

No.42/01/2024-5Trg(P.F).
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 09th December, 2024

To

All the Administrative Secretaries to Govt. Haryana.



Subject:- IIM Ahemdabad's Managerial Effectiveness, January 06-11, 2025.

Sir/Madam,

I am directed to refer to the subject noted above and to forward herewith an email dated 02.12.2024 received from Suman Verma , Marketing Support- Executive Education, Indian Institute of Management Ahmedabad, New Campus, Vatrapur, Ahmedabad-380015. This letter has been uploaded on the website of Chief Secretary Haryana i.e. (<http://csharyana.gov.in>).

The necessary action may be taken in view of Govt. Instructions No. 22/38/2010-4Trg, dated 21.12.2022.

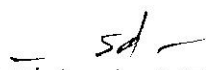
Yours faithfully,


Superintendent, Training 

Endst. No. 42/01/2024-5Trg.

Dated Chandigarh, the 09th December, 2024

2. A copy of the above is forwarded to Suman Verma , Marketing Support- Executive Education, Indian Institute of Management Ahmedabad, New Campus, Vatrapur, Ahmedabad-380015. w.r.t. his email dated 02nd December, 2024 for information.


Superintendent, Training



146301
3/12/2024

Training Branch <branchtrg@gmail.com>

F.No: 42/01/2024 - STg (RF)

APPLY TODAY: IIM Ahmedabad's Managerial Effectiveness, January 6 - 11, 2025

1 message

Suman <suman-exed@iima.ac.in>
To: Branchtrg <branchtrg@gmail.com>

2 December 2024 at 16:24

Dear Learner:

Greetings from IIM Ahmedabad.

Hope you are doing good. We are glad to inform you that the Institute will be offering a 6-day residential programme on **Managerial Effectiveness**, scheduled at IIM Ahmedabad Campus from **January 6 - 11, 2025**. The programme will be Chaired by **Prof. Sunil Maheshwari**.

Please find below a summary of the programme and a brochure attached for your reference. Feel free to share this information with your network, colleagues, or friends who may benefit from or be interested in attending the programme.

About Programme: This programme is designed to enhance the competencies required for success in various managerial roles within organisations. Managerial effectiveness is defined by the ability to make the right decisions and execute them efficiently. For managers, this is crucial as they are responsible for guiding the performance of their teams. Through this programme, participants will gain the skills needed to effectively plan and implement strategies, transforming their insights into tangible results. In doing so, they will not only contribute to the success of their organisations but also advance their own careers.

Who Should Attend: This programme is ideal for middle and senior-level managers. It is particularly beneficial for those responsible for making and executing business decisions. Senior leaders will find the programme especially valuable, as it equips them with the insights and tools needed to lead confidently and drive superior business outcomes in their current roles.

Programme Fee: INR 191,250 plus 18% GST per participant. This fee includes all accommodation and meals during the programme on a single-occupancy basis.

Application Link: <https://bit.ly/3ysesef>

Payment Link: <https://bit.ly/3WNOEDd>

We look forward to receiving your interest and participation in the programme. Organisations can benefit from multiple nominations, as detailed in the attached brochure. Please note that the deadline for applications is **December 23, 2024**, and an early bird discount is available for payments made before **December 16, 2024**.

Happy to go into more details. Please feel free to call or write back for any more details or queries. You can reach me at 9227793191.

Look forward to hearing from you.

Thanks and regards.

Suman



Suman Verma | सुमन वर्मा

Marketing Support - Executive Education | विपणन सहयोग - कार्यकारी शिक्षा

Phone: +91 79 7152 6403 | Mobile: +91 92277 93191

Indian Institute of Management Ahmedabad | भारतीय प्रबंध संस्थान अहमदाबाद

New Campus, Vastrapur, Ahmedabad 380015 | न्यू कैम्पस, वस्त्रापुर, अहमदाबाद

For IIMA Executive Education Programme Calendar: <http://bit.ly/3T2PtUS>



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हिंदी हमारी राजभाषा है, कृपया इसका अधिकतम प्रयोग करें।

