

No. 6452-2GS-I-75/12171

**MOST
IMMEDIATE
DATE BOUND**

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of Departments in Haryana;
2. Commissioners of Ambala and Hissar Divisions;
3. All Deputy Commissioners and all Sub-Divisional Officers Civil.
4. Registrar,
Punjab & Haryana High Court and all District and
Sessions Judges, Haryana.

Dated, Chandigarh, the 5th May, 1975.

Subject :—Grant of advance increments to Government employees who improve their qualifications by further study within the country and abroad.

Sir,

I am directed to invite your attention to Haryana Govt. letter No. 4857-4GSI-72/28344, dated, the 26th September, 1972, which interalia laid down that all the Heads of Departments with the approval of the Administrative Department concerned should prepare lists of such qualifications as are directly beneficial to the efficiency of Govt. Employees and which qualify him for the grant of advance increments. The question regarding selection of subjects in M.A. for the purposes of two advance increments had been engaging the attention of Government for some time past. In order to adjudge as to what subjects in M.A. are beneficial in the performance of duties of an employee, I am directed to request you to supply the information in the proforma given below :—

S.No.	Name of the post	Minimum qualifications prescribed for recruitment against the post	Degrees/Diplomas/Master Degree with subject which is beneficial and the reasons thereof	Remarks
1	2	3	4	5

2. The requisite information should be supplied within a fortnight of the receipt of this letter failing which it will be presumed that you have no comments to offer.

3. You are also directed not to allow any advance increment(s) in this regard to any Government employee working under you till a final decision in the matter, is arrived at.

Yours faithfully,

Sd/-

Deputy Secretary General Administration
for Chief Secretary to Government, Haryana.

A copy is forwarded for information and necessary action to :—

The Financial Commissioner, Revenue—All the Administrative Secretaries to Govt., Haryana.