

Copy of Punjab Government Circular letter No. 5912-IGS-II-65, dated 20th August, 1965, from the Chief Secretary to Government Punjab, to all Heads of Departments etc., etc.

**Subject :—**Promotion of Steno-typists and Stenographers to higher posts on clerical side.

I am directed to invite a reference to Punjab Government Notification No. G.S.R. 10-Const. Art. 309/61, dated the 26th December, 1961, wherein detailed rules regarding the promotion of Steno-typists and Stenographers to higher posts on clerical side were laid down and to say that enquiries have been received from different quarters as to how many chances should be given to a steno-typist or Stenographer for qualifying the Assistant's grade test. I am to say that this issue has been considered in detail and it has been decided that the instructions contained in clause(g) of Punjab Government letter No. 4119-GII-58/71202, dated the 5th September, 1958, and letter No. 1035-IGS(I)-65/5416, dated the 8th February, 1965, are also applicable to Steno-typists and Stenographers *mutatis mutandis*.

2. These instructions may please be brought to the notice of all concerned and their receipt acknowledged.