

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Hisar, Gurgaon and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh
4. All the Deputy Commissioners of the State of Haryana.
5. The Managing Directors/Chief Administrators of all the Boards/ Corporations in Haryana State.
6. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh, the 31<sup>st</sup> December, 2013.

**Subject: Regarding replacement of affidavit by self-declaration.**

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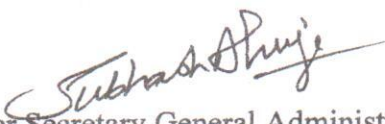
Sir/Madam,

I am directed to invite your attention to this department letter No. 62/09/2010-6GS1, dated 28.4.2010 & 17.6.2011 on the subject noted above vide which it was decided that no Government departments or organizations would henceforth require the applicants to file affidavits for delivery of services except in those cases where affidavit is required by law or under the statutory rules. In other cases, a self-declaration would be accepted. The applications forms may be drafted so as to contain an undertaking/declaration by the applicant that the facts stated in the application are correct to the best of his/her knowledge belief and that nothing has been concealed therein. In case of any concealment or misrepresentation, legal action would be taken against the culprits. Such action can be taken under Section 182, Section 415 read with Section 417 and Section 420, of Indian Penal Code as the case may be.

2. It has been brought to the notice of the State Government that these instructions are not being complied by some departments. As such the public is undergoing a very cumbersome and tortuous procedure for preparation of affidavits.

3. Government has taken serious view of the matter and accordingly they are directed again to ensure that a self-declaration be accepted instead of affidavit. They are also directed to send a compliance report to the effect that a self-declaration is being taken by them from the applicant instead of affidavits.

4. These instructions may please be brought to the notice of all concerned for strictly compliance.

  
Under Secretary General Administration,  
for Chief Secretary to Government Haryana