

No. 4/4/90-1Vig.(1)

From

The Chief Secretary to Government, Haryana.

To

1. All Deputy Commissioners in Haryana.
2. All Additional Deputy Commissioner in Haryana.

Dated Chandigarh, the 21st September, 2021.

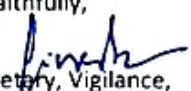
Subject:- Constitution of District Vigilance Teams.

Sir/Madam,

I am directed to refer to the earlier Instructions issued by this Department bearing Even No., dated 30.07.1990 and 28.11.1991 (copies enclosed) on the subject noted above. The earlier Instruction dated 30.07.1990 provided for Constitution of a District Vigilance Team in each District to be headed by respective ADC/SDO (Civil) as its Chairman and a DSP as nominated by concerned SP; an Officer of the Department concerned and Inspector Vigilance as its members. The scope/ jurisdiction of the District Vigilance Team as well as procedure thereof was also laid down in the Instructions. Vide subsequent Instruction dated 28.11.1991, scope of the District Vigilance Team was enhanced and certain procedural clarifications were also issued.

It has, however, been noticed that these Instructions are not being followed and no report is being received. This issue has been viewed seriously and it is hereby directed that the aforesaid Instructions may be strictly followed and requisite report be sent to this Department periodically. Any laxity in this regard shall be viewed seriously.

Yours faithfully,


Deputy Secretary, Vigilance,
for the Chief Secretary to Govt. Haryana.

No. 4/4/90-1 Vig (I)

Dated Chandigarh, the 21st September, 2021.

A copy is forwarded for information and necessary action to the following:-

1. All the Additional Chief Secretaries/Principal Secretaries to Government, Haryana.
2. All Heads of the Department in Haryana.
3. All Divisional Commissioners in Haryana.


Deputy Secretary, Vigilance,
for the Chief Secretary to Govt. Haryana.

No. 4/4/90-1Vig.(1)

From

The Chief Secretary to Government, Haryana,
Vigilance Department.

To

All Heads of Department in Haryana.
The Commissioner of Ambala, Hisar, Rohtak and Gurugram Division,
All Deputy Commissioners in Haryana.
All Heads of Boards and Corporations in Haryana

Dated Chandigarh, the 30th July, 1990.

Subject:- Constitution of District Vigilance Teams.

Sir,

I am directed to refer to subject noted above and to say that in order to give impetus to derive against corruption and bring about efficiency and effectiveness in administration the Government has decided that Vigilance Teams may be set up in each district consisting of the following officers:-

1. Additional Deputy Commissioner/Sub-Divisional Officer (Civil) (Chairman).
2. A Deputy Superintendent of Police to be nominated by Superintendent of Police (Member).
3. Officer of the department concerned (Member).
4. Inspector Vigilance, if required (Member).
2. The District Vigilance Team will make surprise checks on the work and conduct of various departments in the district. Major areas of operation for these vigilance Teams will be as outlined below:-
 - (i) To Check absenteeism and unpunctuality among various officers and officials in the field particularly in schools, Primary Health Centres, Revenue Department offices, Transport, MITC, Public Health, Cooperative Societies including Police Chowkis and Thanas. They may also check pendency of work related to major public grievances.
 - (ii) To check tax evasion and bribery cases on sales tax and octroi barriers etc.
 - (iii) To prevent black marketing and profiteering of essential commodities involving a check on ration depots, gas dealers etc.
 - (iv) To look into complaints of use of substandard material and fabrication of muster-rolls in Engineering Department, Forest Department and Panchayati Raj Engineering Organisation.
 - (v) To check adulteration specially of cold drinks, Pharmaceutical, fertilizers, petrol etc.
 - (vi) To look into corruption and bribery cases among all classes of Government employees where traps have to be laid or raids conducted. However, in such cases the procedure laid down under P.C. Act and instruction of Vigilance Department, is to be followed. Raid should be done after taking permission from the competent authority
3. Vigilance Teams should do checking once a week atleast, on regular basis. The District Vigilance Teams should undertake special campaign for a fortnight immediately.
4. The Vigilance Teams are required to prepare inspection reports in triplicate on the same day. The District head of the concerned department should be given a copy of the inspection report for necessary action by the Department. He must report back on the action taken to Deputy Commissioner within three weeks.
5. One copy of the report should also be submitted to Deputy Commissioner concerned who should send a monthly report to the Government in Vigilance Department By 7th of every month.
6. Additional Deputy Commissioner / Sub-Divisional Officer (Civil) will have the propogative to keep the destination of the raid or point of checking a secret.

