

Copy of letter No. 8845-G-54/29154, dated 19th October, 1954 from the Chief Secretary to Government, Punjab to all Heads of Departments, etc.

*Subject* :—Termination of employment of temporary Government servants.

I am directed to address you on the subject noted above and to state that in most temporary Departments case is taken to provide in terms of employment that employment is terminable on one month's notice on either side. In some cases, the period of notice may, however, be longer than one month. In order to observe uniformity in this important matter, it has now been decided to adopt it as a general rule that future recruitment of temporary officers and staff, whether technical or other, should take place on the basis that service of the official concerned will be terminable on notice of one month on either side provided that it will be open to Government, to pay in lieu of notice, the official's salary and allowances, in respect of the period by which the notice given by him falls short of one month. A specific provision in this behalf should, therefore, invariably be made, in future in the terms of appointment of temporary officials.