

English version of the Haryana Government letter No. 5337 GSI-75/24 93, dated the 21 October, 1974)

Subject:— Speedy disposal of cases of Government Servants under suspension Instructions regarding.

I am directed to invite your attention to the instructions contained in the composite Punjab Government letter No. 3624-4GS-61/14507, dated the 21st April, 1961 (copy enclosed), on the subject noted above and to say that according to para 2 (iii) of these instructions cases in which Government servants have remained suspended for a period exceeding nine months are to be submitted to the Council of Ministers for their consideration and approval. Further, according to para 4 of the aforepaid instructions and the Vigilance Department, who have been entrusted with the work of overall supervision in cases of departmental proceedings against suspended Government servants have also to submit a report to the Council of Ministers regarding the progress of the cases where Govt. servants have been suspended for a period of more than 18 months. The Haryana Government have reconsidered this matter and are of the view that submission of cases to the Council of Ministers by the Administrative Department and also the Vigilance Department leads to duplication of work. It has therefore been decided that hence forth the Vigilance Department shall submit the above referred report regarding outstanding cases more than 18 months old to the Chief Minister instead of to the the Council of Minister, for orders.

2. It seems that despite the standing Government instructions, the Heads of Departments/ Administrative Departments are not paying sufficient attention to the expenditure completion of the departmental enquires, particularly in cases in which Government servants have been placed under suspension. It is, therefore, again emphasised that the Government instructions in this regard should be followed strictly. It has also been decided that the Administrative Department, while submitting such cases to the Council of Ministers should invariably furnish information in the following proforma alongwith the Memorandum:—

Name of the Government servant, his designation, and the date of his suspension.	Charge in brief. Date on which regular charge-sheet was served	Present position of the case.	Date up to which the extension is required alongwith reasons.	Remarks
1	2	3	4	5

It may kindly be ensured that the above instructions are complied with by all concerned.