

No.42/01/2024-5Trg.(P.F)
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 21st August, 2024

To

All the Administrative Secretaries to Govt. Haryana.



Subject:- Residential Training Programme on “ Human Rights and Anti-corruption & Anti-bribery Management system to improve Governance as part of ESG” September 23 to 27, 2024 at Gangtok- Request for Nominations.

Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an e-mail dated 07.08.2024 received from Sh. K.D Bhardwaj, Director & Group Head (CES), National Productivity Council. This e-mail has been uploaded on the website of Chief Secretary Haryana i.e. (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.


Yours faithfully,


Superintendent, Training 

Endst. No. 42/01/2024-5Trg.

Dated Chandigarh, the 21st August, 2024

2. A copy of the above is forwarded to Sh. K.D Bhardwaj, Director & Group Head (CES), National Productivity Council (Under Ministry of Commerce & Industry, Government of India) 5-6 Institutional Area Lodi Road, New Delhi-110003 w.r.t. his e-mail letter dated 07.08.2024 for information.


Superintendent, Training

Fwd: Residential Training Programme on "Human Rights and Anti-corruption & Anti-bribery Management System to improve Governance as part of ESG" September 23 to 27, 2024 at Gangtok - Request for Nominations.

1 message

Prabhjot Singh <ssps@hry.nic.in>
To: branchtrg <branchtrg@gmail.com>

7 August 2024 at 10:18

From: "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>
To: "Prabhjot Singh" <ssps@hry.nic.in>, "ACS Home" <acs-home@hry.gov.in>, "Special Secretary Vigilnce" <ss-vigilance@hry.gov.in>
Sent: Tuesday, August 6, 2024 8:48:11 PM
Subject: Fwd: Residential Training Programme on "Human Rights and Anti-corruption & Anti-bribery Management System to improve Governance as part of ESG" September 23 to 27, 2024 at Gangtok - Request for Nominations.

Sir/Madam,

Find enclosed the trailing emails for information and necessary action please.

Regards

PS/CS

From: "Santosh Kumar" <santosh.kumar@npcindia.gov.in>
To: "Sh. T.V.S.N Prasad, IAS" <cs@hry.nic.in>
Sent: Tuesday, August 6, 2024 8:11:15 PM
Subject: Residential Training Programme on "Human Rights and Anti-corruption & Anti-bribery Management System to improve Governance as part of ESG" September 23 to 27, 2024 at Gangtok - Request for Nominations.

No. T2425ECA04

Date: 06/08/2024

Sub: Residential Training Programme on "Human Rights and Anti-corruption & Anti-bribery Management System to improve Governance as part of ESG" September 23 to 27, 2024 at Gangtok - Request for Nominations.

Dear Sir/Madam,

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training, and research assignments in frontier areas of management, technology and governance-oriented disciplines. National Productivity Council is organizing residential training program on "Human Rights and Anti-corruption & Anti-bribery Management System to improve Governance as part of ESG" from September 23 to 27, 2024 at Gangtok.

PROGRAMME THEME

Respect for human rights in everyday operations is increasingly imperative across different sectors. New human rights due diligence regulations, investor interest in the detailed workings of human rights programs, and customer demands for transparency all make human rights a priority. Because of changing regulations and compliances around human rights, organizations need to continuously review and advance human rights policies, processes, effectiveness, and impact. The program will cover human rights based on **UN Guiding Principles (UNGPs)** and **National Guidelines on Responsible Business Conduct (NGRBC)** released by the Ministry of Corporate Affairs (MCA), Government of India. Human rights laws encompass specific standards for women (prevention of sexual harassment), children (prevention of child labour), persons with disabilities, minorities and other vulnerable groups, who now possess rights that protect them from discrimination that had long been common in many societies.

Bribery especially refers to the offering, giving, soliciting, or receiving of any item of value as a means of influencing the actions of an individual holding a public or legal duty. The legal definition of bribery is to give a gift to someone with the intention of influencing the actions of the recipient who has a legal or public duty. Bribery is considered a crime under the Foreign Corrupt Practices Act. Attempted bribery and successful bribery are usually punished the same under the law. It is indicated that the ways to Prevent Bribery and Corruption in the Workplace include initiatives such as:-

- **Implement an anti-bribery and anti-corruption policy.**
- **Establish a culture of Anti Bribery and anti-corruption practices.**
- **Conduct third-party due diligence.**
- **Know the difference between bribes and gifts.**
- **Understand how Anti Bribery and anti - corruption practices work in everyday practices.**
- **Knowing the signs of bribery**
- **Provide regular anti-bribery training etc.**

