

English version of Haryana Government letter No. 2759-4GSI-73/12854, dated the 21st May, 1973.

Subject :—Policy regarding Promotion of Officers/Officials to the Higher Posts.

Sir,

I am directed to invite your attention to the instructions contained in joint Punjab Government letter No. 9129-G-56/3964, dated the 17th September, 1956 and Haryana Government letter No. 931-4GSI-72/10308, dated the 13th April, 1972, on the subject noted above, and to say that it was inter-alia provided in these instructions that the Officers/Officials whose integrity is considered to be doubtful should not be brought on the slab of suitable officers/Officials and should not be promoted.

2. Government have considered the matter further and have decided that the criteria to determine the honesty/integrity also of an officer/Official should be that if in reports for the preceeding ten years in respect of the post from which he is to be promoted, a doubt has been expressed regarding his honesty, he should not be promoted. If the total number of annual confidential reports in respect of the post from which he is to be promoted is less than ten then the reports in respect of the next lower post should be examined so that the total number of reports taken into consideration are *at least for a period of ten years*. In case the total number of annual reports in respect of the post from which he is to be promoted is more than ten and a doubt has been expressed regarding his honesty in any report which is more than ten years old, then keeping in view his over all performance in the latest ten reports, *it will be open to the appointing authority to ignore the adverse remarks relating to doubtful integrity in reports which are more than ten years old*, and to include the name in the slab of three suitable officers/officials if the concerned officer/official fulfils other conditions with regard to suitability. The above criteria for judging the honesty of officers/officials will be also applicable in these cases where promotion is made to posts or higher scale of pay (such as selection grade of Haryana Civil Services (Executive Branch) not on the principle of slab of three suitable officer/official but strictly by selection, according to the provision made in the relevant service rules.

3. It is accordingly requested that the above instructions should be noted for strict compliance by you and also brought to the notice of all officers/officials, working under your control.

4. The receipt of these instructions may kindly be acknowledged.