

No. 62/8/90-6GSI

From

The Chief Secretary to Govt., Haryana.

To

1. All Heads of Departments, Commissioners, Ambala, Hisar, Rohtak & Gurgaon Divisions.
2. All Deputy Commissioners and S.D.O. (C)
3. Registrar, Punjab and Haryana High Court.

Dated Chandigarh, the 13th Sept., 1990.

**Subject :—Regarding finalisation of disciplinary cases.**

Sir,

I am directed to address you on the subject noted above and to say that it has come to the notice of Government that while examining disciplinary cases comments on the explanation of the officers/official are being grossly delayed by the supervisory officers with the result the finalisation of the disciplinary cases are delayed. It causes undue hardship to the employee particularly when their cases for promotion, selection grade and crossing of efficiency bar etc. are to be decided and also at the time of reviewing their cases for retention in Government service beyond the age of 50/55 years. The matter has been examined by Government and it has been decided that for submitting comments on the explanation, a reasonable period may be fixed and in case comments are not received within the stipulated period it should be made clear in a final notice that if the comments are not received within a fortnight thereafter the case would be decided without waiting for comments and disciplinary action initiated against the officers/officials responsible for the delay in furnishing comments.

You are requested to working this decision to the notice of all concerned for strict compliance.

Yours faithfully,

Sd/-

Under Secretary, General Administration,  
for Chief Secretary to Government, Haryana.

A copy is forwarded to the Financial Commissioners/Commissioners & Secretaries to Government, Haryana for information & necessary action.

Sd/-

Under Secretary, General Administration  
for Chief Secretary to Government, Haryana

To

The Financial Commissioners/Commissioners &  
Secretaries to Government, Haryana.

U.O. No. 62/8/90-6GSI

Dated Chandigarh, the 13th Sept., 1990