

62/09/2010-6GS1

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Hisar, Gurgaon and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh
4. All the Deputy Commissioners of the State of Haryana.
5. The Managing Directors/Chief Administrators of all the Boards/ Corporations in Haryana State.
6. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh, the 22nd August, 2016

Subject: Regarding review the existing requirement of attested copies or affidavit in various application forms in a phased manner and make provision for self-declaration and Self-certification of documents.

Sir/Madam,

I am directed to invite your attention towards Government letter of even number, dated 28.4.2010, 30.12.2013 and 26.3.2014 on the subject noted above vide which it was decided that no Government department or organization would henceforth require the applicants to file affidavits for delivery of services except in those cases where affidavit is required by law or under the statutory rules. In other cases, a self-declaration would be accepted. It was further decided that the applicants would not require to attach attested copies of documents/certificates like Mark Sheet, Date of Birth Certificate etc. while applying for job or for admission purpose in various organizations/educational institutions. The self-attested documents/certificates would be accepted from the applicants. The original documents/certificates would require to be produced at the final stage.

2. It has been brought to the notice of the State Government that above referred instructions are not being complied with by the Departments/Boards/Corporations and Universities. The applicants are still being asked to file affidavits alongwith applications. Consequently, they are suffering a lot in obtaining unnecessary affidavits. It has been viewed seriously by the Government. Hence, it is again reiterated that no Government department or organization would henceforth require the applicants to file affidavits for delivery of services except in those cases where affidavit is required by law or under the statutory rules. In other cases, a self-declaration would be accepted.

3. You are, therefore, requested to ensure full compliance of these instructions in letter and spirit. These instructions may also please be brought to the notice of all concerned for strict compliance.

Yours faithfully,



Under Secretary General Administration,
for Chief Secretary to Government Haryana.

