

No. 34/85/79-5 (GSI)

From

The Chief Secretary to Government, Haryana.

To

- (1) All Heads of Departments, Commissioners Ambala and Hissar Divisions, All Deputy Commissioners and Sub Divisional Officers (Civil) in Haryana State; and
- (2) The Registrar,
Punjab and Haryana High Court,
Chandigarh.

Dated, Chandigarh, the 25th September, 1979.

Subject :—Filling up of vacancies in Government Departments/Corporate Bodies of Haryana State.

Sir,

I am directed to refer to the subject noted above and to say that vacancies in the various Government Departments, are required to be filled through the Haryana Public Service Commission and the Subordinate Services Selection Board, Haryana, subject to the provisions of the Haryana Public Service Commission (Limitation of Functions) Regulations, 1973 and the Haryana Government Notification No. 523-3-GS-70/2068, dated the 28th January, 1970, respectively, as amended from time to time. Appointment to certain categories of posts under the 'Local Authority' as defined in the Haryana Rules Service Commission (Additional Functions) Act, 1974 and those mentioned in the Haryana Government notification dated the 28th January, 1970 referred to above is required to be made on regular basis through the Commission/Board as the case may be. The vacancies other than those referred to above are required to be filled in through the Employment Exchanges in according with the instructions contained in the Haryana Government, Labour and Employment Department circular memo No. 11073-2-Lab. 67/34357, dated the 27th November, 1967, which envisage that all vacancies filled otherwise than through the Haryana Public Service Commission or by promotion should be notified to the Employment Exchange serving the area of competent authority under the Employment Exchanges (Compulsory Notification of vacancies) Act, 1959 and that no vacancy/vacancies should be filled directly from the open market unless the concerned Employment Exchange has issued a 'Non Availability Certificate'. The aforesaid instructions also envisage that Government officer, quasi Government institutions or statutory bodies should not advertise vacancies unless they have been cleared by the Employment Exchange concerned.

2. The observance of these instructions has been emphasised by the Government several times in the past. With a view to ensuring compliance with these instructions, the State Government reiterates that the vacancies in the Government offices/quasi Government institutions/Statutory or Corporate Bodies should be filled on a regular basis through the Haryana Public Service Commission/Subordinate Services Selection Board, Haryana through advertisements or through Employment Exchanges as per provision of the relevant rules so that full opportunity is available to all concerned and suitable candidates are available for selection. The State Government desires that these instructions should be followed strictly. Any violation thereof will be viewed by the Government seriously.

3. The contents of this letter may kindly be brought to the notice of all concerned.

Yours faithfully,

Sd/-

Joint Secretary, General Administration,
for Chief Secretary to Government, Haryana.

A copy each is forwarded to the :—

- (i) Financial Commissioner, Revenue, Haryana ; and
- (ii) All Administrative Secretaries to Government Haryana, for information and necessary action.

2. The above instructions may be brought for compliance to the notice of all the statutory quasi Government institutions, statutory or corporate bodies under their administrative control of which they are concerned.
for information.

Sd/-

Joint Secretary, General Administration,
for Chief Secretary to Government, Haryana.

To

- (i) The Principal Secretary/Deputy Principal Secretary to Chief Minister, Haryana ;
- (ii) Secretaries/Private Secretaries to all Ministers,
Deputy Ministers, Chief Parliamentary Secretary and