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7. Additional Deputy Commissioner/ Sub-Divisional Officer (Civil) can also ask any officer of any other department to accompany the Vigilance Team which shall be obligatory for the officer, so requested to do so.
 8. Care must be taken while conducting such checking that it is done as per. Legal provisions under the various laws like Essential Commodities Act, Prevention of Food Adulteration Act etc. The Additional Deputy Commissioner/Sub-Divisional Officer must ensure that the proper procedure is followed and the competent authority to take action under law should accompany the team. For instance during checking of Ration Shops, supply of essential commodities, the District Food & Supply Controller or Assistant Food and Supply Officer and in cases of adulteration Chief Medical Officer/Senior Medical Officers must be associated as they are empowered to take action under the relevant law.
 9. In most of the cases only departmental action would be required, However, if criminal proceedings are necessary Deputy Superintendent of Police/Inspector Vigilance should register the case under the relevant law.
 10. Deputy Commissioner should hold meeting once a month to review the progress made.
 11. The role of the Vigilance Teams is not to interfere in the functioning of any department or substituting it but to inject dynamism in their activities. The Officers of the various departments are expected to exercise their powers and perform their roles as before. Therefore, Vigilance Teams should associate them during checking. The idea is to make the administrative machinery more effective by occasional checking on the general activities of the departments with the cooperation of the Senior Officers.
 12. I am, therefore, to request you to bring the above instruction to the notice of all the officers/officials working in your department so that they are forewarned. District head of the department should be also asked to cooperate with the Vigilance Teams and take effective action at the earliest.
- Kindly acknowledge receipt.

Yours faithfully,
Sd./-
Under Secretary , Vigilance,
For Chief Secretary to Govt. Haryana,
Vigilance Department.

No.4/4/90-1 Vig.(1)

Dated, Chandigarh, the 30th July, 1990.

A copy is forwarded for information and necessary action to the Director, State Vigilance Bureau, Haryana, Chandigarh.

Sd./-
Under Secretary , Vigilance,
For Chief Secretary to Govt. Haryana,
Vigilance Department.

A copy each is forward for information and necessary action to:-

All Financial Commissioners/Commissioners and Secretaries to Government, Haryana.

Sd./-
Under Secretary , Vigilance,
For Chief Secretary to Govt. Haryana,
Vigilance Department.

To

All Financial Commissioner/Commissioners and Secretaries to Government, Haryana.
All Administrative Secretaries to Government, Haryana.

U.O.No. 4/4/90-1 Vig (1)

dated, Chandigarh, the 30th July, 1990.

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No. 4/4/90-1Vig.(1)

From

The Chief Secretary to Government, Haryana,
Vigilance Department.

To

All Heads of Department in Haryana.
The Commissioner of Ambala, Hisar, Rohtak and Gurugram Division,
All Deputy Commissioners in Haryana.
All Heads of Boards and Corporations in Haryana

Dated Chandigarh, the 28th Nov., 1991.

Subject:- Constitution of District Vigilance Teams.

I am directed to refer to the instructions issued by this department vide letter No. 4/4//90-1 Vig(1) dated 30th July, 1990 (copy enclosed) on the subject noted above and to say that it has been noticed that due attention is not being paid to the anti corruption campaign in the Districts. Therefore, it has been decided that a fresh thrust be given to the work of Vigilance teams. With this objective the following decisions have been taken:-

- (i) Scope of Vigilance teams should be widened to include checking of works of Engineering Department and pilferage of power and water. The Additional Deputy Commissioners be given discretion to associate the officers of the concerned Departments of any other technical officer from the Government department or he may be take the help of the XEN Vigilance in some special cases.
- (ii) A minimum of 5 checks/inspection raids be made in a month.
- (iii) Deputy Commissioner should conduct at least one such inspection in a month.
- (iv) It has been observed that the Deputy Commissioners are not sending monthly reports about the activities of the Vigilance Teams. They are directed to monitor its progress very closely and send reports regularly every month.
- (v) To add seriousness to the exercise, the activities of the Vigilance teams may be reviewed at the Deputy Commissioners meetings to be held with the Chief Secretary/Chief Minister.

I am, therefore, to request you to bring the above instructions to the notice of all the officers/officials working in your department for strict compliance.

Kindly acknowledge receipt.

Yours faithfully,
Sd/-

Under Secretary, Vigilance,
for Chief Secretary to Govt. Haryana,
Vigilance Department,

No. 4/4/90-1 Vig (I)

Dated Chandigarh, 28th the Nov., 1991

A copy is forwarded for information and necessary action to the Director, State Vigilance Bureau, Haryana Chandigarh.

Sd/-

Under Secretary, Vigilance,
for Chief Secretary to Govt. Haryana,
Vigilance Department,

No. 4/4/90-1 Vig (I)

Dated Chandigarh, 28th the Nov., 1991

A copy is forwarded to the Joint Secretary to Government, Haryana, Political and Services to take action in respect of item No. V.

Sd/-

Under Secretary, Vigilance,
for Chief Secretary to Govt. Haryana,
Vigilance Department,

A copy is forwarded for information and necessary action to:-

All Financial Commissioners/Commissioners and Secretaries to Government, Haryana.

All Administrative Secretaries to Government, Haryana.

Sd/-

Under Secretary, Vigilance,
for Chief Secretary to Govt. Haryana,
Vigilance Department,

U.O.No. 4/4/90-1 ig (I)

Dated Chandigarh, the 28th Nov., 1991