PROGRAMME OBJECTIVES

This training program aims to sensitize participants in the following ways:

- **Encouraging offices, departments, institutions, and organisations to adopt simple yet impactful human rights practices, systems, and procedures**
- **Improving governance as part of ESG by having sound anti-corruption and anti-bribery management systems**
- **Promoting culture which respects human rights and good governance towards becoming socially responsible organization.**
- **Introducing participants best practices of human rights, prevention of corruption, respect for woman, and identify dominant cultural features and shared values in the organization**

BROAD PROGRAMME COVERAGE

The following topics shall be covered during the training programme:

- Principles of human rights and part of UN Guiding Principles (UNGP)
 - National Guidelines on Responsible Business Conduct laid down by the Government of India
- Prevention of sexual harassment
- Principles for socially responsible offices, departments, institutions, and organizations
- Anti-corruption and anti-bribery management system
- Case studies, examples and best practices to make your organisation socially responsible.

TARGET GROUP

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Private Sector Enterprises, Urban Local Bodies, State Pollution Control Boards/Pollution Control Committees, Co-operatives, Corporations, Banks, NBFCs, Labor Unions/Associations, Financial Institutions and/or Academic and/or Research Institutions.

PARTICIPANT FEE

The programme fees on residential basis is Rs. 60,000 plus GST @ 18% amounting to Rs. 70,800/- (Rupees Seventy Thousand Eight Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 44,000/- plus GST @ 18% amounting to Rs. 51,920/- (Rupees Fifty One Thousand Nine Hundred Twenty Only) per participants. The residential participation fee includes the cost of accommodation, food stationery, course material and faculty charges. The programme is residential.

FACULTY AND METHODOLOGY

The faculty for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

VENUE & DATES

Programme Dates & Venues	September 23 to 27, 2024 at Gangtok
Programme Code	T2425ECA04
Arrival day (Check in time from afternoon onwards at Hotel/Resort)	September 23, 2024 Afternoon

Departure day (Check out time from forenoon onwards at Hotel/Resort)	September 27, 2024 Forenoon
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NPC will not provide accommodation before or after the above dates. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.

REGISTRATION:

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and payment of New Delhi may be forwarded to: K.D. Bhardwaj, Director & Group Head (ECA).

PAYMENT DETAILS

➤ Participation Fees per Participant per Programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI

➤ PAN No: AAATN0402F

➤ GSTIN: 07AAATN0402F1Z8

➤ ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch

➤ A/c No. 02650100000 9207, NEFT/RTGS/IFSC No. IOBA0000265

➤ In case of ECS Payment, the payment details should be intimated accordingly along with UTR number

GENERAL INSTRUCTIONS

- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants requiring it would be required to do the arrangement of their own.

We are sure that your organization would take advantage of this opportunity by sponsoring delegates to the programme. Nomination indicating the name(s) of the participants, designation, contact address, e-mail id, phone/mobile number and FAX number etc. along with a crossed cheque/demand draft of participation fees on residential basis is Rs. 60,000 plus GST @ 18% amounting to Rs.70,800/- (Rupees Seventy Thousand Eight Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 44,000/- plus GST @ 18% amounting to Rs. 51,920/- (Rupees Fifty One Thousand Nine Hundred Twenty Only) per participants favouring "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.

The last date for nominations 08th September 2024

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.

For any other query, kindly contact Mr. Lalit Shankar Rao Kamde, Dy. Director at Phone: 011-24607310, Mob.: 09860439586, and email- : ls.kamde@npcindia.gov.in

Thanking you and looking forward to receiving nominations.

Yours faithfully

Thanks & Best Regards,

K.D. Bhardwaj
Director & Group Head (ECA),
National Productivity Council,
(Under Ministry of Commerce & Industry, Govt. of India)
5-6 Institutional Area
Lodi Road, New Delhi – 110003

Email: kd.bhardwaj@npcindia.gov.in

Website: www.npcindia.gov.in

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Online Brochure: [https://www.npcindia.gov.in/NPC/Uploads/training_head/Headquater/40.%20T2425ECA04%20Human%20rights%20anti-corruption%20\(23-27%20Sept%20'24\)62351.pdf](https://www.npcindia.gov.in/NPC/Uploads/training_head/Headquater/40.%20T2425ECA04%20Human%20rights%20anti-corruption%20(23-27%20Sept%20'24)62351.pdf)
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