____ in the Ministry/Department/State Government of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on _____ sponsored by _____ from _____ to _____

This issues with the approval of the Competent Authority.

Countersigned by:

(Signature of the candidate)
Name, Designation (With seal)

Signature of Competent Authority
Name, Designation (With seal)

ANNEX-IV**CHECK LIST**

| Sl. No. | Required Documents | YES/NO |
|---------|---|--------|
| 1. | MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement | |
| 2. | Complete DEA Proforma alongwith Vigilance Clearance | |
| 3. | Whether Application has been recommended/ nominated by Line Ministry/Department/State Government | |
| 4. | Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded. | |

Fwd: In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

14/6/24

14 June 2024 at 09:39

STG

From: "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>

To: "Prabhjot Singh" <ssps@hry.nic.in>

Sent: Thursday, June 13, 2024 4:19:50 PM

Subject: Fwd: In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore

From: "Anil Kumar Chourasia" <chourasia.anil@nic.in>

To: "ANIL SUBRAMANIAM" <jsadmin-mha@nic.in>, "Balasubramanian Krishnamurthy" <js-dor@gov.in>, "Roli Singh" <ash-mohtw@nic.in>, "Mr Rohit Mathur" <rohit.mathur@nic.in>, "Deepak Mishra" <jspc-cpc@gov.in>, "Deepankar Aron" <jschem-cpc@gov.in>, "Mr Bhuvnesh Kumar" <bhuvnesh.k@meity.gov.in>, "Sunil Kumar JS DST" <jssk-dst@gov.in>, "Sh. Kamlesh Chaturvedi" <K.chaturvedi@gov.in>, "Rahul Kapoor" <jsupa-mhupa@gov.in>, "Subodh Yadav" <js-mowr@nic.in>, "Mrs Kamini" <jshe-mhrd@nic.in>, "Dr Amarpreet Duggal" <jsad-moe@gov.in>, "Ashish kumar Bhutani Joint Secretary" <jssc-agri@nic.in>, "MR Synrem" <js1.tourism@gov.in>, "Vikram Singh" <js-ship@nic.in>, "Mr S Kumar" <suresh.kumar1972@gov.in>, "Rajeev Singh Thakur" <jsadmin-dpiit@gov.in>, "Mercy Epao" <js.sme@nic.in>, "Mr JIGMET TAKPA" <takpa.jigmet@gov.in>, "CARALYN KHONGWAR DESHMUKH Additional Secretary RD" <jsrc-mord@gov.in>, "A M Staff RailwayBoard" <amstaff@rb.railnet.gov.in>, "ChairmanRailwayBoard RailwayBoard" <crb@rb.railnet.gov.in>, "Dr(Mr) Prem Singh" <prem.bogzi@ias.nic.in>, "pallavi agarwal" <pallavi.agarwal@gov.in>, "Sh. Senthil Pandiyan" <js@moes.gov.in>, "Mr Samir Kumar" <samirkumar@nic.in>, "Dinesh Jagdale" <d.jagdale@gov.in>, "Vijay Kumar Sinha" <sinha.vijay@nic.in>, "Mr Surendra Singh" <jsss-msje@nic.in>, "Rajesh Yadav, JS-DEPwD" <jstda-msje@nic.in>, "Shri Sunil Kumar Verma" <jsa-dot@nic.in>, "Srinivas Danda" <srinivas.danda@gov.in>, "Sameer Shukla" <jsbo@nic.in>, "Manish Tripathi" <jse@nic.in>, "Mr Satyendra Mishra" <jsskm.moca@nic.in>, "Joint Secretary Navy" <jsnavy-dma@gov.in>, "Raghuraj Rajendran" <raghurajmr@ias.nic.in>, "Sagar Mehra" <sagar.mehra@nic.in>, "Mr. Hara Kumar Hajong" <hk.hajong@nic.in>, "Shubha Thakur" <sthakur@nic.in>, "Gurmeet Singh Chawla" <jsadmasi-culture@gov.in>, "Y. K. Sailas Thangal" <jsestt@mea.gov.in>, "SANJAY ROY" <Sanjay.roy14@nic.in>, "Satish Jadhav" <satish.kj@nic.in>, "Mr Satyajit Mishra" <satyajit.mishra@nic.in>, "Anupam Mishra" <js-ca@nic.in>, "DDG Establishment" <ddgestt@indiapost.gov.in>, "Sunita Anand" <anand.sunita@nic.in>, "Nitesh Mishra" <nk.mishra@nic.in>, "Additional Registrar Admin" <ara-hc.cg@gov.in>, "Masaldan Gaurav" <masaldan.gaurav@nic.in>, "minhaj" <minhaj@ias.nic.in>, "Policy Information Desk" <information@cbi.gov.in>, "Arindam Modak" <arindam.modak@gov.in>, "Dr. Luther M. Rangreji" <jslegal1@mea.gov.in>, "Vrunda Desai JS Films" <jsfilms.inb@nic.in>, "Mr Mr G. N. Singh" <gn.singh13@nic.in>, jsaa@dae.gov.in, "Dr K. S. Jawahar Reddy, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary Office" <csoffice.cg@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, "Puneet Kumar Goel IAS Chief Secretary" <cs-goa@nic.in>, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cs-meg" <cs-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csnagl@nic.in>, "Shri Pradeep Kumar Jena" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Vijay Bhushan Pathak" <cs-skm@nic.in>, cs@tn.gov.in, "cs-tripura" <cs-tripura@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "B P Gopalika" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Dr Sharat Chauhan, I.A.S. Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>

