

No. 4/9/2005-2Trg.

From

The Chief Secretary to Govt., Haryana,

To

All the Administrative Secretaries Haryana State.

Dated Chandigarh, the 28<sup>th</sup> January, 2014.

**Subject: Training Programme on "Incorporating gender Concerns in Public Policy" schedule from February 10-14, 2014 sponsored by Department of Personnel and Training Government of India.**

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Sir/Madam,

I am directed to refer to the subject noted above and to enclose a copy of the letter dated 16.12.2013 received from Professor Dolly Arora, Programme Coordinator, Indian Institute of Public Administration, New Delhi for your perusal at the website <http://csharyana.gov.in> and request you to consider and circulate the same amongst suitable HCS officers working under your kind control so that they could be able to exercise their options in accordance with **Indian Institute of Public Administration** by 28.01.2014 to this office (Training Branch) through proper channel.

Yours faithfully,

*Manjit Gaur*  
28/01/2014

Superintendent Training  
for Chief Secretary to Govt. Haryana.



भारतीय लोक  
प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110 002



INDIAN INSTITUTE OF  
PUBLIC ADMINISTRATION

I.P ESTATE, RING ROAD, NEW DELHI-110 002 (INDIA)

Training Branch  
Diary No 34  
Date 20-1-2014

17 JAN 2014

परिचालन शाखा न 5147

Prof. Dolly Arora  
Prof. Aasha Kapur Mehta  
Programme Directors

December 16, 2013

No. 9806/2013-14-T

**Subject:** Training Programme on "Incorporating Gender Concerns in Public Policy" scheduled from February 10 - 14, 2014 sponsored by Department of Personnel and Training Government of India.

Sir/Madam,

The Indian Institute of Public Administration is organizing a training programme on "Incorporating Gender Concerns in Public Policy". This training programme is sponsored by the Department of Personnel and Training, Government of India.

Details regarding the objectives and content of the programme, target group, venue etc. are given in Annexure - I.

Only such officers should be nominated, who can attend the programme on whole time basis. While making nominations, it may kindly be borne in mind that the training programme is for middle and senior-level officers engaged in policy making and implementation.

There is no course fee for participants attending the training programme. However, the sponsoring organization will have to bear the traveling expenses and daily allowance, if any, of the officers deputed for the programme.

Nominations in the enclosed form (Annexure-II) may kindly be sent to the undersigned so as to reach latest by **January 31, 2014**. The nominations which are either not accompanied by the particulars in the proforma or received after the last date will not be considered.

The officer(s) concerned may please be relieved for attending the programme only after receipt of confirmation regarding acceptance of the nomination.

Chief Secretary  
Government of Haryana  
Secretariat  
Chandigarh

Yours faithfully

*Dolly Arora*  
(Dolly Arora)

## **TRAINING PROGRAMME ON INCORPORATING GENDER CONCERNS IN PUBLIC POLICY**

### **OBJECTIVES**

This programme seeks to provide an overview of the state of gender in India, a critical analysis of existing policy responses of the state and problems with policy-making, including those related to data, analysis and implementation. It will also examine the civil society responses to the gender question and their bearing on the overall state of gender. The objective is to explore the possibilities of enhancing the prospects of gender justice by incorporating gender concerns in public policy.

### **The programme will cover the following areas:**

- Gender Concerns : An overview of State Policies
- Gender Budgeting
- Concerns Regarding Availability of Data for Policy Analysis
- Concerns of Civil Society – NGOs, Activist Groups, Voluntary Agencies, Women's Movement, Grassroot Struggles
- Possibilities for Gender Justice

### **Target Group**

Senior and Middle level officers engaged in policy making and implementation.

### **Training Programme Duration**

Three Days

### **Date of Training Programme and Venue**

**February 10 – 14, 2014 at IIPA, New Delhi**

### **Hostel Accommodation**

The outstation participants will be provided board and lodging facilities, on demand, in the fully furnished hostel and mess located in the campus of the Institute. The Hostel room tariff and Mess charges are as under:

Non AC room	:	Rs. 180/- per day single occupancy
AC room	:	Rs. 525/- per day single occupancy
Mess Charges	:	Rs. 155/- per day single occupancy

**Last date of receipt of the nomination: January 31, 2014**

### **Programme Directors**

Prof. Dolly Arora	:	Tel. 23468329
Prof. Aasha Kapur Mehta	:	Tel. 23468328

Telefax: 23356528, Fax: 23702440

e-mail: [trgliipa@yahoo.co.in](mailto:trgliipa@yahoo.co.in)

## NOMINATION FORM

1. Programme Title:
2. Name of the Institute
3. Venue:
4. Programme Dates:
5. Name of the candidate:  
(in capital letters)
6. SC/ST/OBC/Others
7. Date of Birth
8. Designation:
9. Pay scale:
10. Basic pay:
11. Academic Qualification
12. Professional Qualification:
13. Address for Communication:  
(with PIN)

FAX No.

PHONE No. (Office)

PHONE No. (Resi)

Brief description of duties of the officer:

**(Signature of the Candidate)**

To be filled – in by the sponsoring authority:

Certified that: -

- a) the particulars given above are correct.
- b) Due care has been taken of the training needs of the officer nominated with reference to his present/future duties viz-a-viz the contents of the course.
- c) The officer, if selected, will be relieved on full-time basis for attending the programme

Address of Communication to sponsoring organization

PIN:

Phone:

Fax:

**(Signature of the Sponsoring Authority with Seal)**

Reference No. of  
Sponsoring Authority