

No. 3070—IGS—64/15080

Sirdar Gyan Singh Kahlon, I.C.S.,
Chief Secretary to Government, Punjab.
All Heads of Departments, Registrar, Punjab High Court,
Commissioner of Divisions, the District and Sessions
Judges, Deputy Commissioners and Sub Divisional Officers
(Civil) in the Punjab.

Dated Chandigarh, the 7th May, 1964.

Subject: Recruitment through the Subordinate Services Selection Board, Punjab.

Sir,

I am directed to invite a reference to Punjab Govt. letter No. 7386-8GS/20345 dated the 29th May, 1963, on the subject noted above and to convey the following further decisions taken by the Government :—

- (i) All class IV employees of the State Government, besides the peons who alone are at present eligible for temporary appointment, as clerks, may be considered for temporary appointments as clerks provided they are matriculate and are otherwise suitable for such appointment.
- (ii) As the appointment of class IV employees as clerk will be purely temporary arrangement i.e. pending the receipt of the recommendations of the subordinate Services Selection Board it is not necessary that they should possess the minimum qualification prescribed for appointment to these posts in the service Rules, except, of course the possession of the Matriculation Certificate.
- (iii) The instructions for Apprenticeship, issued vide letter No. 8522-GS-62/27256 dated 1-8-61, will not apply in the case of Class IV employees promoted as clerk. In addition to their existing emoluments viz, pay plus allowances, they will be given an extra allowance equal to 10% of their basis pay till such time as they are approved by the Subordinate Services Selection Board, when of course they would be entitled to the minimum of the scale of pay attached to the post of clerks.

2. The above decision may please be brought to the notice of all concerned for their information and guidance. The receipt of this letter may also be acknowledged.

Yours faithfully,

Sd/—

Deputy Secretary General Admn.
for Chief Secretary to Govt. Punjab.