

No. 191-4GS-II-72/2483

From

The Chief Secretary to Govt., Haryana.

To

1. All Heads of Departments, the Commissioner, Ambala Division and all D.Cs. and all S.D.Os. in Haryana.
2. The Registrar, Punjab & Haryana High Court and all Distr. and Sessions Judges in Haryana.

Dated Chandigarh, the 21st January, 1972.

Subject :—Appointment of ex-servicemen in the Civil Services

Sir,

I am directed to refer to Haryana Govt. letters Nos. 4710-5GS-70/18998, dated the 15th July, 1970, and No. 9502-3GSII-70/31245, dated the 9th December, 1970, on the subject noted above and to say that the Govt. after due consideration have decided that qualifications for certain posts included in the enclosed list should be deemed to have been relaxed to the extent mentioned in respect of Ex-servicemen candidates. It is, however, clarified that the enclosed list is not supposed to be exhaustive and relaxation in qualifications for posts not included in this list may be granted in the case of ex-servicemen by the appointing authorities in accordance with instructions on the subject.

2. It is requested that the content of this communication may be noted for careful compliance and its receipt may kindly be acknowledged.

Yours faithfully,

Sd/-

Deputy Secretary, General, Admn.,
for Chief Secretary to Govt., Haryana.

List of Posts

Designation of the pos	Qualifications or experience prescribed for the post	Qualifications in the case of ex-servicemen
1	2	3
Constable (Wireless Operator/Tech.)	Matric with ITI certificate in the Radio Mechanic or Wireless Mechanism Trade. Matric with experience/training as Wireless Operator/Mechanic in the Army. Height 5'-7" chest 33"-34 1/2"	Defence Forces Wireless operators/Technicians with 6 month service or more. Minimum height 5'-6" chest, 31-32 1/2".
Telephone Operator	Matric with experience	Telephone Operators of the Singal Regiment with Minimum experience of 6 months in the Defence Forces.
Clerks/Typists	Matric/Higher Secondary 2nd Division with knowledge of Hindi typing. Those knowing English type will be preferred	Ex-servicemen who have been Clerks in the Defence Forces for a minimum period of two years with the condition that they should acquire the requisite knowledge of Hindi and the requisite standard of typing within the first six months of their appointment without which they will not be eligible for confirmation. No educational qualifications should be necessary.
Agriculture Sub-Inspector	Matric with one year Agriculture Sub-Inspector course pass of B.Sc. Agri. of Agriculture University Hisar. Ex-servicemen will be preferred	The condition of one year's agriculture Sub-Inspector should be relaxed in favour of ex-servicemen having agricultural background or who had agriculture as one of the subjects in the matriculation or who had worked in the military farms for at least two years.
Vaccinator	Matric with vaccinator course certificate from Bacteriological Laboratory, Karnal or from Hygiene and Public Health Laboratory Amritsar	Any ex-servicemen may be appointed as vaccinator but it will be necessary to impart the requisite training for one month to him before he can be entrusted with the actual job of vaccinator.
Learner Binder	Preferably Middle, should be well versed in binding work. Should be able to operate cutter, stitching machine. Practical test essential	Ex-servicemen who are Lower Middle Necessary training shall be imparted by the employer after entry into service.
Ware-house operator	Middle-Three years experience in various warehouses machines as cutting, folding. Hindi upto Middle standard. Practical test-essential	Ex-servicemen who are lower Middle. Training should be imparted by the employer after entry into service.
Binders	Preferably Middle. Should know all kinds of binding and should be able to do mech. Stitching. Practical test essential	Ex-servicemen with Middle Pass qualifications. Training should be imparted by the employer after entry into service.
Distributors	Middle. Should have practical experience in composing in English and in Hindi	Ex-servicemen who are lower Middle Practical training shall be imparted by the employer after entry into service.
Compositors	Middle. Should have practical experience in composing in	Ex-servicemen who are Middle pass or equivalent. Necessary training shall be

1	2	3
Copy Holder	Matric 2nd Division with Hindi Three years experience as copy holder	Ex-servicemen who are Matriculates or equivalent qualifications in the Army Training shall be imparted by the employer after entry into service.
Reader	Graduate with Hindi, 3 years experience as copy-holder	Ex-servicemen who are Graduates or possess equivalent qualifications in army. Necessary training shall be imparted by the employer after entry into service.
Ferro Khalasis	Literate upto Middle standard having some knowledge of blue printing. Aza Printing on Azo Machine	Ex-servicemen who are lower middle of equivalent qualifications in the Army. Training of printing on Azo machines shall be imparted by the employer after entry into service.
Cleaner	Having practical experience of work on Diesel Tractors/ Diesel Rollers. Preference would be given to ITI Mech.	Unskilled Ex-servicemen.
Punjabi Teacher	Matric Giani, O.T, or Matric with Punjabi, J.B.T.	Ex-servicemen who are Matriculates of possess equivalent qualifications with Punjabi as an elective subject or those who are Matriculates/possessing equivalent qualification in the army with Giani.
Tracers	Matric, Higher Secondary, or any other equivalent qualification with drawing as one of the subject and diploma in Civil Engineering or certificate in Civil Draftsman	Ex-servicemen who are Matriculates or possess equivalent qualifications in army with drawing as an elective subject or those who have worked in the office of Surveyor General of India or the Code or Engineering or equivalents in other services on engineering duties or as draftsman.
Surveyor	ITI qualified in surveying and knowledge of Hindi or Diploma in Civil Engineering	Ex-servicemen with two years experience as Surveys.
Fitters/Turners/Machinists etc.	ITI qualified in trade and knowledge of Hindi	Ex-servicemen who had worked as Fitters/Machinists in the Defence Forces.
Peon	Matric or Middle	Lower Middle or equivalent qualification in the Army with workable knowledge of Hindi.
Chowkidar	Middle or Primary	Ex-servicemen with workable knowledge of Hindi
Motor Mechanic	ITI trained or Matric with sufficient experience	Ex-servicemen working as motor mechanics, in the Defence Forces with two years experience.
Driver	Matric or Middle	Ex-servicemen working as drivers with five years' experience in the Defence Forces.
Electricians	Matric ITI trained	Ex-servicemen who had worked as Electricians in the Defence Forces for a minimum period of two years.