

Copy of letter No. 6966-1-GS 69/29002, dated the 13th November 1969 from the [Chief Secretary to Government, Haryana to All Heads of Departments Commissioner, Ambala Division, Ambala. All Deputy Commissioners and Sub-Divisional Officers (Civil) in Haryana.

**Subject :—**Conversion of temporary posts into permanent ones.

I am directed to refer to the subject noted above and to state that in the wake of Re-organisation of composite Punjab a large number of temporary posts were allocated to Haryana and moreover owing primarily to rapid development in the State numerous temporary posts have had to be created in various Departments to cope with the additional work. The result is that the number of temporary posts is disproportionately large and it has become necessary to take special measures to overcome the difficulty. The question has accordingly been considered in detail and it has been decided as follows :—

- (i) Temporary posts which were in existence in permanent Departments on 1-4-1968 and the work of which is of a continuing nature should be made permanent by the Administrative Departments after obtaining formal Concurrence from the Finance Department;
- (ii) temporary posts which were created in permanent Departments between 1-4-1968 and 1-11-1969 and the work of which is of a continuing nature should be reviewed by the Standing [Committee (constituted vide Government letter No. 13531-IGSI-61, dated 20-11-1961 (copy enclosed) in January, 1970 for conversion into permanent ones. The procedure to be followed by this Committee will be the same as indicated in the said letter dated 20-11-1961.
- (iii) posts in temporary Departments will also be reviewed according to the procedure and subject to the condition laid down in the letter dated 20-11-1951 for the conversion of temporary posts into permanent ones.

2. You are therefore, requested to take action as indicated above to refer the cases in question (i) to the Finance Department and (ii) to the standing Committee (in the prescribed pro-forma) by 15-12-1969 without fail so that action in the matter is completed in January next. It may be added that as the standing Committee will be reviewing temporary posts created between 1-4-1968 and 1-11-1969 fresh proposals will be necessary in all cases and it will not be possible to take into account any proposals that have been sent earlier.

Copy of U.O. endorsement No. 6966-1-GD-69, of even date and from the same officer.

A copy each with a copy of enclosures is forwarded for information and necessary action to :—

- (i) The Financial Commissioner, Revenue, Haryana, Chandigarh.
- (ii) All the Administrative Secretaries to Government, Haryana.

Copy of endorsement No. 6966-1-GS-69/29003, of even date and from the same officer.

A copy each with a copy of enclosures is forwarded to the (i) Accountant General, Haryana, Simla, and (ii) Deputy Accountant General, Haryana, Kothi No. 5, Sector 2 A, Chandigarh, for information.