Sent: Thursday, June 13, 2024 4:07:09 PM

Subject: Fwd: In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore

Sir/Madam,

Please ignore the trailing mail & find attachment regarding **In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
Assistant Section Officer,
(BPC&T) Section,

Department of Economic Affairs,
Ministry of Finance,
North Block, New Delhi,
Tele: 23095135.

From: "Anil Kumar Chourasia" <chourasia.anil@nic.in>
To: "ANIL SUBRAMANIAM" <jsadmin-mha@nic.in>, "Balasubramanian Krishnamurthy" <js-dor@gov.in>, "Roli Singh" <ash-mohfw@nic.in>, "Mr Rohit Mathur" <rohit.mathur@nic.in>, "Deepak Mishra" <jspc-cpc@gov.in>, "Deepankar Aron" <jsschem-cpc@gov.in>, "Mr Bhuvnesh Kumar" <bhuvnesh.k@meity.gov.in>, "Sunil Kumar JS DST" <jssk-dst@gov.in>, "Sh. Kamlesh Chaturvedi" <K.chaturvedi@gov.in>, "Rahul Kapoor" <jsupa-mhupa@gov.in>, "Subodh Yadav" <js-mowr@nic.in>, "Mrs Kamini" <jshe-mhrd@nic.in>, "Dr Amarpreet Duggal" <jsad-moe@gov.in>, "Ashish kumar Bhutani Joint Secretary" <jssc-agri@nic.in>, "MR Synrem" <js1.tourism@gov.in>, "Vikram Singh" <js-ship@nic.in>, "Mr S Kumar" <suresh.kumar1972@gov.in>, "Rajeev Singh Thakur" <jsadmin-dpllt@gov.in>, "Mercy Epao" <js.sme@nic.in>, "Mr JIGMET TAKPA" <takpa.jigmet@gov.in>, "CARALYN KHONGWAR DESHMUKH Additional Secretary RD" <jsrc-mord@gov.in>, "A M Staff RailwayBoard" <amstaff@rb.railnet.gov.in>, "ChairmanRailwayBoard RailwayBoard" <crb@rb.railnet.gov.in>, "Dr(Mr) Prem Singh" <prem.bogzi@ias.nic.in>, "pallavi agarwal" <pallavi.agarwal@gov.in>, "Sh. Senthil Pandiyan" <js@moes.gov.in>, "Mr Samir Kumar" <samirkumar@nic.in>, "Dinesh Jagdale" <d.jagdale@gov.in>, "Vijay Kumar Sinha" <sinha.vijay@nic.in>, "Mr Surendra Singh" <jsss-msje@nic.in>, "Rajesh Yadav, JS-DEPwD" <jsda-msje@nic.in>, "Shri Sunil Kumar Verma" <jsa-dot@nic.in>, "Srinivas Danda" <srinivas.danda@gov.in>, "Sameer Shukla" <jsbo@nic.in>, "Manish Tripathi" <jse@nic.in>, "Mr Satyendra Mishra" <jsskm.moca@nic.in>, "Joint Secretary Navy" <jsnavy-dma@gov.in>, "Raghuraj Rajendran" <raghurajmr@ias.nic.in>, "Sagar Mehra" <sagar.mehra@nic.in>, "Mr. Hara Kumar Hajong" <hk.hajong@nic.in>, "Shubha Thakur" <sthakur@nic.in>, "Gurmeet Singh Chawla" <jsadmasi-culture@gov.in>, "Y. K. Sailas Thangal" <jsestl@mea.gov.in>, "SANJAY ROY" <Sanjay.roy14@nic.in>, "Satish Jadhav" <satish.kj@nic.in>, "Mr Satyajit Mishra" <satyajit.mishra@nic.in>, "Anupam Mishra" <js-ca@nic.in>, "DDG Establishment" <ddgestt@indiapost.gov.in>, "Sunita Anand" <anand.sunita@nic.in>, "Nitesh Mishra" <nk.mishra@nic.in>, "Additional Registrar Admin" <ara-hc.cg@gov.in>, "Masaldan Gaurav" <masaldan.gaurav@nic.in>, "minhaj" <minhaj@ias.nic.in>, "Policy Information Desk" <information@cbi.gov.in>, "Arindam