

No. 11/8/82-2GSIII

From

The Chief Secretary to Govt. Haryana.

To

- (1) All Heads of Departments and Commissioners, Ambala and Hissar Divisions in Haryana State.
- (2) Registrar, Punjab & Haryana High Court, Chandigarh.
- (3) All Deputy Commissioners and Sub-Divisional Officers (Civil) in Haryana State.

Dated Chandigarh, the 23 August, 1982.

*Subject :—Speedy disposal of suspension cases of Govt. employees—Supply of information.*

Sir,

I am directed to refer to this department letter No. 2/12/79-2GSIII, dated 2-4-1980, on the subject noted above and to state that on re-consideration the Govt. have decided that in future the information regarding suspended Govt. employees shall be directly collected by all the Administrative Secretaries from their Heads of Departments quarterly in the enclosed proforma so as to reach them by the end of the month following the quarter to which it pertains; i.e. the report for the quarter ending 30th September should reach them by the 31st October. After necessary scrutiny at their end, these will be forwarded, with their necessary comments, to Govt. so as to reach them by the middle of next month positively.

2. The monthly reports referred to in the letter under reference are hereby dispensed with.

3. You are requested to ensure that the aforesaid instructions are strictly followed by all the concerned working under you.

Yours faithfully,

Sd/-

Joint Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

A copy is forwarded to the Financial Commissioner, Revenue and all Administrative Secretaries to Govt. Haryana, for information. They are requested to ensure that the requisite information is supplied by the departments under them, regularly by the due dates. It may also be clarified that the quarterly statement required to be sent vide D. O. letter No. 33/17/79-1GSI, dated 12/13-7-79 from the Chief Secretary, Haryana, need not now be sent separately.

Sd/-

Joint Secretary General Administration,  
for Chief Secretary to Govt. Haryana.

To

The Financial Commissioner, Revenue and All Administrative Secretaries to Govt. Haryana.

U.O. No. 11/8/82-2GSIII

Dated Chandigarh, the 23rd August, 1982.