

**No. 01/52/2025-4DHR**  
**Haryana Government**  
**HUMAN RESOURCES DEPARTMENT**  
**(Common Cadre-I Branch)**

**Dated: the Chandigarh, 16<sup>th</sup> October, 2025**

To

1. All Administrative Secretaries to Government, Haryana
2. All Head of the Departments to Government, Haryana

**Subject:- Regarding payment of salary of newly joined Common Cadre, Group -D candidates selected against Advt. No. 01/2023.**

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Sir/Madam,

I am directed to invite your kind attention towards the subject cited above and to intimate that the Human Resources Department had issued the posting orders dated 28.08.2025 for Common Cadre, Group - D employees who were recommended by Haryana Staff Selection Commission on 02.07.2025.

2. The salaries of Group – D employees who have joined in the various departments in compliance of posting orders dated 28.08.2025 are yet to be disbursed for the period starting from their date of joining in service. Therefore, the matter has been considered and it has been decided that for the above mentioned employees selected against Advt. No. 01/2023 by HSSC vide its recommendation dated 02.07.2025 and have joined in various departments in compliance of the posting orders dated 28.08.2025, pending salary is to be paid by the concerned departments from their respective date of joining in the service.

3. It is further requested to enter the details of above mentioned employees on HRMS portal as e-billing system fetch dates of employees from HRMS portal for generation of salary bills. Regarding NPS, as per Govt. order only two month's salary can be disbursed without PRAN, thereafter PRAN is mandatory.

4. This issues with the concurrence of Finance Department conveyed vide their U.O. No. 12/26/2023-1FGI/20953 dated 30.09.2025

Yours faithfully,

  
Superintendent, Common Cadre-I,  
for Commissioner & Secretary to Government Haryana,  
Human Resources Department, Haryana