

42/01/2024- 5Trg.  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 26<sup>th</sup> August, 2025

To

All the Administrative Secretaries of Haryana State.

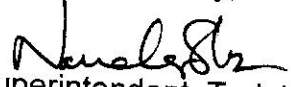
**Subject: - Residential Training Programme on "Advance Course on e-Procurement through Gem (Cost Optimization Techniques & contract Management) based on GFR" from November 24-28, 2025 at Sea Princess Beach Resort, Sri Vijaya Puram( Port Blair)-Request for Nominations.**

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Sir/Madam,


I am directed to refer to the subject noted above and forwarded herewith a letter along with its enclosures through email dated 20.08.2025 received from Sh. Nikhil Panchbhai, Director (IT), NPC ,( Under department for promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India) New Delhi-110003. This letter and enclosures have been uploaded on the website of Chief Secretary Haryana i.e <http://csharyana.gov.in> for further necessary action accordingly.

Yours faithfully,

  
Superintendent, Training

Endst. No. 42/01/2024- 5Trg.

A copy of the above is forwarded to Sh. Nikhil Panchbhai, Director (IT), NPC ,( Under department for promotion of Industry and Internal Trade, 5-6 Institutional Area, Lodi road, Ministry of Commerce & Industry, Government of India) New Delhi-110003 w.r.t their email dated 20.08.2025 for information.

  
Superintendent, Training



F.No: 42/01/2024-5 Tg.

Training Branch <branchtrg@gmail.com>

**Residential Training Programme on "Advance course on e-Procurement through GeM (Cost Optimization Techniques & Contract Management) based on GFR" from November 24-28, 2025 at Sea Princess Beach Resort, Sri Vijaya Puram (Port Blair) - Request for Nominati**

1 message

santosh.kumar@npcindia.gov.in <santosh.kumar@npcindia.gov.in>  
To: branchtrg@gmail.com

20/8/25

20 August 2025 at 13:54

STm

P.O. No.: T2526ITS06

Dt.: 20/08/2025

**Sub: Residential Training Programme on "Advance course on e-Procurement through GeM (Cost Optimization Techniques & Contract Management) based on GFR" from November 24-28, 2025 at Sea Princess Beach Resort, Sri Vijaya Puram (Port Blair) - Request for Nominations.**

Dear Sir/Madam,

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry, Govt. of India. NPC plays a catalytic role in productivity promotion by undertaking consultancy, training and research assignments in frontier areas of management and technology-oriented disciplines. National Productivity Council is organizing residential training program on "Advance course on e-Procurement through GeM (Cost Optimization Techniques & Contract Management) based on GFR" from November 24-28, 2025 at Sea Princess Beach Resort, Sri Vijaya Puram (Port Blair).

## INTRODUCTION

Generally in Government (Both State and GOI Departments) and in Public Sector Undertakings not less than one third of the annual budget is spent towards procurement of goods and services. Hence a huge sum of public fund is utilized towards such procurement. In order to introduce transparent administration GOI has introduced E - Procurement system which paves the way for unbiased decision making by providing equal opportunity to all bidders. At the same time the Department/ Organization can obtain value for the money spent in a just manner. Therefore, this training programme has been designed to cover important subjects to be considered while dealing with E- Procurement.

## COURSE COVERAGE

Training Branch

106043  
20/8/25

- Fundamental principles of public Procurement through GEM
- Comparative Procurement Options with GEM.
- Impact of General Financial Rules (GFR) / MII/ MSE in Procurement of Goods and Services through GEM.
- Understanding the Cost Optimization and Monetization Techniques through GEM Procurement
- Understanding the Contract Management in GEM Procurement.

