

To

At the Financial Commissioners &
Administrative Secretaries to Govt., Haryana.

U.N.O. 12/13/87-2 GS I

Dated, Chandigarh, the 22.4.87

No. 12/98/91-2GSI

From

The Chief Secretary to Govt., Haryana.

To

1. All Heads of Departments,
Commissioners of Divisions,
all Deputy Commissioners and
Sub-Divisional Officers (C) in Haryana.
2. The Registrar,
Punjab and Haryana High Court, Chandigarh..

Dated Chandigarh, the 9th December, 1991.

Subject :—Quick disposal of claims of employees a drive for finalisation of pending cases.

Sir,

I am directed to invite your attention to the Haryana Govt. letter No. 12/13/87-2GSI, dated 22.4.87 on the subject cited above and to say that through a time schedule has been prescribed for the finalisation of pending cases on service matters such as pension, gratuity, efficiency bar, promotion, seniority etc., yet it has been noticed that such cases are delayed for one reason or the other and this besides causing hardship to the affected employees and also reflects badly on the functioning of the Government.

2. Keeping in view the seriousness of the matter Government has decided to launch a special drive for finalisation of all such pending cases. The main high lights of the drive would be as follows :—

(1) All pending cases relating to the following be cleared by the 31st January, 1992:—

1. Pension gratuity commutation of Pension.
2. Efficiency bar.
3. Promotion
4. Seniority.
5. Fixation of pays.
6. Grant of selection grade.

(ii) The Secretary of the Department shall be responsible for finalisation of such cases of Class-II officers all Heads of Departments for Class-III and Class IV employees.

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(iii) The Secretary of the Department will submit the report to the Chief Secretary also the finalisation of all pending cases of his department in the first week of March, 1992. The report shall also contain the reason in each case for non finalisation.

These instructions may be brought to the notice of all the employees working under your control for strict compliance. Any lapse in the matter would be viewed seriously.

Yours faithfully,
Sd/-

Deputy Secretary General, Administration
for Chief Secretary to Government, Haryana

for Chief Secretary to Government, Haryana

A copy each is forwarded to all the Financial Commissioners/Commissioners & Secretaries to Govt., Haryana for information and necessary action.

Sd/-
Deputy Secretary General Administration,
for Chief Secretary to Government, Haryana.

To
All the Financial Commissioners/Commissioners &
Secretaries to Govt., Haryana.

U. O. No. 12/98/91-2GSI

Dated, Chandigarh, the 9th Dec., 1991