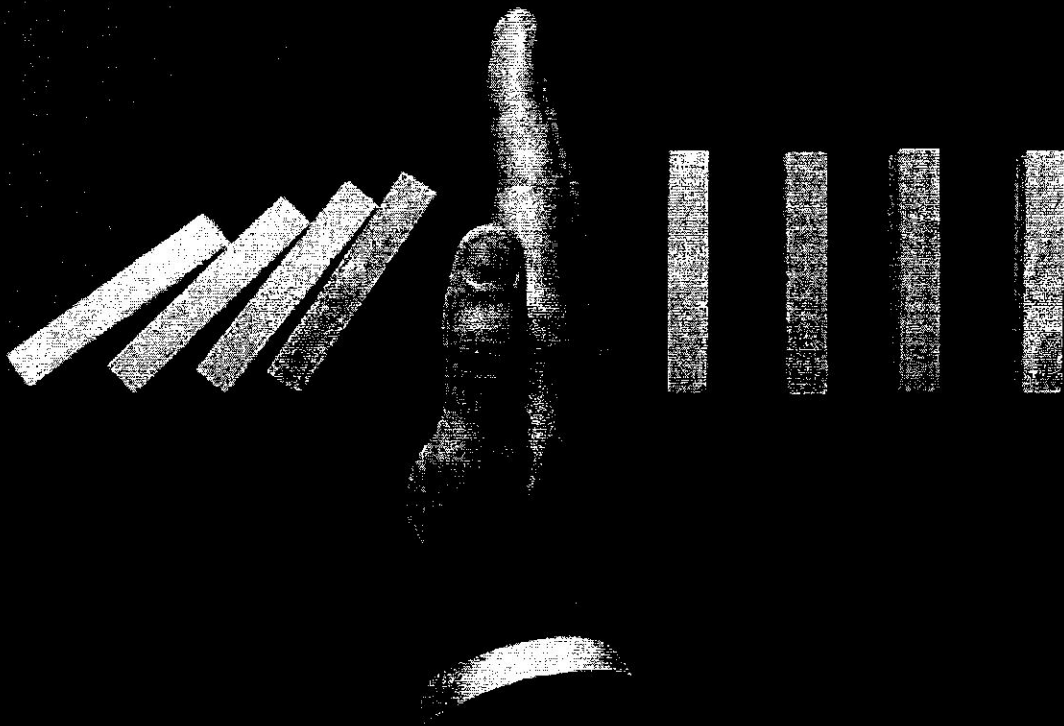


Managerial Effectiveness, Jan 6 - 11, 2025.pdf

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MANAGERIAL EFFECTIVENESS

JANUARY 6 - 11, 2025



**Executive
Education**

INDIAN INSTITUTE OF MANAGEMENT AHMEDABAD

विद्याविनियोगादिकामः

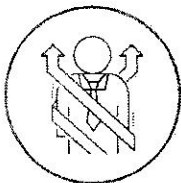
Objectives

The programme aims at developing competencies to excel in different managerial roles in organisations.

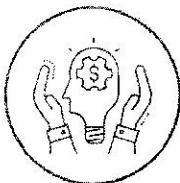
Effectiveness involves doing the right things rightly. Effectiveness excellence is particularly important for managers, as they are responsible for the performance of others. These competent managers enable organizations plan and implement strategies effectively. They translate their ideas and intelligence into results, and ultimately make themselves successful.

Highlights & Key Takeaways

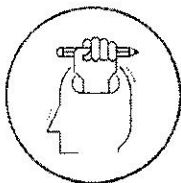
Participants will develop key competencies to make better business decisions and implement them effectively.



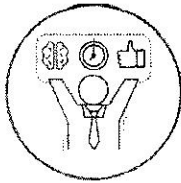
Understanding Self, Teams and Organisation to Enhance Effectiveness



Strategic Thinking for Managerial Effectiveness



Designing Organisations for Enhancing Organisational Effectiveness



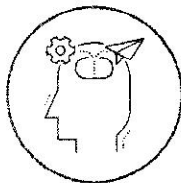
Enhancing Managerial Effectiveness Competencies

01 Negotiation and Persuasion

03 Leading Teams

02 Working Effectively in Teams

04 Organisational Communication



Managerial Effectiveness: Learning and Unlearning

Who Should Attend

Middle and senior level managers. Managers who are responsible for business decisions and their implementation will find this programme very useful.

Faculty

Prof. Sunil Maheshwari (Faculty Chair) Email: sunilm@ilma.ac.in

Prof. Asha Kaul | Prof. Biju Varkkey | Prof. Chitra Singla | Prof. Sanjay Verma

Testimonials

Kannappa

Rayappa

**General Manager,
ArcelorMittal Nippon Steel India**

This programme brings insights into best practices for effective leadership. The course has helped me in enhancing my analytical skills and finding better solutions to the problems and challenges faced in the organisation.

Rohit Sonje

**Manager, Technology Service Operations
Evolent Health International Pvt. Ltd.**

This programme brings insights into best practices for effective leadership. The course has helped me in enhancing my analytical skills and finding better solutions to the problems and challenges faced in the organisation.

Mangesh T

Khedekar

Practice Delivery Head, Wipro Limited

The programme is very effective, people not just from the managerial role but also from other effective roles should undertake this course. The holistic approach of the programme has helped me understand leadership in real terms. It has also helped me in having the perspectives to make better and informed business decisions.

How to Apply

To register for the programme, fill in the application form through the link below:



The closing date for receiving applications is **December 23, 2024**. The last date for early bird discount is **December 16, 2024**. All applications are subject to review and approval by the programme faculty (usually after the due date for receiving applications). A formal acceptance letter will be sent to the selected candidates. Applicants are requested to make their travel plans only after receiving the acceptance letter.

For more information, please contact us at suman-exed@iima.ac.in or call **92277 93191**. Alternatively, you can reach us at exed@iima.ac.in or call **+91 79 7152 6400**.

