<u>Immediate</u> Date Bound

Government of Haryana General Administration Department General Services-I Branch No. 02/08/2015-2GS-I

Dated Chandigarh, the 9th December, 2015

To

- 1. All the Administrative Secretaries in Haryana State.
- 2. All the Heads of Departments in Haryana State.
- 3. The Divisional Commissioner, Ambala/ Hisar/ Rohtak /Gurgaon Division.
- 4. The Registrar, Punjab and Haryana High Court, Chandigarh.
- 5. All the Deputy Commissioners in Haryana State.

Subject:- Submission of Annual Property Return by the Government employees.

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Sir/Madam,

I am directed to invite your attention towards rule 18 of the Government Employees (Conduct) Rules, 1966, amended from time to time, which require filing of annual property return by Class I, II and III Government employees (except All India Services Officers, who are covered under AIS rules).

It has been observed that the annual property return is not being filed by the Government employees regularly. The Government has decided to closely monitor the filing of Property Return by Class-I and II Government employees. You are, therefore, requested to obtain a report in respect of Class-I and II officers (except All India Services Officers) working under your control, who have not submitted their annual property return for the year 2014-15 and intimate the number of such officers to the Government within a period of three weeks i.e. by 31.12.2015 positively.

Under Secretary General Administration, for Chief Secretary to Government, Haryana