

Copy of letter No. 2029-5GS-69/9077 dated 8-5-1969 from the Chief Secretary to Govt. Haryana to all Heads of Departments etc.

**Subject :—**Submission of representations and advance copies thereof by Govt. employees in respect of matters connected with their conditions of service.

Sir,

I am directed to invite reference to composite Punjab Govt. letter No. 9872-5GS-62/29821, dated 28th August, 1962 (copy enclosed) on the subject noted above, which lays down the procedure for the submission of representations and advance copies thereof by Government employees in respect of matters connected with their conditions of service. It has been observed that there have been instances of contravention of these instructions and Government employees have forwarded their representations in connection with their promotion, fixation of seniority and other service matters through Members of Haryana Vidhan Sabha or other influential persons. It may be pointed out that such action on the part of Government employees is subversive of discipline and also involve a violation of Rule 20 (copy enclosed) of the Punjab Govt. Employees (Conduct) Rules, 1966. It is, therefore, requested that the Govt. instructions and rules referred to above may be brought to the notice of all Govt. employees working under you and it may be made clear to them that contravention of these instructions will be viewed seriously and that the defaulting employees will render themselves liable to severe disciplinary action.