Modak" <arindam.modak@gov.in>, "Dr. Luther M. Rangreji" <jsegal1@mea.gov.in>, "Vrunda Desai JS Films" <jsfilms.inb@nic.in>, "Mr Mr G. N. Singh" <gn.singh13@nic.in>, jsaa@dae.gov.in, "Dr K. S. Jawahar Reddy, IAS" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary Office" <csoffice.cg@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Shri Naresh Kumar" <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, "Puneet Kumar Goel IAS Chief Secretary" <cs-goa@nic.in>, "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "L.Khiangte, IAS" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "DR VENU V IAS" <chiefsecy@kerala.gov.in>, "Veera Rana" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Pradeep Kumar Jena" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Vijay Bhushan Pathak" <cs-skm@nic.in>, cs@tn.gov.in, "cs-tripura" <cs-tripura@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "B P Gopalika" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>
Cc: "charu vijay" <charu.vijay@nic.in>
Sent: Thursday, June 13, 2024 3:37:47 PM
Subject: In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore

Sir/Madam,

Please find attachment regarding **In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore** , for information and necessary action.

With regards,

Anil Kumar Chourasia,
Assistant Section Officer,
(BPC&T) Section,
Department of Economic Affairs,
Ministry of Finance,
North Block, New Delhi,
Tele: 23095135.

No.12/26/2024-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

North Block, New Delhi,
Dated the 13th June, 2024.

TRAINING CIRCULAR

Subject:- In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore.

The Republic of Singapore has invited nominations for In-person Singapore Cooperation Programme on "Singapore's Drug Control Programme" from 14th to 17th October, 2024 in Singapore under the Technical Assistance Programme with India. The programme is intended for mid- to senior-level government officials who are involved in drug policy, prevention and enforcement work (with a focus on drugs). The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government (Annex-I). Number of slots available for India is Three.

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as Annex-II.

3. The course is sponsored by Government of Singapore, who will provide accommodation, local transport, medical insurance and daily allowance. The nominated candidate or his/her nominating authority shall have to bear the cost of round trip air fare and other travel related expenses. An undertaking to this effect has to be given by the participant or his/her Ministry/Department/State Government in case they agree to bear the travel expenses in the prescribed format (Annex-III).