Certification

A Certificate of Participation will be issued to the participants at the end of the programme, subject to their having attended all the sessions of the programme. Absence from any session needs to be with the prior approval of the Programme Faculty Chair.

Venue & Accommodation

The programme will be held at the Indian Institute of Management Ahmedabad. Participants would get full board and air-conditioned single room accommodation either on campus or with empanelled hotel partner.

IIMA norms do not allow participants to have guests staying with them during the programme.



Programme Fee & Payment

INR 1,91,250 plus GST per person for participants from India and its equivalent in US Dollars for participants from other countries. The fee includes tuition fee, programme materials, boarding and lodging.

The programme fee along with the application form should be received by the Executive Education Office latest by **December 23, 2024**. In case of cancellations, the fee will be refunded only if a request is received at least 15 days prior to the start of the programme. If an application is not accepted, the fee will be refunded to the person/organisation concerned.

The programme fee can be paid in one of these two ways:

[A] Electronic Fund Transfer

1. Name of Beneficiary: **Indian Institute of Management Ahmedabad**

2. Savings Bank A/c **IIMAHMOEP**

HDFC Bank Limited, Ahmedabad Vastrapur Branch (IFSC Code: HDFC0000048, MICR Code: 380240003)

3. Name of Remitter: _____ (Please mention the name of the sponsoring organization)

4. Purpose of Remittance: **Managerial Effectiveness**

5. IIMA Permanent Account Number (PAN): AAATII247F

6. IIMA Tax Deduction Account Number (TAN): AHMI00189A

7. IIMA GST Registration Number: 24AAATII247FIZ4 (SAC: 999293)

After making the payment, please email us the complete transaction details so that we can link your remittance with your nomination.

[B] Payment Gateway

Please visit the following link for Payment Gateway:

Discount

Early Bird Discount: Applications received with payments on or before **December 16, 2024**, will be entitled to an early bird discount of 7%. Early submission of fee and application does not, however, guarantee acceptance of the application.

Group Discount: Any organisation sponsoring four or more participants will be entitled to a discount of 7% on the total fee payable provided that at least four participants actually attend the programme. Organisations can avail themselves of both the discounts subject to a maximum overall discount of 10%.

Any organisation sponsoring 25 or more participants across all the programmes in one academic year will be entitled to an overall discount of 15% on the programme fee payable.

The above discounts will be applicable only when the requisite numbers of participants actually attend the programmes.

Programme dates and fee are subject to change at the discretion of the Institute.

IIMA Alumni Association

Participants who are attending short-duration Executive Education Programmes for the first time, on or after April 1, 2012, will have to attend for a total of 21 days in one or more programmes in order to be eligible for alumni status and alumni identity card, both of which will be awarded on the payment of a one-time alumni fee of INR 10,000/- + GST.

Indian Institute of Management Ahmedabad (IIMA)

IIMA was set up by the Government of India in collaboration with the Government of Gujarat and Indian industry as an autonomous institution in 1961. The Institute provides education, training, consulting and research facilities in management.

Major Programmes Offered by IIMA

- Two-Year Post Graduate Programme in Management (MBA)
- Two-Year Post Graduate Programme in Food and Agri-business Management (MBA- FABM)
- Ph.D. Programme in Management
- One-Year Full Time Post Graduate Programme in Management for Executives (MBA- PGPX)
- Executive Education offers short duration programmes through open enrollment, customisation and online for various levels of experienced professionals across industry
- Faculty Development Programme (FDP)
- ePost Graduate Diploma in Advanced Business Analytics (ePGD-ABA)
- Armed Forces Programme (AFP)
- Online MBA

The Institute has 100 plus faculty members working in the following management areas and centres:

Disciplinary Areas and Groups

- Centre for Management in Agriculture (CMA)
- Communication
- Economics
- Finance and Accounting
- Human Resources Management
- Information Systems
- Marketing
- Organisational Behaviour
- Operations and Decision Sciences
- Public Systems Group
- Ravi J. Matthai Centre for Educational Innovation (RJMCEI)
- Strategy

Interdisciplinary Centres

- Arun Duggal ESG Centre for Research & Innovation
- Ashank Desai Centre on Leadership and Organisational Development
- Brij Disa Centre for Data Science and Artificial Intelligence
- Centre for Digital Transformation
- Centre for Innovation Incubation & Entrepreneurship (CIIE)
- Centre for Management of Health Services (CMHS)
- Arun Duggal ESG Centre for Research & Innovation
- Ashank Desai Centre on Leadership and Organisational Development
- Brij Disa Centre for Data Science and Artificial Intelligence
- Centre for Digital Transformation
- Centre for Innovation Incubation & Entrepreneurship (CIIE)
- Centre for Management of Health Services (CMHS)



**Executive
Education**

INDIAN INSTITUTE OF MANAGEMENT AHMEDABAD

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Phone: +91- 79 - 7152 6400; Email: exed@iima.ac.in

Website: <https://www.iima.ac.in/executive-education>