

Form "A"

Application form for allotment of Haryana Government Residence type-II, in Sector-39B, Chandigarh in general pool.

To

The Secretary
House Allotment Committee, Haryana,
Room No.116, Ground Floor, Nirman Sadan,
Plot No. 1, Sector-33,
Chandigarh.

Sub:- Application form for allotment of Haryana Government Residence type-II Sector-39B, Chandigarh in general pool.

Sir,

The undersigned applies for the allotment of Type_____ Govt. house at Sec.39-B, Chandigarh.

1. Name in Block Letter _____
2. Designation _____
3. Father's/Husband's Name _____
4. a) Date of Birth _____
b) Date of Retirement _____
5. Place of Duty & present address _____
a) Date of continuous posting at Chandigarh/Panchkula _____
b) Official address _____
c) Residential address _____
d) Contact Number (Telephone/Mobile) _____
6. Date of joining into regular Govt. Service _____
a) Basic pay on that day _____
b) Scale of pay _____
c) Designation/Group on that day _____
7. Whether permanent / regular or temporary _____
8. Particulars of the Government house under the occupation of applicant of his/her spouse _____
9. Whether the applicant has applied for any other category house _____
10. Whether the applicant has ever been debarred for allotment of Government residence _____
a) If yes, give details thereof _____
11. a) Date since when he is entitled for the type of house applied for i.e. _____
b) Basic pay as on 01.07.2020 _____
c) Scale of pay _____
d) Designation and class (Group) on that date _____
whether pay was ever reduced or he was ever demoted after the date since when he is entitled for the type of house applied for. _____
12. Present pay / Designation on the date of application _____
a) Basic pay _____
b) Scale of Pay _____
c) Designation / Group of service _____

DECLARATION

1. I certify that I have been serving in the office of State Govt. of Haryana or on foreign service, except for periods of leave without pay since _____ (in case there is any break, this may be specified.)
2. I certify that I have not been debarred from allotment of any type of house.
 - a) If debarred give reasons for debar-ration alongwith the allotment No. _____ dated _____ with which previous house was allotted.
 - b) If Government house was surrendered, No. of House, Type of House and Sector with date of vacation may be indicated.
3. I certify that I have not applied for any other type of house.
4. I agree to abide by the Govt. Residences Allotment Rules/Policy framed by Govt./House Allotment Committee and amended from time to time.
5. I certify that my stay in the Government service is continuous from date of entitlement as shown in Col. No. 11. During the said period, my pay was neither decreased due to demotion or any other reason nor demoted from the post.
6. I certify that the particulars given above are true and correct to the best of my knowledge and belief and nothing has been concealed there from. In case the particulars given above are found incorrect, I shall be liable for disciplinary action in addition to cancellation of allotment of my house.
7. I undertake to intimate within 7 days the fact of my retirement / transfer to any other office (Whether eligible or ineligible) failing which I render myself for cancellation of the house under my occupation.
8. No U.T. Administration house at Chandigarh is under my occupation.

Yours faithfully

(Signature of applicant)

Endst. No.

Dated:-

Forwarded in original to the Secretary, House Allotment Committee, Nirman Sadan Sector-33, Chandigarh

1. (a) It is certified that the particulars mentioned above by the applicant are correct.
- (b) That his/her stay as declared in Col. 11 (to be specified) i.e. from _____ making him/her entitled for the allotment of _____ type house as applied for has been verified from his/her service record and is correct.
- (c) That he/she has been drawing the basic pay of Rs. _____ from 01.07.2020 and has been holding the post of _____ (Class / Group I/II/III/IV post) from and it was not decreased due to demotion or any other reason at any time since the date of his/her service record and is correct.
- (d) It is certified that the applicant has not applied for any other type of Govt. residence.
2. It is certified that the applicant has never been debarred for allotment of Govt. residence due to any reasons.
3. It is certified that no U.T. Administration house is under occupation of the applicant.

**Head of Department / DDO/
Controlling Officer with seal**

<u>Eligibility Criteria</u> Type of house	Station	Pay to be mentioned (in revised pay scales as on)	Documents to be attached
General Pool			
II	Chandigarh	01-07-2020	Pay as on 01-07-2020(Rs. 35401/- Rs. 44900/-) in new scales is to be verified by HOD/ DDO/ Controlling Officer