

No. 4857-4GSII-72/26331

From

The Chief Secretary to Government, Haryana.

To

1. All Heads of Departments; the Commissioner, Ambala Division; All Deputy Commissioners; and all Sub Divisional Officers.
2. The Registrar, Punjab and Haryana High Court and all District and Sessions Judges in Haryana.

Dated ; Chandigarh, the 5th September, 1972.

Subject :—Incentives to Government employees for outstanding work.

Sir,

I am directed to invite a reference to Haryana Government letter No. 5678-2GS-68/32776, dated 27-12-68, on the subject noted above and to say that it has been decided to modify the existing policy on the subject as follows :—

Instead of 1/10th of total monthly emoluments being given as reward as at present, half of the total monthly emoluments will be given as special reward to Government employees who earn appreciation letters.

Attention in this connection is also invited to the instructions contained in the Government letter No. 4643-3S-72/21768 dated the 24th July, 1972, added in sub head (4) which were to the effect that appreciation letters to any category of Government employees should be issued by the competent authority only after obtaining the approval of the Administrative Secretary concerned. Therefore, before any payment of the reward, as indicated above, is made, it should in each case be ensured that the approval of the Administrative Secretary, referred to above, has been obtained.

2. I am directed to request that these instructions may be brought to the notice of all concerned working under you.

Yours faithfully,

Sd/-
Deputy Secretary, General Administration,
for Chief Secretary to Government, Haryana.

A copy each is forwarded to :—

All Financial Commissioners and all Administrative Secretaries to Government, Haryana, for information and necessary action.