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department:

- (i) Sponsoring Government's application to be filled online (available at <https://go.gov.sg/drugcontrol2024>). Printed copy of application submitted by the candidate online to SCP may be sent to DEA along with the other forms.
- (ii) DEA's proforma - duly countersigned by competent authority (Annex-IV).

5. Application Form complete in all respects alongwith check-list reach this Department through the Administrative Ministry/Department of Govt. of India /State Government/UT, as the case may be, not later than 26.07.2024 positively at the following address:-

Ms. Charu Vijay,
Under Secretary (BPC&T),
Department of Economic Affairs, Ministry of Finance,
Room No. 236, North Block, New Delhi-110001.
Ph:- 011 - 2309 5233,
Email- charu.vijay@nic.in
chourasia.anil@nic.in

Contd.....2/-

6. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on Ministry of Finance's website www.finmin.nic.in under the link "Foreign Training Programmes" [<https://mofapp.nic.in/training/default.aspx>].



(Charu Vijay)

Under Secretary to the Govt. of India

1. Joint Secretary(Admn.), Ministry of Home Affairs, North Block, New Delhi.
2. Joint Secretary(Admn.), Deptt. of Revenue, North Block, New Delhi.
3. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
4. Chief Secretaries of all States Governments/UTs.

TO BE UPLOADED ON website of Department of Economic Affairs' WEBSITE
[<https://mofapp.nic.in/training/default.aspx>].

संख्या. 12/26/2024-बीपीसीएंडटी

भारत सरकार

वित्त मंत्रालय

आर्थिक कार्य विभाग

(बीपीसी एंड टी अनुभाग)

नॉर्थ ब्लॉक, नई दिल्ली,

दिनांक 13 जून, 2024.

प्रशिक्षण परिपत्र

विषय : सिंगापुर में 14 से 17 अक्टूबर, 2024 तक "सिंगापुर के ड्रग कंट्रोल प्रोग्राम" पर व्यक्तिगत रूप से सिंगापुर सहयोग कार्यक्रम।

सिंगापुर गणराज्य ने भारत के साथ तकनीकी सहायता कार्यक्रम के तहत सिंगापुर में 14 से 17 अक्टूबर, 2024 तक "सिंगापुर के ड्रग कंट्रोल प्रोग्राम" पर व्यक्तिगत रूप से सिंगापुर सहयोग कार्यक्रम सिंगापुर को-ऑपरेशन प्रोग्राम के लिए नामांकन आमंत्रित किए हैं। पाठ्यक्रम मध्य से वरिष्ठ स्तर के सरकारी अधिकारियों के लिए है जो दवा नीति, रोकथाम और प्रवर्तन कार्य (दवाओं पर ध्यान देने के साथ) में शामिल हैं। पात्रता शर्तों और पाठ्यक्रम के बारे में अन्य सूचना प्रायोजक सरकार से प्राप्त सूचना विवरणिका (अनुलग्नक-I) में दी गई है। भारत के लिए उपलब्ध स्लॉट की संख्या तीन है।

2. अभ्यर्थियों के नामांकन को आर्थिक कार्य विभाग द्वारा निर्धारित दिशा-निर्देशों द्वारा विनियमित किया जाता है, जिसका सारांश अनुलग्नक-II के रूप में संलग्न किया गया है।

3. पाठ्यक्रम सिंगापुर सरकार द्वारा प्रायोजित है, जो आवास, स्थानीय परिवहन, चिकित्सा बीमा और दैनिक भत्ता प्रदान करेगा। नामांकित अभ्यर्थियों या उसके नामांकन प्राधिकारी को राउंड ट्रिप हवाई किराया और यात्रा संबंधी अन्य खर्च का खर्च वहन करना होगा। यदि वे निर्धारित प्रारूप में (अनुलग्नक III) यात्रा वहन करने के लिए सहमत हैं तो प्रतिभागी या उसके मंत्रालय/विभाग/राज्य सरकार को इस आशय का एक वचन पत्र देना होगा।

