

English version of Letter No. 209-2GSI-72/4436, Dated the 23-2-1972

Subject :—Passing of Departmental Examination—Drawal of increments.

Sir,

I am directed to refer to the subject noted above and to state that in the service rules of the various departments, the procedure prescribed for the grant of increments admissible on passing the departmental examination lacks uniformity and differs widely. It is considered that a measure of uniformity will be desirable in that regard and it has therefore been decided that the service rules should be amended so as to incorporate the following provisions :—

- (a) If a number of the service passes the departmental examinations before the date of his first increment falls due, then the said increment should be released to him from the date the increment becomes due.
- (b) If a member of the service passes the departmental examinations after the date on which his first increment falls due, then the said increment should be given to him from the date following the last date on which the departmental examinations are completed. The increment should be released with retrospective effect from that date but no arrears should be paid for the past period. In this context it should not be material whether any period has or has not been prescribed under the departmental service rules for passing the departmental examinations).
- (c) If a member of the service fails to pass all the departmental examinations or any part thereof, and is subsequently exempted by competent authority from passing the examination(s), his increment(s) should be released from the date he is given such exemption. The increment(s) should be released with retrospective effect but no arrears should be paid for the past period.

It may be observed that the intention underlying the provision in 1(b) above is that regardless of whether any period has or has not been prescribed for passing the departmental examinations officials should be expected to pass the departmental examinations by the time their first increment falls due and failure to do so should mean that they should be allowed the first increment only as from the date following the last day of the completion of the departmental examinations in which they pass in all the subjects and not earlier.

2. It is requested that wherever necessary steps for amending the service rules on these lines may please be taken at the earliest after observing the necessary formalities.

3. This issues with the concurrence of the Finance Department vide their U. O. No. 6685-IFGI-71, dated the 5-1-72.