

From

The Chief Secretary to Govt., Haryana.

To

All the Heads of Departments, Chief Administrators/Managing Directors of the Boards/Corporations of Haryana, Chandigarh, Panchkula.

Dated Chandigarh the, 22<sup>nd</sup> September, 2005.

Subject:

Providing of Mobile Phone facility to all Administrative Secretaries, Officers in Super Time Scale of IAS.

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Sir,

I am directed to invite a reference to the subject noted above and to state that the following decisions have been taken by the Government regarding providing of Mobile Phone facility to all the Administrative Secretaries and officers in the Super Time Scale of IAS:-

1. Eligibility:-

- i) All the Financial Commissioners and Principal Secretaries to Govt., Haryana.
- ii) All the Administrative Secretaries to Govt., Haryana.
- iii) All Heads of Departments in the Super Time Scale of IAS/All Special Secretaries to Govt., Haryana.
- iv) All Heads of Departments drawing a basic pay of Rs. 18,400/- and above.
- v) All Managing Directors of Boards and Corporations in the scale of Rs. 18,400/- and above.
- vi) In case of Heads of Departments, the mobile phone will be provided by the respective department and in case of Managing Directors, the mobile phone will be provided by the respective Board/Corporation.

2. Call Ceiling:-

- i) All the Financial Commissioners & Principal Secretaries to Govt., Haryana = Rs. 1200/- per month i.e. Rs. 14,400/- per year or actual, whichever ever is less. The monthly/annual rent as per the plan will be paid by Govt. separately.
- ii) Rest of the officers will be eligible for Rs. 1000/- per month i.e. Rs. 12,000/- per year or actual, whichever ever is less. The monthly/annual rent as per the plan will be paid by Govt. separately.

3. Purchase of Mobile Phones:-

- i) For all officers = limit of Rs. 6000/-. In case any officer purchases a hand set exceeding Rs. 6000/-, he will pay the excess amount on his own.

In case any Administrative Secretary returns the Reliance Mobile Phone that may be provided to the junior most Super Time Scale IAS officer. Any officer who does not accept the Reliance Mobile Phones, he will be entitled for Rs. 1000/- per month + rent of his own mobile phone hand set of his own choice. He will not be allowed to purchase a mobile phone hand set of his own choice.

5. Other Conditions: -

- i) The scheme would become applicable from 1<sup>st</sup> October, 2005.
- ii) The calculation for the annual calls for the Secretaries who would like to surrender their allotted Reliance Mobile Sets would be on Thirteen months prorata basis.
- iii) The Reliance hand sets would be given free of cost from the Secretariat to the Directors/M.D.s but the monthly rent and charges would be paid by the respective Departments/Boards/Corporations.
- iv) These mobile sets would be dedicated sets of the concerned officers.
- v) In case Heads of Departments or Special Secretaries are subsequently posted as MD/CA of any State Undertaking after giving mobile phones to them, then all the expenditure connected therewith will be borne by the Board/Corporation and would not be liability of the Government.
- vi) One officer will be entitled to only one mobile phone irrespective of the number of charges he holds.
- vii) The officer concerned will be responsible for the loss or repair of mobile phone. The life of the mobile phone is fixed as 24 months from the date of purchase.
- viii) In case the officer is retired or transferred out of Haryana, Chandigarh the officer shall have to return the mobile phone within 15 days to the Government. Further, an officer is transferred from one post to another, he will be entitled to retain the same connection subject to his entitlement.

Yours faithfully,

*J. S. P. Singh*

Under Secretary (General)  
for Chief Secretary to Govt., Haryana

Endst. No. 20/19/99-2Ad.O

Dated, Chandigarh the 22<sup>nd</sup> September, 2005

A copy is forwarded to all the Financial Commissioners & Principal Secretaries/Administrative Secretaries to Govt., Haryana

*J. S. P. Singh*

Under Secretary (General)  
for Chief Secretary to Govt., Haryana