### TARGET GROUP

*The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Financial Institutions and/or Academic and/or Research Institutions.*

### PARTICIPANT FEE

*The programme fees on residential basis is Rs. 70,000 plus GST @ 18% amounting to Rs. 82,600/- (Rupees Eighty Two Thousand Six Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 55,000/- plus GST @ 18% amounting to Rs. 64,900/- (Rupees Sixty Four Thousand Nine Hundred Only) per participant. The residential participation fee includes the cost of accommodation, food stationery, course material and faculty charges. The programme is residential.*

### FACULTY AND METHODOLOGY

*The methodology would lay emphasis on experiential learning through lectures, case studies, and group based exercises focusing on the conceptual knowledge and current business practices/ issues along with interactive discussions with participants to share their knowledge and experience during the training program.*

*NPC would impart the required training through experienced expert trainer(s) from NPC along with expert guest speakers from academia and/or industry, having rich practical experience, for the entire duration of the training.*

### VENUE & DATES

Programme Dates & Venues	November 24-28, 2025 at Sea Princess Beach Resort Sri Vijaya Puram  (Port Blair)
Programme Code	T2526ITS06
Arrival day (Check in time from afternoon onwards at Hotel/Resort)	November 24, 2025 Afternoon

Departure day (Check out time from forenoon onwards at Hotel/Resort)	November 28, 2025 Forenoon
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**NPC will not provide accommodation before or after the above dates. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.**

#### **REGISTRATION:**

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the crossed cheque/demand draft for participation fee drawn in favour of National Productivity Council and payment of New Delhi may be forwarded to: Sh. Nikhil Panchbhai, Group Head (IT).

#### **PAYMENT DETAILS**

- Participation Fees per Participant per Programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- PAN No: AAATN0402F
- GSTIN: 07AAATN0402F1Z8
- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch
- A/c No. 02650100000 9207, NEFT/RTGS/IFSC No. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number

#### **GENERAL INSTRUCTIONS**

- Some Non-residential participants can also be accommodated in the programmes at reduced fees, on specific requests for the same.
- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- **Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.**
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants requiring it would be required to do the arrangement of their own.

*We are sure that your organization would take advantage of this opportunity by sponsoring delegates to the programme. Nomination indicating the name(s) of the participants, designation, contact address, e-mail id, phone/mobile number and FAX number etc. along with a crossed cheque/demand draft of participation fees on residential basis is Rs. 70,000 plus GST @ 18% amounting to Rs. 82,600/- (Rupees Eighty Two Thousand Six Hundred Only) Per Participant. The Non-residential participation fees will be Rs. 55,000/- plus GST @ 18% amounting to Rs. 64,900/- (Rupees Sixty Four Thousand Nine Hundred Only) per participant favouring "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.*

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, Union Territory Administration under any training programme for which total expenditure is borne by the Central Government, State Government, Union territory administration.

Thanking you and looking forward to receive nominations.

Yours faithfully

Thanks & Best Regards,

**Nikhil Panchbhai**  
**Director & Group Head (IT),**  
National Productivity Council,  
(Under Ministry of Commerce & Industry, Govt. of India)  
5-6 Institutional Area  
Lodi Road, New Delhi - 110003

Mobile: 08368398480,

Phone:-011-24607321/ 24607345

Email: [nikhil.p@npcindia.gov.in](mailto:nikhil.p@npcindia.gov.in),

Website: [www.npcindia.gov.in](http://www.npcindia.gov.in)

**Online Brochure:** [https://www.npcindia.gov.in/NPC/Uploads/training\\_head/Headquater/T2526ITS06372673.pdf](https://www.npcindia.gov.in/NPC/Uploads/training_head/Headquater/T2526ITS06372673.pdf)

Forthcoming Training Programme				
S. No.	Title of the training programme	Duration & Date	Venue	Fee Per Participants (excluding 18% GST)
1.	Good Governance & Transparency through RTI	15-19 Dec, 2025	Goa	Rs.70,000/- (R) Rs. 55,000/- (NR)
2.	Preventive Vigilance, E- Procurement and Key to Good Governance	19-23 Jan, 2026	Sri Vijaya Puram (Port Blair)	Rs.70,000/- (R) Rs. 55,000/- (NR)

3.	Advance course on e-Procurement through GeM (Cost Optimization Techniques & Contract Management) based on GFR	23-27 Feb, 2026	Goa	Rs.70,000/- (R) Rs. 55,000/- (NR)
4.	Preventive Vigilance, E- Procurement and Key to Good Governance	09-13 Mar, 2026	Munnar	Rs.65,000/- (R) Rs. 50,000/- (NR)
*R- Residential    *NR- Non-Residential				