

Copy of Punjab Government Circular letter No. 3446 8GS-62/9556 dated 26th March 1962 from the Chief Secretary to Government Punjab to all Heads of Departments etc. etc.

Subject : Grant of special casual leave to Government servants for attending annual general meeting of their recognised associations and meeting with the Government representatives or the Head of Department

I am directed to invite a reference to the instructions contained in Punjab Government letter No. 10893 4-GS-61 37545, dated the 20th October, 1961, according to which the concession of grant of special casual leave upto a maximum of ten days in a calendar year has been allowed to office bearers of the recognised Service Associations for participating in executive meetings, conferences and other activities of their respective Associations subject to the condition that half of the leave enjoyed in this manner will be debited to the ordinary casual leave account of the official concerned and the remaining half to his special casual leave account for the aforesaid purpose. The Maximum number of special casual leave allowed in this manner is to be five days in a year. I am to inform you that Government after careful consideration have decided to extend this facility of grant of special casual leave to the office bearers of the recognised associations/trade unions formed by the employees of the Government undertakings in the manner laid down above;

2. These instructions may kindly be brought to the notice of all concerned for information and guidance. The receipt of this communication may be acknowledge.