4. निम्नलिखित प्रपत्रों को विधिवत रूप से पूरा किया जाना चाहिए और प्रतिभागी तथा नामांकनकर्ता मंत्रालय/विभाग के सक्षम प्राधिकारी द्वारा प्रमाणित किया जाना चाहिए:

- (i) प्रायोजक सरकार के आवेदन को ऑनलाइन भरा जाना है (<https://go.gov.sg/drugcontrol2024> पर उपलब्ध)। एससीपी को ऑनलाइन अभ्यर्थी द्वारा प्रस्तुत आवेदन की मुद्रित प्रति अन्य प्रपत्रों के साथ डीईए को भेजी जाए।
- (ii) डीईए का प्रोफार्मा-सक्षम प्राधिकारी द्वारा विधिवत प्रतिहस्ताक्षरित (अनुलग्नक-IV)।

5. चेक-लिस्ट के साथ सभी प्रकार से पूर्ण आवेदन पत्र प्रशासनिक मंत्रालय/भारत सरकार के विभाग/राज्य सरकार/संघ राज्य क्षेत्र जैसा भी मामला हो, के माध्यम से इस विभाग को 26.08.2024 तक अवश्य ही निम्नलिखित पते पर पहुंच जाने चाहिए:-

सुश्री चारु विजय,

अवर सचिव (बीपीसीएंडटी),

आर्थिक कार्य विभाग, वित्त मंत्रालय,

कमरा नं 236, नॉर्थ ब्लॉक, नई दिल्ली - 110001

फोन:- 011 - 2309 5233,

ईमेल- charu.vijay@nic.in

chourasia.anil@nic.in

6. अपूर्ण आवेदनों और अंतिम तिथि के बाद प्राप्त नामांकनों पर विचार नहीं किया जाएगा। इसका कड़ाई से अनुपालन किया जाए ताकि बाद में निराशा न हो। अभ्यर्थियों को सलाह दी जाती है कि वे अपने आवेदनों के संबंध में अपने प्रशासनिक विभागों के माध्यम से समय पर कार्रवाई करें और ऊपर निर्दिष्ट प्रपत्रों में मांगी गई पूर्ण जानकारी भेजें। विभिन्न अल्पकालिक प्रशिक्षण कार्यक्रमों का विवरण नियमित रूप से वित्त मंत्रालय की वेबसाइट www.finmin.nic.in पर "विदेशी प्रशिक्षण कार्यक्रम" [<https://mofapp.nic.in/training/default.aspx>] लिंक के तहत अपलोड किया जाता है।

(चारु विजय)

अवर सचिव, भारत सरकार

1. संयुक्त सचिव (प्रशासन), गृह मंत्रालय, नॉर्थ ब्लॉक, नई दिल्ली।
2. संयुक्त सचिव (प्रशासन), विभाग राजस्व विभाग, नॉर्थ ब्लॉक, नई दिल्ली।
3. भारत सरकार के सभी मंत्रालयों/विभागों के संयुक्त सचिव (प्रशासन)।
4. सभी राज्य सरकारों/संघ राज्य क्षेत्रों के मुख्य सचिव।

आर्थिक कार्य विभाग की वेबसाइट पर अपलोड किया जाएगा
[\[https://mofapp.nic.in/training/default.aspx\]](https://mofapp.nic.in/training/default.aspx)

SINGAPORE'S DRUG CONTROL PROGRAMME

14 TO 17 OCTOBER 2024

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD

to be conducted by

CENTRAL NARCOTICS BUREAU

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, more than 150,000 officials from more than 180 countries, territories, and intergovernmental organisations have participated in our courses and study visits. The SCP is managed by the Technical Cooperation Directorate of the Ministry of Foreign Affairs, Singapore.

Central Narcotics Bureau, Singapore

The Central Narcotics Bureau (CNB) was established in 1971 as the primary drug enforcement agency with a clear and focused mandate – to keep Singapore safe from the harms of drugs and inhalants.

