

Copy of Punjab Government Circular letter No. 10893-4GS-61/37545, dated the 20th October, 1961 from the Chief Secretary to Government, Punjab, to all Heads of Departments, etc., etc.

Subject : Grant of special casual leave to Government Servants for attending annual general meetings of their recognised associations and meeting with the Government representatives or the Head of Department.

I am directed to address you on the subject noted above and to say that the question as to whether the office bearers of recognised Service Association should be given some kind of special casual leave to enable them to participate in the activities of the Associations has been engaging the attention of Government for sometime past. After careful consideration of the whole matter, it has been decided that casual leave upto a maximum of ten days in a calendar year may be allowed to office bearers of the recognised Service Associations for participating in executive meetings, conferences and other activities of their respective Associations subject, however, to the condition that half of the leave enjoyed in this manner will be debited to the ordinary casual leave account of the official concerned and the remaining half to this special casual leave account for the aforesaid purpose. The maximum number of special casual leave allowed in this matter shall, therefore be five days in a year.

2. These instructions may be brought to the notice of all concerned for information and guidance.