

No. 2681-2GS-69/13154

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of Departments; Commissioner, Ambala Division; and all Deputy Commissioners, in Haryana.
2. The Registrar, Punjab and Haryana High Court and all District and Sessions Judges in Haryana.

Dated : Chandigarh, the 16th June, 1969.

**Subject :—Grant of advance increments/promotions to officials who go abroad to improve their qualifications.**

Sir,

I am directed to invite reference to the composite Punjab Government letter No. 961-4GS-62/5593, dated the 16th February, 1962 (copy enclosed), on the subject noted above, and to draw attention to the detailed procedures required to be followed for the grant of advance increments and promotion to officials who go abroad to improve their qualifications. I am to observe that some cases have come to the notice of Government in which these instructions were not followed and that led to complications and resulted in unnecessary work at several levels. It has, therefore, to be reiterated that the instructions that have been issued on the subject should be complied with strictly in future and it should be ensured that there is no deviation from them in processing the relevant cases.

Yours faithfully

Sd/-

Deputy Secretary Political & Services,  
for Chief Secretary to Government, Haryana.

A copy each with a copy of its enclosure is forwarded to :—

The Financial Commissioner, Revenue, [Haryana; All Administrative Secretaries to Government, Haryana; The Sales Tax Tribunal, Haryana for information and necessary action.