

No. 4/2/2013-2Trg.

From

The Chief Secretary to Govt., Haryana,

To

All the Administrative Secretaries Haryana State.

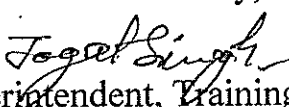
Dated Chandigarh, the 22nd January, 2013.

Subject: Training Programme on "Tendering & Contracting with Public Fund" to be held from 18th to 22nd February, 2013 at National Institute of Financial Management, Faridabad.

Sir/Madam,

I am directed to refer to the subject noted above and to enclose a copy of the letter with enclosures dated 10.12.2012 received from Sh. R.N. Ghosh, Programme Coordinator, National Institute of Financial Management, Government of India Society, Faridabad for your perusal at the website <http://csharyana.gov.in> and request you to consider and circulate the same amongst suitable officers working under your kind control so that they could be able to exercise their options in accordance with terms & conditions of the National Institute of Financial Management.

Yours faithfully,


Superintendent, Training,
for Chief Secretary to Govt. Haryana.

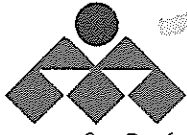


राष्ट्रीय वित्तीय प्रबन्धन संस्थान

(भारत सरकार की संस्था)

NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

(A Government of India Society)



मनुष्यवर्ती अभिरथः



सैक्टर-48, पाली रोड,

फरीदाबाद-121001 (हरियाणा), भारत

दूरभाष : 2465444, 2465258, 2411472

Sector-48, Pali Road,

Faridabad-121 001, (Haryana), INDIA

Tel. :2465444, 2465258, 2411472

B-33012/TCMdp/1/2013

December 10, 2012

Subject: Training Programme on "Tendering & Contracting with Public Fund" to be held from 18th to 22nd February, 2013 at National Institute of Financial Management, Faridabad

Public Procurement (i.e. Procurement of Goods, Procurement of Civil Works and Engagement of Consultants with Public Fund) has to follow the applicable rules, regulations, procedures and mandatory directives. It thus implies that the procurement officials as well as the suppliers, service providers and all the authorities connected with public procurement must clearly understand all such rules, regulations and directives. Further, many organizations are now adopting e-Procurement procedure. You might also be aware that Government of India is now in the process of evolving Public Procurement Law. It is therefore imperative that the functionaries connected with Public Procurement possess thorough knowledge about all the aspects of Public Procurement.

National Institute of Financial Management (NIFM), Faridabad has been successfully conducting training programmes on "Tendering & Contracting with Public Fund" covering the above areas of Public Procurement, which are highly appreciated by the participants. The present programme is the latest in this series. A copy of the Brochure (along with the Nomination Form) containing the relevant details of this programme is enclosed for your ready reference. Additional details, if needed in this regard can also be obtained from NIFM Desk (Shri T.M.Hariharan, ph. 0129-2465238).

You may like to nominate some of your officials for this programme.

Please feel free to contact us for any further query.

With regards,

Yours sincerely

(R N Ghosh)

Programme Coordinator

The Chief Secretary,
Government of Haryana,
Secretariat,
Chandigarh - 160 017



मनुष्यवती भूमिरर्थः

NOMINATION FORM

MDP on "Tendering and Contracting" with Public Fund

18th to 22nd February, 2013

TO BE FILLED IN BY THE NOMINEE

Name _____

Male ☐ Female ☐

Designation _____

Organisation _____

Address for communication _____

City _____ PIN _____

Phone (O) _____ (R) _____

E-mail _____ Fax _____

Signature of the Candidate

TO BE FILLED IN BY THE SPONSORING AUTHORITY

Name of the sponsor _____ Designation _____

D.D.No. _____ dated _____ for ₹ _____

(₹ 25,000/- per participant)

drawn in favour of "Accounts Officer, NIFM" enclosed.

(If needed, details for NEFT/RTGS will be sent on request.)

