

Copy of circular letter No. 2581-ACC-54/664, dated 27th Sept., 1954

Subject :—Suspension of Government servants.

In continuation of Punjab Government letter No. 3455-ACC-52/14, dated the 23rd January, 1953, on the subject noted above, I am directed to say that Government have given further consideration to the question of suspension of Government servants with a view to laying down a criteria to guide departmental officers in deciding when an order of suspension should be passed. Government is pleased to direct that each case involving a proposal for suspension should be carefully considered and suspension should be ordered only when the circumstances are found to justify it. Ordinarily suspension should not be ordered unless the allegations made against the official concerned are of a serious nature and, on the basis of the evidence available there is a prima facie case for his dismissal or removal or there is a reason to believe that his continuance in service is likely to cause embarrassment or to hamper the investigation of the case. In other cases, it should suffice if steps are taken to transfer the person concerned to another place to ensure that he has no opportunity to interfere with the witness or to temper with the evidence against him. I am to request that these instructions should be brought to the notice of all concerned for strict compliance.