

No.4/9/2005-2Trg
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated Chandigarh, the 9th July, 2012.

To

- 1.All the Additional Chief Secretaries to Govt.,Haryana.
- 2.All the Principal Secretaries to Govt., Haryana.

Subject: Inviting nomination for “MDP: Project Mangement Project Formulation and Appraisal” during August 6- 10, 2012 at IIPA , New Delhi.

Sir/Madam,

I am directed to refer to the subject noted above and to enclose a copy of the letter dated 14th May, 2012 received from Sh.Nand Dhameja, Professor Programme Coordinator, Indian Institute of Public Administration, New Delhi for your perusal at the website <http://csharyana.gov.in> and request you to consider and circulate the same amongst suitable officers working under your kind control so that they could be able to exercise their option . It may also be made clear that no programme fee is payable by the participants for attending the programme.The hostel charges for the boarding & lodging may be seen at the IIPA letter as above reference. The option may be sent direct to the institute under intimation to Training Department by 13/07/2012.

Yours faithfully,

Jinder Singh
Superintendent Training,
for Chief Secretary to Govt. Haryana.
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**भारतीय लोक
प्रशासन संस्थान**
इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110 002



**INDIAN INSTITUTE OF
PUBLIC ADMINISTRATION**
I.P. ESTATE, RING ROAD, NEW DELHI-110 002 (INDIA)

Prof. Nand Dhameja
Prof. Rakesh Gupta
Programme Coordinators

हरियाणा सिविल सचिवालय
चण्डीगढ़

No. 9-797/2012 - 13/T
May 14, 2012

25 MAY 2012

Sub: "MDP: Project Management: Project Formulation and Appraisal"
(August 6 - 10, 2012)

Sir/Madam,

The Indian Institute of Public Administration is organizing a training programme on "MDP: Project Management: Project Formulation and Appraisal" during August 6 - 10, 2012. This programme is sponsored by Department of Personnel & Training, Ministry of Personnel, Public Grievance and Pension, Govt. of India. The level of participants would be Middle Level Executive from Govt. Departments or Commercial organizations or Public Enterprises including service or utility organization.

A programme outline, stating the objectives, programme contents, level and type of participants expected, venue etc. of the programme is given in Annexure-I

Nominations are hereby invited for the above programme. Only such candidates should be nominated, who can attend the programme on whole time basis.

There is no programme fee for participants attending the training programme. However, the sponsoring organization will have to bear the traveling expenses and daily allowance, if any, of the officers deputed for the programme. No Family Accommodation is available in the Hostel. Hostel charges for the Board and Lodging are as under:

Non AC room Rs. 150/- per day	(single occupancy)
Non Ac room Rs. 220/- per day	(double occupancy)
AC room Rs. 630/- per day	(single occupancy)
AC room Rs. 1080/- per day	(double occupancy)
Mess Charges	: Rs. 182/- per day for whole day meal + 5.15% service tax extra

Nominations in the enclosed form (Annexure-II) may kindly be sent to the undersigned or Prof. Rakesh Gupta so as to reach latest by **July 23, 2012**. The nominations which are either not accompanied by the particulars in the proforma or received after the last date will not be considered.

For any additional information, please contact the Coordinators as under:

Prof. Nand Dhameja (office) 011-23468304, Mob. 9811530810, e-mail: nanddhameja@yahoo.co.in and
Prof. Rakesh Gupta (office) 011-23468353, Mob. 9871421263, e-mail: rakesh_iipa@hotmail.com

The officer(s) nominees concerned may please be relieved for attending the programme only after receipt of specific confirmation regarding acceptance of the nomination.

Chief Secretary
Government of Haryana
Secretariat
Chandigarh

Yours faithfully

Nand Dhameja
(Nand Dhameja)

Management Development Programme: Project Management: Project Formulation and Appraisal

INTRODUCTION AND OBJECTIVES

Every enterprise undertakes projects and spends thereon a sizeable amount every year. Infrastructure Projects including urban development projects are pre-requisite of economic growth. These projects have long life, require huge investment, normally with a long gestation period, and have stakeholders with diverse interest. Time and cost-over-run in these projects have been a big drain on economic resources and have been a cause of concern for the planners and policy makers. As a result there is a need to pay attention to formulation and appraisal of projects and also to various phases of project management.

With this objective in view, the programme has been designed to enable the participants to have an appreciation of:

- Project Management and economic development
- Project life cycle and its relevance
- Projects formulation and appraisal
- Commercial and Financial aspects of a project:
- Project implementation: Net work analysis
- Project Time & cost over-run : Implications
- Social cost-benefit analysis
- Infrastructure Projects: Viability Gap Funding scheme
- Infrastructure project: PP – Indian and International Experience

CONTENTS

- Project Management and Economic Reforms
- Policy perspective in respect of infrastructure and urban development
- Project: meaning, types, significance
- Infrastructure Projects vs. individual projects
- Projects Life cycle: Identification, formulation, appraisal, selection, implementation and evaluation
- Project Formulation: Feasibility Report
- Commercial aspects of a project
- Project Financing
- Project appraisal:
- Cash flows estimation
- Techniques: Conventional and modern techniques
- Payback Period, NPV, Benefit-cost ratio, IRR
- Viability Gap Funding
- Infrastructure Projects and PPP: Indian & International experience
- Project time and cost over-run: Causes, implications and steps to overcome

METHODOLOGY

There will be blend of theory and practice. Formulation lectures will be supplemented with case studies and interactive discussions

FOR WHOM

The programme is meant for middle-level executives from government departments, or commercial organizations including service or utility organizations involved in project planning, or in various other aspects of project management

VENUE AND DURATION

The programme is of one week duration and will be held at IIPA on residential basis. Participants on non-residential basis are also welcome.

DATES

August 6 – 10, 2012

NOMINATION FORM

1. Programme Title:
2. Name of the Institute
3. Venue:
4. Programme Dates:
5. Name of the candidate:
(in capital letters)
6. SC/ST/OBC/Others
7. Date of Birth
8. Designation:
9. Pay scale:
10. Basic pay:
11. Academic Qualification
12. Professional Qualification:
13. Address for Communication:
(with PIN)

FAX No.

PHONE No. (Office)

PHONE No. (Resi)

Brief description of duties of the officer:

(Signature of the Candidate)

To be filled – in by the sponsoring authority:

Certified that: -

- a) the particulars given above are correct.
 - b) Due care has been taken of the training needs of the officer nominated with reference to his present/future duties viz-a-viz the contents of the course.
 - c) The officer, if selected, will be relieved on full-time basis for attending the programme
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Address of Communication to sponsoring organization

PIN:

Phone:

Fax:

(Signature of the Sponsoring Authority with Seal)

Reference No. of
Sponsoring Authority

Place:

Date: