

URGENT

Subject:- Regarding grant of honorarium to the employees.

Will all the Additional Chief Secretaries and Principal Secretaries to Government Haryana, kindly refer to the subject noted above?

2. Their attention is invited towards Government U.O.Letter No. 13/1/97-1EII, dated 18.09.1997 and 30.07.2007 vide which instructions were issued to ensure that honorarium is granted in the most deserving cases and recommendations for honorarium should be restricted to rare and deserving cases and not as a matter of routine. The cases may be recommended by giving detailed justification in case of each individual employee and in no individual case, the amount of honorarium should exceed Rs. 10,000/- in a financial year.

3. The State Government has observed that the above referred instructions are not being followed meticulously. It has become an un-healthy trend in many of departments for recommending the honorarium over the limits imposed in the rules. The Haryana Civil Services (Allowances to Government Employees) Rules, 2016 are not being kept in mind while recommending honorarium and cases are regularly being received in Finance Department for relaxation in norms.

4. They are, therefore, again requested to ensure that honorarium as remuneration is recommended for work performed which is occasional or intermittent in character and either so laborious or of such special merit to justify a special reward for it. The recommendation for honorarium may be restricted to rare and exceptional cases. They are further requested to strictly adhere to the provisions of rule 50 to 53 of chapter-V of Haryana Civil Services (Allowances to Government Employees) Rules, 2016 while making recommendation for honorarium.

5. These instructions may please be brought to the notice of all concerned for strict compliance.

Jannail 8/2/18

Under Secretary General Administration,
for Chief Secretary to Government Haryana.

To

All the Additional Chief Secretaries and Principal Secretaries
to Government Haryana.

U.O.No.62/39/2017-6GS1

Dated Chandigarh, the 3rd January, 2018