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From

Chief Secretary to Government Haryana.

To

All Heads of Departments, Haryana.

Subject :—Transfers made at the request of Government servants.

I am directed to invite a reference to Rule 2.57 of the Punjab Civil Services Rules, Volume III (T.A. Rules) which inter alia lays down that travelling allowance may not be drawn by a Government servant on transfer from one station to another unless he is transferred in public interest and is entitled to pay during the period spent on the journey. It has further been provided therein that a transfer at the request of a Government servant should not be treated as a transfer in public interest unless the authority sanctioning the transfer, for special reasons to be recorded, otherwise directs.

2. It has come to the notice of Government that various Departments are allowing transfer travelling allowance in all cases of transfers including those made at the request of the Government servants concerned. This is against the provisions of rules and Government have viewed with concern this tendency on the part of various departments. I am accordingly directed to request that transfer travelling allowance should not be allowed where the transfer has been made at the specific request of the Government servant concerned and it should be specifically mentioned in the transfer orders whether the transfer was being made in the Public interest or at the request of the employee concerned.

3. In this connection, I am also to invite your attention to the provisions of Note—I below Rule 9.15 of the Punjab Civil Services Rules, Volume I, Part I according to which the Government servant on transfer is not entitled to be paid while on joining time unless his transfer is made in public interest. This provision is also brought to your notice with the request that this should also be strictly complied with.

4. I am further to request that these instructions should be noted carefully and should be brought to the notice of all officials working under you for their information and strict compliance.

5. The receipt of these instructions may also please be acknowledged.

Yours faithfully,
Deputy Secretary Political and Services,
for Chief Secretary to Government, Haryana.

A copy is forwarded for information to the Financial Commissioner, Haryana and all Administrative Secretaries to Government, Haryana.