

No. 5622-I-GSII-65/32342

From

The Chief Secretary to Government, Punjab.
All Heads of Departments, the Registrar,
Punjab High Court, the Commissioner of Divisions,
all District and Sessions Judges and
Deputy Commissioners in the Punjab.

Dated Chandigarh, the 22nd September, 1965.

Subject :—Filling up of vacancies of Clerks in Class 'A' Offices of the Punjab Government.

Sir,

I am directed to address you on the subject noted above and to state that it has been represented by the ministerial staff of the various sub offices of the Punjab Government that 50% of the posts of Clerks in Class 'A' offices should be filled by making appointments from amongst clerks who are working in Sub-Offices and are duly selected by the Subordinate Services Selection Board, without holding further test and irrespective of the fact whether they pass the Matriculation Examination in the 1st Division or not. The Government have considered the representation and observe that appointment to posts are normally made by the following three methods :—

- (i) by direct appointment;
- (ii) by transfer of persons working in other offices of the State Government; and
- (iii) by promotion.

The Clerks working in the Sub Offices are therefore, already eligible for appointment to 'A' Class Offices by transfer. As regards the condition of 1st or 2nd Division it is observed that the qualifications normally prescribed in the Service Rules pertain to Direct recruits and not to persons who are appointed by promotion or by transfer with the experience and the back-ground that such Clerk would have required in Sub-Offices it is believed they would prove useful. The Government have, therefore, decided to accept the proposal of the ministerial staff of the Sub-Offices that they would be eligible for appointment in Class-I Offices irrespective of the Division in which they have passed the Matriculation Examination i.e. their academic qualification may be mere Matriculation but they should have clerical experience in the Sub-Offices for atleast Two years.

2. As far the reservation of 50% posts of Clerks in 'A' Class Officer for appointment by transfer from Sub-Offices the Government are of the View that free flow of fresh blood should be allowed to infuse in the services and as such are not in favour of lying down any restrictions on the Government departments and it is left to the individuals Offices to draw upon this class of officials, as and when necessary.

Sd/-
Deputy Secretary, Gen. Administration,
for Chief Secretary to Government, Punjab.

A copy each is forwarded to :—

- (i) All the Financial Commissioner, Punjab,
- (ii) All the Administrative Secretaries to Government Punjab,
for necessary action.

U.O. No. 5622-IGS-II-65, dated, Chandigarh, the 22nd Sept., 1965.

A copy is forwarded to :—

Secretaries/Private Secretaries and Personal Assistants to Chief Minister, Ministers/Minister of State/Deputy Minister/Chief Parliamentary Secretary for the information of the Chief Minister/Ministers/Minister of State/Deputy Minister/Chief Parliamentary Secretary.

Sd/-
Superintendent General Services—II,
for Chief Secretary to Government, Punjab.

To

Secretary/Private Secretaries and personal Assistants to Chief Minister/Ministers/Minister of State/Deputy Minister/Chief Parliamentary Secretary.

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