

No. 4/4/2016-2Trg.

From

The Chief Secretary to Govt., Haryana,

To

All the Administrative Secretaries Haryana State.

Dated Chandigarh, the 12th January, 2016

Subject: Inviting application for the post of Head, Strategic Planning Unit at NO-D level in the United Nations Development programmes, India.

Sir/Madam,

I am directed to refer to the subject noted above and to enclose a copy of the letter No. A-19011/18/2010-Ad.II dated 31.12.2015 received from Sh. S. Selva Kumar, Joint Secretary (Admn.) Government of India, Ministry of Finance, Department of Economic Affairs, (Admin II Section), New Delhi for your perusal at the website <http://csharyana.gov.in> and request you to consider and circulate the same amongst suitable HCS officers working under your kind control so that they could be able to exercise their options in accordance with terms & conditions of the Government of India, Ministry of Finance, Department of Economic Affairs, (Admin II Section), New Delhi.

Yours faithfully,

Mangit Chauhan

Superintendent Training
for Chief Secretary to Govt. Haryana.

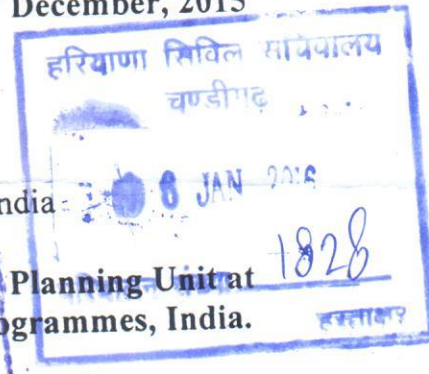
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F.No. A-19011/18/2010-Ad.II
Government of India
Ministry of Finance
Department of Economic Affairs
(Admin II Section)



Training Branch
Diary No. 18
Date 8-1-2016

North Block, New Delhi,
Dated the 31st December, 2015



To

1. The Chief Secretaries, All State Governments
2. The Secretaries of all the Ministries of the Govt. of India

Sub: Inviting application for the post of Head, Strategic Planning Unit at NO-D level in the United Nations Development Programmes, India.

Sir/Madam,

In the light of the growing demand from Government partners for development support services at the national and state level, as well as to ensure closer coordination of the country Programme Action Plan, UNDP has created a Strategic Planning Unit headed by a National Officer (NO-D level) which is the highest level national official in the staff architecture in the India Country Office of UNDP. The officer recommended by the Government of India is likely to be posted as National Officer (NO-D level) by UNDP.

2. The Officer holding the above post will be required to act as an advisor to the Senior Management in the Country office in providing strategic direction to the country programme planning and resources in line with the current and emerging development priorities and objectives. The position is based in UNDP India Country Office in New Delhi and carries annual pay package in the range of INR 30, 81,765 (Thirty lacs eighty one thousand seven hundred and sixty five) to INR 44, 53,544 (Forty four lacs fifty three thousand five hundred and forty four only) subject to experience and seniority of the official.

3. The Eligibility criteria for the post are as under:

- I. The officer must have worked for at least three years at the Centre under the Central Staffing Scheme.
- II. The Officer should be holding the post of Joint Secretary or equivalent or above.
- III. The officer should be clear from vigilance angle.
- IV. The officer should not have been debarred from central deputation.
- V. The officer should have at least 'Very Good' service record. However, preferences will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- VI. The officer should not be over 56 years of age.
- VII. The officer should not be on study leave or long leave.

contd. ---

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Experience (Desirable & Preferred):

- I. Experience in the areas related to International Institutions like the World Bank, Asian Development Bank, KFW etc in the Ministries/Departments of the Government of India.
- II. Experience in Externally Aided Projects
- III. Experience with UN related Development Institutions.

3. These posts may be circulated amongst officers eligible for consideration to the above post. Names of willing and eligible officers who can be spared by the State Governments/ Ministries/ Departments may be forwarded/faxed to this Department along with Cadre clearance, Vigilance clearance, detailed Bio-data and ACR Dossier/certified ACR grading for the last five years. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed/continued on Central Deputation.

4. It is requested that the application of the eligible candidates may please be forwarded to the following address so as to reach this Department by **18th January, 2016:**

S. Selvakumar
Joint Secretary (Administration)
Room No. 34C
North Block, New Delhi
Contact No.: 2309 3881
Fax: 2309 2024
Email: jsabc-dea@nic.in

Yours faithfully,

Sd -
(S. Selva Kumar)
Joint Secretary (Admn.)

Copy to:

1. The Under Secretary, Office of the Establishment officer, DOPT, North Block, New Delhi wrt their OM no. 12/58/2015-FA (UN).
2. Technical Director, NIC, Computer Cell, DEA, North Block, New Delhi for uploading this Vacancy circular on the official website of this Department.

J. J. J.
Joint Secretary (Admn.)