

No. 22/91/98-3GS-III

From

The Chief Secretary to Govt., Haryana.

To

1. All Heads of Departments,  
Commissioners, Ambala, Hisar, Gurgaon & Rohtak Divisions.  
All Deputy Commissioners and Sub-Divisional Officers (Civil)  
in Haryana State.
2. The Registrar,  
Punjab & Haryana High Court.  
Chandigarh.

Dated, Chandigarh the 8th April, 1999.

**Subject :—Sending of requisitions to HPSC/HSSC for filling up various posts by direct recruitment-  
Earmarking of posts for various reserved categories.**

Sir,

I am directed to invite your attention to the subject noted above and to say that the Punjab & Haryana High Court in CWP No. 4234 of 1997 gave directions that Govt. should invariably take steps for making recruitment against the posts reserved for the physically handicapped persons simultaneously with the recruitment for general category and other reserved category posts. The Hon'ble Court expressed regret that till the filing of the writ petition, the concerned officials did not take steps to reserve the posts for the physically handicapped persons and observed that if the petitioner had not instituted the petition, she and other similarly situated persons would have been robbed off their right to be considered for recruitment against the posts reserved for physically handicapped persons.

It is the duty of the Appointing Authority to ensure that while sending the requisitions to Haryana Public Service Commission/Haryana Staff Selection Commission, the posts reserved for various categories including the physically handicapped persons are clearly indicated. Any omission in this regard will be viewed most seriously by Govt. and the responsibility for such omission will fall personally on the Appointing Authority. It may kindly be ensured that the persons belonging to the reserved categories do not suffer either through omission in requisitions or inaction on the part of the Administrative Department.

Yours faithfully,

Sd/-

Joint Secretary General Administration  
for Chief Secretary to Government, Haryana.