Address for communication _____

City _____ PIN _____

Phone _____ Telex _____ Fax _____ E-mail _____

Signature of the Sponsor
with stamp of the Organisation

Date: _____

Please return the completed form to:

R. N. Ghosh, Programme Coordinator

NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

Sector-48, Pali Road, Faridabad – 121 001, (Haryana)

Tel.: 0129 - 2465239 Fax: 0129 - 2418867, 2418879

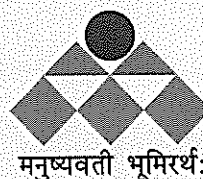
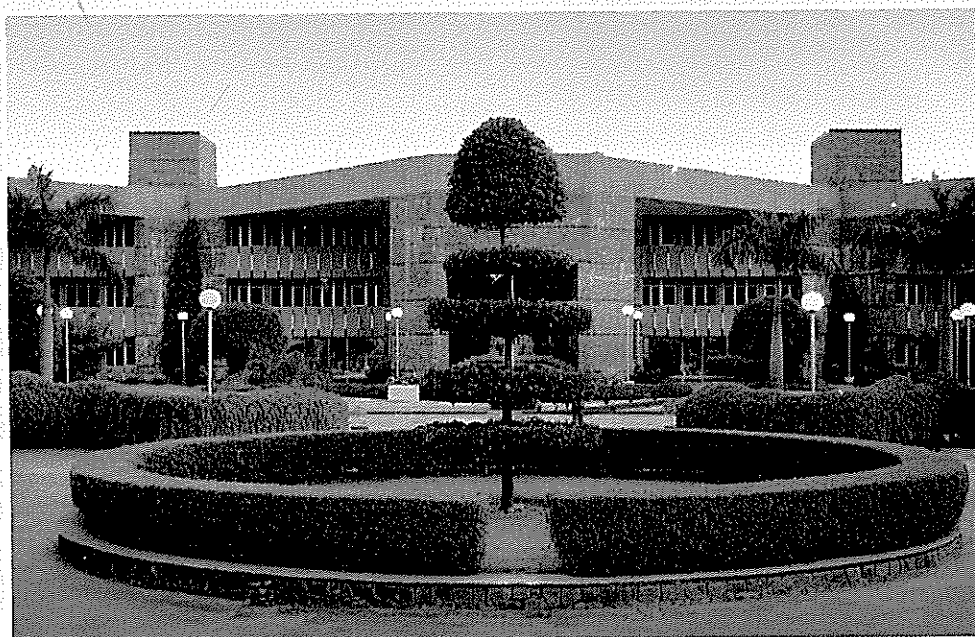
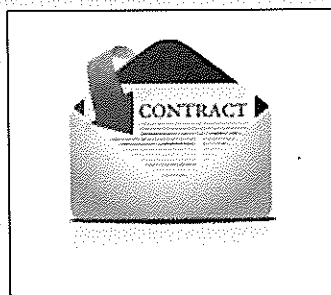
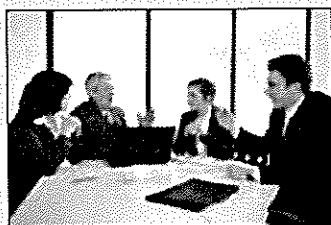
E-mail: ranendra.ghosh@gmail.com

PS: Photocopy of this form can also be used



**Management Development Programme
on
Tendering and Contracting with
Public Fund**

18th to 22nd February, 2013



राष्ट्रीय वित्तीय प्रबन्धन संस्थान
National Institute of Financial Management
(An Autonomous Institute of Ministry of Finance, Government of India)
Sector-48, Pali Road, Faridabad - 121 001
Website: <http://www.nifm.ac.in>

ABOUT THE INSTITUTE

National Institute of Financial Management (NIFM) was set up in 1993 under the Department of Expenditure, Ministry of Finance, which was approved by the Union Cabinet of Government of India. Finance Minister of Government of India is the President of the NIFM Society. It is spread over an area of 42 acres in a pollution free environment. NIFM has modern facilities for learning besides appropriate facilities of boarding and lodging.

NIFM started as a training institute for officers recruited by Union Public Services Commission through the annual civil services examinations and allocated to various services dealing with accounts and finance in the Government of India. It has successfully extended the scope and width of its activities over the years and has transformed into a "Centre of Excellence".

Presently, NIFM conducts the following long-term programmes:

- i) Two Year's Post Graduate Diploma In Management (Financial Management);
- ii) One year Diploma in Public Financial Management (PTC);
- iii) One Year Diploma in Government Accounting & Internal Audit;
- iv) Four years Fellow Programme In Management; and
- v) One Year Post Graduate Executive Programme in Financial Markets.

In addition, NIFM conducts various short term Management Development and Training Programmes in the areas of Public Expenditure Management, Budgeting, Public Financial Administration, Financial Management, Accounting, Internal Audit, Public Procurement, Contract Management, IT, HR etc. It also undertakes Consultancy assignments on the above mentioned areas.