CNB's vision is for a Singapore without drugs, where everyone can live, work and play safely. To achieve this vision, it has set out with the mission to **Enforce, Educate and Engage**, for a drug-free Singapore.

Course Objectives

The programme aims to share with participants Singapore's comprehensive drug control strategy and provide a conducive learning and sharing platform for mid-to senior level officials involved in drug policy, prevention and enforcement (with a focus on drugs) work to exchange and share best practices.

Course Outline

The workshop will cover:

- Insights to Singapore's comprehensive drug-control strategy.
- Sharing of enforcement strategies and anti-drug legislation, as well as preventive drug education efforts.
- Sharing of evidence-informed treatment and rehabilitation regime, and aftercare and re-integration strategies.
- An introduction to Singapore's Home Team Concept, the Home Team Departments, and their interoperability, in the fight against drugs.
- Role of forensic laboratories, community partners and non-governmental organisations (NGOs) in countering the domestic drug problem.

Methodology

The course will be conducted in-person for up to 30 participants in Singapore. It will be conducted in English through a mix of lectures, with opportunities for group discussions, sharing sessions and case studies with the aim of maximising engagement. Site visits to relevant agencies and facilities will be arranged where applicable to deepen participants' understanding and appreciation of the contributions by various agencies towards the drug-free cause.

Course Duration and Venue

The course will be conducted daily from **14 to 17 October 2024** in Singapore.

Application Information

Applicants should be:

- Mid- to senior-level government officials involved in drug policy, prevention and enforcement work (with a focus on drugs);
- Nominated by their respective governments;
- Proficient in English;
- In good health; and
- Prepared to participate actively in the programme.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award.

Under this arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Course fees;
- Visa application fees for entry into Singapore [Note: participants are responsible for their own transit visas (if any)];
- Airport transfers;
- Accommodation for the entire duration of the course. Complimentary breakfast is provided in the hotel from the first day of the course to one day after the course;
- Per diem of One Hundred and Thirty Singapore Dollars (S\$130) in cash from the first day to the last day of the course. A proportionate reduction in the per diem will be made if you are unable to attend the full duration of the course;
- Transportation between hotel and training venue, and
- Basic insurance coverage (Group Hospitalisation and Surgical; Group Personal Accident) for participants during their stay in Singapore, in accordance with the policy of a local insurance company.

Note:

- The nominating government will be responsible for its participants' round-trip airfares. Applicants are encouraged to verify the availability of funding for their round-trip

airfares with their respective nominating government;

- Participants are to bear all expenses prior to receiving the per diem; and
- As the basic insurance coverage does not cover any pre-existing conditions/illnesses and/or any outpatient medical/dental treatment, participants are strongly advised to purchase comprehensive travel insurance which includes adequate coverage of COVID-19 related expenses and medical evacuation in the event of any unexpected emergencies.

Regulations

Participants are required to comply with the following:

- For entry into Singapore, participants are required to adhere to the latest travel and health requirements/advisories as indicated at www.ica.gov.sg/enter-transit-depart.
- Strictly observe the course schedule and attend all training sessions; and
- Carry out instructions and abide by conditions as may be stipulated by the nominating authority or government and the Government of Singapore and its appointed trainer, with respect to the course.

Application Procedure

(Closing date for nomination: **2 August 2024**)

The Government of Singapore is pleased to invite the respective National Focal Points for Technical Assistance (NFP) to nominate **three (3)** suitable applicant(s). Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective NFPs in the event that its nominee(s) is not selected.

All nominees are to submit their applications online at <https://go.gov.sg/drugcontrol2024> by **2 August 2024**. NFPs are also required to endorse nominees via email links. Instructions and FAQs for Applicants and NFPs can be found at the links below:

- Applicants: <https://go.gov.sg/start-guide>
- NFPs: <https://go.gov.sg/start-nfp>

Note:

- Participants will receive a certificate of completion from the SCP upon completion of the course.
- Please refrain from making telephone and email inquiries on the status of your application while your application is being processed.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The NFP will also be informed directly.
- Flight arrangements should be made only upon receipt of the Letter of Acceptance to the course.

