

MOST URGENT

No. 62/38/2017-6GS1

From

The Chief Secretary to Government, Haryana

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments, Commissioner, Ambala, Karnal, Hisar, Gurgaon, Faridabad and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh

Dated Chandigarh, the 4th December, 2018

Subject: Regarding uploading of all legislative documents i.e Acts as well as subordinate legislation made under such Acts including rules, regulation, notifications and circulars by the State Government on India Code Web Portal

Sir/Madam,

I am directed to invite your attention to this department letter no. 62/38/2018-6GS1, dated 12.12.2017 and D.O.Letter dated 16.10.2018 regarding uploading of all legislative documents i.e Acts as well as subordinate legislation made under such Acts including rules, regulations, notifications and circulars by the State Government and relevant authorities under them on India Code Web Portal in consultation with NIC.

2. Now, Ministry of Law and Justice, Legislative Department, Govt. of India, New Delhi has informed that departments are uploading their Acts and Amendment Acts separately. It is to be noted that only updated Principal Act is to be uploaded on the India Code Portal as a single document which should include all the amendments. You are requested to see the Central Acts uploaded on the India Code Portal and adopt the standard procedure for uploading of updated Acts in searchable PDF format only.

3. It is further informed that a meeting was held on 31.10.2018 under the Chairmanship of Secretary (Coord.), Cabinet Secretariat with Chief Nodal Officers of the States to review the progress of updation and uploading of Acts and subordinate legislations on India Code Portal. In the said meeting, it was recommended that all State Governments/UTs are required to follow the instructions given below while uploading their Acts and related Subordinate Legislations:-

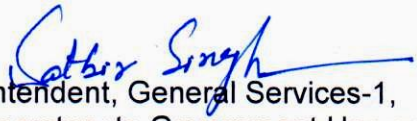
- Upload only Principal Acts enacted by the State Legislatures and UTs after updating them on the ICP as a single document which should include all the amendments (by providing foot note) as has been done by the Legislative Department in the Central Government for Central Acts.
- In the case of Amending Acts, only amending Acts of temporary nature (if validation and transitory clauses are still in force) can be uploaded.
- No need to upload Central Acts once again. In the case of Concurrent List enactments, after incorporating the respective State Amendments, they may be uploaded.
- IN the case of new Acts or Amendments, they have to be uploaded within 15 days of coming into force of such Acts.
- Similarly, all rules, regulations, notifications, etc. are also required to be updated and uploaded after incorporating all amendments made to them, respectively, as single documents.
- Rules, Regulations, Notifications, Orders, Ordinances, Statutes, etc. will be identified by the provisions of the concerned Act which enables or empowers the concerned State Govt./UT to make said Rules, Regulations, etc. However, in the case of Notifications/Orders/Circulars, there may be statutory and non-statutory Notifications/Orders/Circulars. The Statutory Notifications/Orders/Circulars are only required to be uploaded on the ICP and they will be identified as per the provisions of the concerned Act and language used for making such Notifications/Orders/Circular, etc.[The normal legislative practice/usage is: (In exercise of the powers conferred under...)]. (In pursuance of the powers conferred under....)].

contd.---

- Statues and Ordinances issued under the Acts relating to Universities/educational institutions are only required to be uploaded under respective heads. All the said documents are required to be uploaded in searchable PDF formats only.
- For technical issues, if any, States/UTs are advised to contact local NIC and Dr. Surinder Kumar, Sr. Technical Director, NIC (Mobile No. 9868855209 or Email. id. suri@nic.in.)

4. You are, therefore, requested to take necessary action for updating and uploading of legislative documents in searchable PDF format as a single document (including all amendments) on the India Code Portal by the end of December, 2018. You are further requested to provide hyper link to India Code Portal on the websites of your department and furnish the report to the Legislative Department that all the aforesaid actions have been completed.

These instructions may be brought to the notice of the concerned for strict compliance.


Superintendent, General Services-1,
for Chief Secretary to Government Haryana.