

No.30/24/2013-3S(I)
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
PERSONNEL DEPARTMENT

Dated Chandigarh the 21st March, 2014

To

All the IAS officers working in the State.

Subject **E-filing of PAR in respect of IAS officers and Demonstration of
"SPARROW" for IAS officers working in the State.**

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that Govt. of India, Department of Personnel & Training has introduced E-PAR system of PARs in respect of IAS officers with effect from 01.04.2014 and all IAS officers and Non-IAS officials (who are a part of the work flow) should be able to login to SPARROW with their name based NIC Mail ID and view their respective PARs in their respective Inbox.

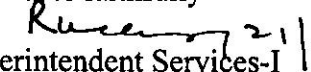
2. I am desired to say that NIC e-mail ID by name will be required to login & register yourself for e-PAR. It is therefore, again requested that you may ensure that your NIC mail is activated at <https://mail.gov.in> so that you are able to access the online software <http://sparrow.eoffice.gov.in> opened for trial run before 27th March, 2014 by 17:00 hrs and any issue relating to software may be reported to support-sparrow@nic.in so as to enable Govt. of India, Department of Personnel & Training to rectify any problem relating to the software under intimation to this department at service1.cs-hry@nic.in.

3. It is further stated that NIC, Haryana is providing assistance as per schedule given below to have first glance of software and familiarise you with the operation & functions of the same within the time schedule :-

Sr.no.	Activity	Timeline	Venue
1.	Video Conference for all IAS officers working in field will be conducted by NIC, Haryana at District level.	26 th March, 2014 Wednesday 11:00 AM to 1200 Noon	Vedio Conference Room in the office of Deputy Commissioner concerned.
2.	All IAS officers posted at Chandigarh and Panchkula.	27 th March, 2014 Thursday 11:00 AM to 1200 Noon 27 th March, 2014 Thursday 03:00 PM to 04:00 PM	Main Committee Room, 4 th Floor, Haryana Civil Secretariat (Main), Chandigarh.

4. It therefore, requested that you may please attend the workshop as per your convenience as per the above schedule.

Yours faithfully


Superintendent Services-I


for Chief Secretary to Government, Haryana.

Endst. No.30/24/2013-3S(I)

Dated Chandigarh the 21st March, 2014.

A copy is forwarded to the following for information and necessary action :-

1. Shri Deepak Bansal, Senior Technical Director, NIC Haryana with the request to make necessary arrangements well in time as per given schedule.
2. The Commissioners of all Divisions with the request to ensure that all IAS officers in the respective Districts of their jurisdiction make it convenient to attend the workshop via Video Conference as per schedule given above.
3. All the Deputy Commissioner (except Panchkula) to make necessary arrangements well in time as per given schedule.
4. The Administrative Officer, 5th Floor, Haryana Civil Secretariat.
5. The Protocol Officer, Haryana Civil Secretariat.


Superintendent Services-I

for Chief Secretary to Government, Haryana.