Details about the Institute and the courses conducted by NIFM are available on the website:
<http://www.nifm.ac.in>

BACKGROUND & OBJECTIVE OF THE PROGRAMME

Public Procurement is an important as well as a vital activity of every organization. This calls for an efficient, transparent, time-bound and cost effective system to be followed, coupled with the applicable directives and guidelines prescribed for such activities. More and more Government organizations are also now adopting e-Procurement system.

It is therefore imperative that the concerned officials possess adequate knowledge on all these aspects.

Government of India is now in the process of evolving Public Procurement Law. The Public Procurement Bill for this purpose has already been formulated and is being processed further. It is therefore necessary that the procurement officials are appropriately appraised of the same.

National Institute of Financial Management (NIFM) has been, since the beginning of this century, successfully organizing appropriate training programmes covering all the above mentioned areas to familiarise the concerned executives about the applicable rules and regulations as well as the policies and procedures in this regard.

Participants from various government organizations, public sector undertakings and organizations associated with public procurement have been attending these programmes. These programmes are highly rated and appreciated by the participants by the participants.

The present programme, to be held from 18th to 22nd February, 2013 is the latest in the series.

PROGRAMME CONTENTS 1

The programme is divided into the following modules to be addressed by the distinguished faculty:

MODULES

- Fundamental Principles of Public Procurement; GFR 2005;
- Public Procurement Bill 2012;
- Procurement of Goods;
- Procurement of Civil Works;
- Outsourcing of Services; Engagement of Consultants
- E-Government Procurement;
- Tender Evaluation;
- Placement of Contract;
- Contract Supervision; Contract Management;
- Contractual Risk Perception and Remedies;
- CVC Directives on Procurement; and
- Dispute Resolution Mechanism.

PEDAGOGY

The pedagogy of NIFM is a mix of lectures, case studies, hands-on sessions, group discussions, quiz sessions, etc. The course will also provide a unique opportunity to the participants to share among themselves their knowledge and experiences of their work. The course contents and the training methodology are periodically updated in the light of the feedbacks received from previous programmes.

FACULTY

The faculty of NIFM besides, experts and high-level executives from Public Sector Undertakings and Government officers having profound experiences in the relevant fields are engaged for the programme.

FOR WHOM

Senior and middle-level Procurement Officials and Finance & Accounts Officers of Central / State Governments, PSUs and other organizations as well as associated stakeholders such as suppliers, contractors and academicians connected with public procurement activities.

VENUE

National Institute of Financial Management (NIFM), Sector-48, Pali Road, Faridabad – 121 001, Haryana. It is located in Faridabad town on Badkhal - Pali Road, about 1 km south of Badkhal Lake crossing. NIFM is at a distance of about 30 kms from India Gate, New Delhi and about 35 kms. from Delhi Airport.

NATURE & DURATION OF PROGRAMME

Residential programme to be held from 18th to 22nd February, 2013

REPORTING

Participants are expected to reach NIFM on 17th February, 2013 and proceed for their return journey within a day after conclusion of the programme. No additional fee towards boarding and lodging (over and above the course fee mentioned below) will be charged for these two extra days.

-6-

LAST DATE _____

The Last Date for receipt of nominations (format enclosed) along with the course fee is **14th February, 2013**. We will however appreciate if nominations with course fees are sent earlier.

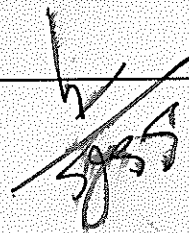
COURSE FEE _____

₹ 25,000/- (Rupees Twenty Five thousand only) per participant.

The course fee includes tuition fee, course materials, boarding & lodging during the programme. The course fee may be remitted by way of Cheque/DD drawn in favour of 'Accounts Officer, NIFM' payable at Delhi/Faridabad. In case of remittance through NEFT/RTGS, the details will be provided on request.

PROGRAMME COORDINATOR _____

R. N. Ghosh
Consultant, NIFM, Faridabad
Ph.: 0129-2465239 (O)
Email : ranendra.ghosh@gmail.com



Apart from Programme Coordinator, you may also please contact:

L. N. Sachdeva, Administrative Officer, MDP Cell, NIFM, Faridabad. Ph.: 0129-2465246 (O)
Email. sachdeva@nifm.ac.in

EPABX OF NIFM _____

2465258 and 2465444
Dial code for NIFM '0129' from all over India
'00-91-129' from abroad

National Institute of Financial Management
(An Autonomous Institution under Ministry of Finance, Government of India)

Sector-48, Pali Road, Faridabad - 121 001 (Haryana)
Website: <http://www.nifm.ac.in>