

No.10/13/2019-1Trg.

HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the **1st August**, 2019.

To

All the Administrative Secretaries of Haryana State.

Subject: Training Programme on "Enhancing Capacity in Preventing Sexual Harassment at the Workplace" to be held from September 11-13, 2019 at VVGNI, Campus, Noida, Uttar Pradesh.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of the letter No. **PRG/IRP/12/19** dated **08.07.2019**, received from Dr. H. Srinivas, IRPS, Director General, V. V. Giri National Labour Institute, (An Autonomous Body of Ministry of Labour and Employment, Govt., of India, Sector-24, Noida, District-Gautam Budh Nagar, Uttar Pradesh, India on the aforesaid subject has been circulated on <http://csharyana.gov.in>.

You are requested to take further necessary action accordingly.

Yours faithfully,



Superintendent Training
for Chief Secretary to Govt., Haryana. *W/118*

Endst. No. **10/13/2019-1Trg.**

Dated Chandigarh, the **1st August**, 2019.

A copy is forwarded to Dr. H. Srinivas, IRPS, Director General, V. V. Giri National Labour Institute, (An Autonomous Body of Ministry of labour and Employment, Govt., of India, Sector-24, Noida-201301, District-Gautam Budh Nagar, Uttar Pradesh, India w.r.t his letter No. **PRG/IRP/12/19** dated **08.07.2019** for information only.



Superintendent Training
for Chief Secretary to Govt., Haryana. *W/118*

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel. : 2411 533-34-35

Fax : 2411 471

Website : www.vvgnli.gov.in

Twitter Handle : @LabourMinistry

Dr. H. Srinivas, IRPS

Director General

No. PRG/IRP/12/19

July 08, 2019

Subject: Training Programme on "Enhancing Capacity in Preventing Sexual Harassment at the Workplace" to be held from September 11-13, 2019 at VVGNI Campus, NOIDA

19.7.19

Dear Sir/Madam

The Institute would be organising a training programme on **Enhancing Capacity in Preventing Sexual Harassment at the Workplace** from September 11-13, 2019 at VVGNI campus, NOIDA.

The programme is specifically meant for the Officials Handling Preventing Sexual Harassment Internal Complain committees, Officials from HR/Administration/Personnel and Women Employees. The objectives of the programme are to prevent sexual harassment at the workplace and its inter-linkages' with productive employment/productive contribution to economy; discuss the legal framework towards averting sexual harassment at the workplace and discuss the strategies needed to put a stop to sexual harassment at workplace. The programme details are enclosed.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nominations from your organisations should reach to us latest by August 26, 2019 alongwith participation fee.

Thanking you,

Yours sincerely,

(Dr. H. Srinivas)

Encls: As above

22/7/19
S. Jyoti
22/7

1300 Training Branch
Diary No. 96117
Dated 22/07/19

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

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डॉ. एच. श्रीनिवास, भारेकासे
महानिदेशक

पीआरजी/आईआरपी/12/19
08 जुलाई, 2019

विषय: वी वी गिरि राष्ट्रीय श्रम संस्थान, नोएडा में सितम्बर 11-13, 2019 के दौरान कार्यस्थल पर उत्पादन की रोकथाम करने की क्षमता बढ़ाना पर प्रशिक्षण कार्यक्रम

महोदय/महोदया,

वी वी गिरि राष्ट्रीय श्रम संस्थान नोएडा अपने परिसर में सितम्बर 11-13, 2019 के दौरान कार्यस्थल पर उत्पादन की रोकथाम करने की क्षमता बढ़ाना पर प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह कार्यक्रम विशेष तौर पर चीन उत्पादन आंतरिक शिक्षा समिति का कार्य देर रहे अधिकारियों, मानव संसाधनकार्मिक के अधिकारियों तथा महिला कर्मचारियों के लिए तैयार किया गया है। इस कार्यक्रम के अंश/प्रशासन/अध्यक्ष/उत्पादन में उत्पादक योगदान के साथ इसकी/कार्यस्थल पर चीन उत्पादन की रोकथाम की नीति तथा उत्पादक रोजगार संबद्धता पर चर्चा करना-अंतर, कार्यस्थल पर चीन उत्पादन को टालने के कानूनी ढांचे पर चर्चा करना तथा कार्यस्थल पर चीन उत्पादन रोकने के लिए आवश्यक कार्यनीतियों पर चर्चा करना है। कार्यक्रम के विवरण संलग्न हैं।