Follow us at:

- SCP Website: www.scp.gov.sg
- Facebook: www.facebook.com/SCPFriends

ANNEX-II

SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs (DEA), summarized below:-

Eligibility Conditions

| Duration of Training | No. of years of service completed in Govt. as on the date of FTP | Upper age limit on the date of FTP | Cooling off period | Limit on participation in number of trainings in a year |
|----------------------|--|------------------------------------|--------------------|--|
| Upto one week | 5 years | Less than 58 years | Six months | Two FTPs of duration of less than one week in a calendar year |
| One to Two weeks | 7 years | Less than 58 years | One year | One FTP of duration of one to two weeks in a calendar year |
| More than two weeks | 9 years | Less than 55 years | Two years | One FTP of duration more than two weeks in a period of two years |

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

HOW TO APPLY

3. Filling up of application forms:-

- Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.
- Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.
- The column relating to **Vigilance Clearance** in DEA proforma should be filled in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.
- In case of training programmes which are not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission of undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. Nominations:-

- In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.
- Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. Clearance:-

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

Abbreviation:-

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

DEA PROFORMA FOR FOREIGN TRAINING

| | | | | |
|---|------------------------------|-------------------------------------|-----------------------------------|-------------------|
| 1. Name | | | | |
| 2. Date of Birth | | 3. Male/Female | | |
| 4. Educational Qualifications | | 5. Date of Entry into Govt. Service | | |
| 6. Service to which Officer belongs | | 7. Date of Regular appointment | | |
| 8. Details of Posts held during the last five years (starting from present) : | | | | |
| S.No. | Post held & Pay level | Period of Posting | Ministry/Department/ Organization | Nature of Work |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 9. Name of training programme applied for and its relevance to the candidate | | | | |
| 10. Papers etc, if any, published by the candidate | | | | |
| 11. Details of Foreign Training Programmes attended during the last two years : | | | | |
| S.No. | Dates & Duration Of Training | Subject/title of training | Name of the Training Institution | Source of funding |
| | | | | |
| | | | | |
| | | | | |
| Signature of the candidate: | | | | |
| Office Phone : | | | | |
| Mobile No. : | | | | |
| E-mail : | | | | |
| <u>CERTIFICATE</u> | | | | |
| Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached. | | | | |
| Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal) | | | | |

To be filled only in case the Training Programme is not fully sponsored

PART-A

UNDERTAKING

This is to certify that in the event of selection, Ministry/ Department/ State Government of _____ undertakes to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) in respect of Sri/Ms. _____ Designation _____ working in this Department/ Ministry/ State Government for attending Training Programme/Course on _____ sponsored by _____ from _____ to _____.

Signature of Competent Authority

Name

Designation

(SEAL)

-----OR-----

PART- B

UNDERTAKING FOR SELF FINANCING

This is to certify that in the event of my selection, I _____ holding the post of _____ in the Ministry/Department/State Government of _____ undertake to bear the cost of round-trip airfare and other related expenses (which may also include the expenditure on local travel, accommodation, insurance, living and other expenses, depending upon the terms of sponsorship for each course/training, as specified in the brochure/letter of concerned sponsoring organization) for attending Training Programme/Course on _____ sponsored by _____ from _____ to _____.

This issues with the approval of the Competent Authority.

(Signature of the candidate)
Name, Designation (With seal)

Countersigned by:

Signature of Competent Authority
Name, Designation (With seal)

ANNEX-IV**CHECK LIST**

| Sl. No. | Required Documents | YES/NO |
|--------------------|---|---------------|
| 1. | MTCP Application Form/ JICA Application Form / Online Submitted Singapore Application Form alongwith supervisor endorsement | |
| 2. | Complete DEA Proforma alongwith Vigilance Clearance | |
| 3. | Whether Application has been recommended/ nominated by Line Ministry/Department/State Government | |
| 4. | Whether undertaking by Ministry/Department is given for bearing the air fare for the travel where training is not fully funded. | |