

No. 5678-2GS-68/32776

From

The Chief Secretary to Government, Haryana.

To

- (1) All Heads of Departments;
the Commissioner, Ambala Division;
all Deputy Commissioners; and all
Sub-Divisional Officers.
- (2) The Registrar, Punjab and Haryana
High Court and all the District &
Sessions Judges in Haryana.

Dated Chandigarh, the 27th December, 1968.

Subject :—Incentive to Government employees for outstanding work.

Sir,

I am directed to address you on the subject noted above and to say that the question of providing suitable incentives to Government employees for outstanding work has been under the consideration of Government. It has been decided that Government employees who are issued letters of appreciation on the basis of their annual confidential reports in accordance with the policy instructions on the subject, should be given the following additional facilities :—

- (a) seven days' special leave during the year in which the letter of appreciation is issued;
and
- (b) 10% of their total monthly emoluments by way of good service reward to cover travelling expenses etc.

2. I am desired to request that these instructions may please be brought to the notice of all the employees working under you.

Yours faithfully,

Sd/-

Deputy Secretary, Political & Services
for Chief Secretary to Government, Haryana.