हमें आशा है कि आप इस कार्यक्रम को अपने संगठन के लिए उपयुक्त पाएंगे तथा अपने संगठन से प्रतिभागियों की एक टीम को नामित करेंगे। आपके संगठन से नामांकन, प्रतिभागिता शुल्क के साथ हमें अगस्त 26, 2019 तक मिल जाने चाहिए।

सादर,

भवदीय,

(डॉ. एच. श्रीनिवास)

संलग्नक: यथोक्त

**Training Programme
on
Enhancing Capacity in Preventing
Sexual Harassment at the Workplace**

**September 11-13, 2019
VVG NLI Campus, NOIDA**



**V.V. Giri National Labour Institute
Post Box No. 68, Sector 24, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301**

INTRODUCTION

Preventing Sexual Harassment is a hazard encountered in workplaces across the world that reduces the quality of working life, jeopardizes the well-being of women, undermines gender equality and imposes costs on firms and organizations. This training module is designed, keeping in view the concept of Preventing Sexual Harassment, Global and National level initiatives to Preventing Sexual Harassment, Effective working of Internal Complaints Committees/Local Complaints Committees, Creating Sustainable Inclusive Environment in the World of Work along with good practices from Indian scenario.

AIM

The programme aims at imparting training to the Members of Internal Complaints Committees (ICC) and officials dealing with cases of Preventing Sexual Harassment at the Workplace.

OBJECTIVES

- Discuss sexual harassment at the workplace and its inter-linkages with productive employment/productive contribution to economy
- Discuss the legal framework towards addressing sexual harassment at the workplace.
- Discuss the strategies needed to combat sexual harassment at the workplace.

COURSE PROFILE

Concept of Preventing Sexual Harassment, Myths and facts related to Preventing Sexual Harassment, Consequences and impact of Preventing Sexual Harassment, Supreme Court Guidelines, Legislative Initiatives.

METHODOLOGY

Lectures, individual and group exercise, case-studies and experience sharing

PARTICIPANT'S PROFILE

Officials Handling Preventing Sexual Harassment Internal Complaint committees (ICC), Officials from HR/Administration/Personnel and Women Employees

DATE AND DURATION

September 11-13, 2019

The programme will commence on September 09, 2019 at 10.00 a.m. and will conclude on September 13, 2019 afternoon.

VENUE

V V Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of September 08, 2019 till the forenoon of September 14, 2019. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

Programme Fee

Rs. 13,200/-+18% GST per residential participant on single occupancy basis
Rs. 12,000/-+18% GST per residential participant on double occupancy basis
Rs. 10,500/-+18% GST per non-residential participant

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, payable at New Delhi. The fee is not refundable once the nomination is accepted.

Name of the Bank	Indian Overseas Bank
Address of the Bank	Nithari, Noida 201 301
A/c Number	059702000001131
Type of Account	Current Account
MICR cord	110020029
NEFT/IFSC Cord	IOBA0000597
PAN Number	AAAAY5227F
GST No	08/AAAAY5227F1Z1

LAST DATE FOR NOMINATIONS

August 26, 2019. Because of limited number of seats we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Shashi Bata

Besides the VVGNI Faculty members, eminent resource persons from Trade Unions, Government and Public Sector will also be invited to take various sessions.

COMMUNICATIONS

All correspondence should be addressed to:

J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA – 201301 (UP)

Telephone: 0120- 2411533-35
Fax No. : 0120- 2411471
Email : jkkaul.vgnli@gov.in, vgnlittraining@gmail.com
Website : www.vgnli.gov.in



V.V. Giri National Labour Institute NOIDA

Training Programme on Enhancing Capacity in Preventing Sexual Harassment at the Workplace September 11-13, 2019

NOMINATION FORM

Nominee's Full Name (Mr./Ms.)
(In block letters)

Name of the Organisation

Designation

Address (Office)

Telephone (O) (R)

E-mail

Fax No.

GST No.

Residential/Non-residential (Put ✓ Mark)

Date

(Signature of Sponsoring Authority)

Mail this form to:

Consultant (Programme)
V.V. Giri National Labour Institute
Sector-24, NOIDA - 201301
Distt. Gautam Budh Nagar
Uttar Pradesh
Telephone : 2411533-34-35
Fax No. : 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com
STD : 0120